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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 8, 2025

REGIONAL MEMORANDUM

No. **1.117** s. 2025

**OPLAN KALUSUGAN SA DEPED – HEALTHY LEARNING INSTITUTIONS
ACTIVITIES**

To: Schools Division Superintendents
Heads, Health and Nutrition Unit
All Others Concerned

- Attached is DepEd Memorandum OM-OUOPS No. 2025-08-04814 dated July 18, 2025, from Malcolm S. Garma, Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations titled 2025 Oplan Kalusugan sa DepEd – Healthy Learning Institutions (OKD-HLI) Activities.
- The OUOPS Memorandum outlines the activities to be conducted with regard to the (1) Expanded Implementation of FY 2025 in coordination with DOH, and (2) OKD-HLI Recognition Process for SY 2024-2025. To reiterate, here is the updated schedule of activities for OKD-HLI SY 2024-2025 Recognition Process:

Timelines	Key Activities for SY 2024-2025 Recognition Process
July 16 – September 19, 2025	Submission of School SAC + MOVs for SY 2024-2025 to SDOs
September 22 – October 10, 2025	Initial Document Validation by SDOs
Before October 12, 2025	Endorsement of qualified schools for Joint Regional Validation
October 13 – November 13, 2025	Joint Regional Validation by DOH CHDs and DepEd ROs/SDOs
November 14, 2025	Endorsement of qualified schools to DOH and DepEd CO for National Validation
November 17-28, 2025	National Validation and concurrence of the National Technical Working Group for HLI (NTWG-HLI) for 2025 list of recognized HLIs
December 2025	Release of official list of recognized HLIs for 2025

3. Immediate dissemination of and compliance with this Memorandum are desired.

DEPARTMENT OF EDUCATION
REGION VIII - EASTERN VISAYAS
1117
By: _____ Date: 9/8/25

RONELO AL K. FIRMO CESO IV
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Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ACTIVITIES

OKD-HLI

VALIDATION

ESSD-SHNU-ALSL



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

OM-OUOPS No. 2025-08-04814

MEMORANDUM

TO : **REGIONAL DIRECTORS AND BARMM MINISTER OF EDUCATION
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS CONCERNED
ALL OTHER CONCERNED**

FROM : **MALCOLM S. GARMA**
Assistant Secretary, Officer-in-Charge
Office of the Undersecretary for Operations

SUBJECT : **2025 OPLAN KALUSUGAN SA DEPED – HEALTHY LEARNING
INSTITUTIONS (OKD-HLI) ACTIVITIES**

DATE : July 18, 2025

The Department of Education, through the Bureau of Learner Support Services – School Health Division (BLSS-SHD), continues to **enjoin all relevant offices and schools to actively support and participate in activities related to the implementation of the Healthy Learning Institutions (HLI) framework in DepEd**. This initiative has been institutionalized under Joint Administrative Order (JAO) No. 2022-0001 by the DOH, DSWD, DepEd, CHED, LEB, TESDA, and DILG, entitled *Guidelines on Healthy Settings Framework in Learning Institutions*, which has served as the guiding framework for Oplan Kalusugan sa DepEd (OKD) since 2022.

For the guidance of all concerned, below are the details of the activities to be conducted for FY 2025, as co-coordinated by the DOH and DepEd, through the BLSS-SHD, in support of the attached DOH Department Memorandum No. 2025-0313 titled *Interim Guidelines for the Implementation and Recognition Process of the Healthy Learning Institutions Program for Basic Education 2025*:

1. Expanded Implementation for FY 2025

- a. In line with DOH Department Memorandum No. 2025-0313, the implementation of the OKD-HLI Framework is further expanded into the target implementing sites for 2025, available as **Annex A** of this memorandum.
- b. The list of updated targets numbers of schools to be recognized as HLI per region for FY 2025 has been finalized by the DOH in coordination with their Centers for



Health Development (CHDs). The list of updated targets is also included in **Annex A**.

- c. Field Workshops for OKD-HLI have been streamlined for 2025 implementation. Specifically, the following workshops shall be conducted:
 - i. **Onboarding for Local School and Health Boards** – This will orient LGU decision-makers on OKD-HLI and facilitate LGU-level planning for school health;
 - ii. **Workshop 1 – Training of Trainers for Workshop 2** - This aims to capacitate province-level trainers to roll-out Workshop 2. The updated and shortened workshop presentation deck may be accessed through this link (<https://bit.ly/2025HLIW1>); and
 - iii. **Workshop 2 – School-level Action Planning** - This will orient school heads on OKD-HLI and facilitate school-level planning to meet the HLI standards. The updated and shortened workshop presentation deck may be accessed through this link (<https://bit.ly/2025HLIW2>).
- d. The 2025 OKD-HLI Online Onboarding Session/Workshop was conducted last July 14-15, 2025 for Regional Offices (ROs) and Schools Division Offices (SDOs) OKD-HLI Focal Persons. The onboarding session was conducted to orient field implementers regarding the implementation and recognition process of the program for FY 2025.
- e. All DepEd Personnel or OKD-HLI Focal Persons who attended the Online Onboarding Session, as DepEd's representatives in their respective regional and schools division office pools of field workshop facilitators, are expected to cooperate and coordinate with their counterparts at the DOH CHDs and other local offices, to schedule, organize, and facilitate the 1) **Onboarding for Local School and Health Boards**, and 2) **Workshops 1 and 2** for their respective implementing sites.
- f. All DepEd personnel or OKD-HLI Focal Persons who participated in the online onboarding session are also expected to cascade faithfully to offices, schools, and personnel in their respective regions and divisions all information and agreements that was discussed during the onboarding session. Succeeding memoranda may be issued as needed.

2. OKD-HLI Recognition Process (SY 2024-2025)

To guide the recognition process for School Year 2024-2025, the following procedures shall be implemented:

- a. Submission of the School Self-Appraisal Checklist (SAC)
 - i. The School Self-Appraisal Checklist (SAC) shall serve as the basis of recognition of healthy schools. Each public elementary, integrated, or secondary school interested in being recognized as a Healthy Learning Institution (HLI) must accomplish and submit one (1) SAC only. This must be filled out by the School Head or their formally designated deputy.

Second and duplicate submissions from the same school ID or school head will not be entertained.

- ii. The SAC, together with relevant Means of Verification (MOVs) from SY 2024–2025, shall be submitted to the school’s respective Schools Division Office (SDO) from July 16 to September 19, 2025.
- iii. MOVs submitted by the school may include photos, documents, reports, plans, attendance sheets, or other artifacts showing compliance with SAC indicators. All MOVs must be school-specific, recent, and clearly labeled.
- iv. The submission of SAC and MOVs per school shall be facilitated and managed by DepEd ROs/SDOs. This may be in the form of any online or offline database (e.g., Google Drive, One Drive) that is most convenient and accessible to them.
- v. The updated 2025 OKD-HLI SAC is attached as **Annex B** of this memorandum and may also be accessed through this link (<https://tinyurl.com/OKDHLISAC2025>).

b. Validation by Schools Division Offices (SDOs)

- i. The SDO shall validate the **completeness, clarity, and appropriateness** of the submitted SAC and its corresponding MOVs from **September 22 to October 10, 2025**. Incomplete or unverified submissions will not be endorsed to the regional counterparts.
- ii. Validated school submissions will be listed using the prescribed **SDO Endorsement Template** and forwarded to the regional counterparts (DepEd **Regional Office and DOH CHD**) for the next stage of evaluation.
- iii. The SDO Endorsement Template is attached as **Annex C** and may also be accessed through this link (<https://tinyurl.com/HLI2025SDOForm>).

c. Joint Regional Validation

- i. Each validated school will be assessed by a **Joint Validation Team composed of representatives from the DepEd Regional Office and the DOH CHD. DepEd ROs may assign their SDO counterparts as part of the validation team.** Validators from DepEd and DOH will rate each indicator on the SAC **independently**, using the established scoring rubric:

Rating/Score	Description
0	Indicator is not in place
0.5	Indicator is partially in place
1	Indicator is fully in place

- ii. The Joint Onsite Validations shall be conducted **from October 13 to November 13, 2025. In the event that onsite validation is not possible, a desk review may be conducted.**
 - iii. The DepEd Regional Office shall submit the SAC ratings to the **DOH CHD** which will compile the individual ratings using the Endorsement of Validation Scores template. Only schools that achieve a **minimum of 65% per pillar** across all six pillars will be considered for endorsement to DOH Central Office.
- d. National Validation and Recognition
- i. The HLI Secretariat of DOH Central Office shall validate the SAC scores endorsed by the DOH CHD and draft the final list of schools that qualify for provisional certification for presentation to the National Technical Working Group for HLI (NTWG-HLI) as an agenda for concurrence.
 - ii. Once the NTWG-HLI concurs with the list of schools, the official list of provisionally certified schools will be issued through a memo by both DOH and DepEd Central Office.
- e. Summary of Key Activities and Timelines for 2025 Recognition Process

Revised Timelines	Key Activities
July 16 – September 19, 2025	Submission of School SAC + MOVs for SY 2024-2025 to SDOs
September 22 – October 10, 2025	Initial Document Validation by SDOs
Before October 12, 2025	Endorsement of qualified schools for Joint Regional Validation
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December 2025	Release of official list of recognized HLIs for 2025

4. General Reminders

- a. Subsequent memoranda may be issued as relevant to provide further details on the above listed activities.
- b. Conduct of school-based activities for OKD-HLI shall be guided by existing guidelines (e.g., ensuring no disruption of classes, teachers are not given tasks that are not directly related to teaching).
- c. Bureau and Service Directors, as well as Regional Directors (RDs) and BARMM Education Ministers and the Schools Division Superintendents (SDSs) are enjoined to continuously **provide full support to all personnel involved** in the

implementation of the OKD-HLI activities. The RDs and SDSs are further requested to facilitate and support this close and smooth coordination among all units and personnel concerned at the ROs and SDOs, and with external HLI counterparts (e.g., DOH CHDs, LGUs).

- d. As HLI strengthens the implementation of *OK sa DepEd* and the convergence of its flagship programs, it is reiterated that regional and division *OK sa DepEd Coordinators* shall [continue to] serve as the OKD-HLI Focal Persons.
- e. Regional and SDO OKD-HLI Focal Persons are encouraged to coordinate directly with their respective counterparts in the DOH CHDs and in the local government units (LGUs) to discuss the details of preparations and other related activities. The DOH Central Office has been doing parallel coordination activities with their CHDs and other local counterparts about HLI.
- f. All expenses related to the conduct of OKD-HLI activities, including the transportation and related expenses for the recognition and validation process, may be charged to local funds and Program Support Fund (PSF) as part of the enabling mechanisms for OKD-HLI programs, subject to usual accounting and auditing rules and regulations. All regions are advised to include their OKD-HLI related activities in their respective Work and Financial Plans (WFP).
- g. In case of work suspensions or holidays, ROs and SDOs concerned are requested to grant compensatory time-off (CTO) to personnel participating in OKD-HLI activities, as applicable, computed against the actual days that they participate in the activity, in accordance with existing Civil Service Commission rules and regulations. Grant of CTO may also be applicable to situations such as when personnel need to travel a day before the opening (Sunday) or a day after the closing (Saturday) due to the availability of flights, or if the activity falls within a national or local holiday.

For questions and concerns, please contact the Bureau of Learner Support Services – School Health Division, through (02) 8632-9935 or email at blss.shd@deped.gov.ph.

ANNEX A

REGION	REVISED TOTAL TARGET NUMBER OF SCHOOLS TO BE RECOGNIZED AS HLI	LIST OF 2025 HLI TARGET IMPLEMENTING SITES (PROVINCE/CITY)
NCR	66	Caloocan
		Malabon
		Navotas
		Pasig
		Pateros
		Taguig
		Quezon City
		Manila
		Makati
		Mandaluyong
		San Juan
		Muntinlupa
		Las Pinas
CAR	273	Pasay
		Apayao
		Ifugao
Region I	85	Benguet
		Ilocos Norte
		Ilocos Sur
		La Union
Region II	104	Pangasinan
		Isabela
		Cagayan
		Batanes
		Quirino
Region III	77	Santiago City
		Nueva Vizcaya
		Bulacan
		Pampanga
Region IV-A	71	Tarlac
		Quezon
		Batangas
Region IV-B	145	Rizal
		Cavite
Region V	144	Occidental Mindoro
Region VI	154	Region-wide approach
		Albay
Region VII	186	Masbate
		Aklan
		Negros Oriental
		Siquijor
Region VIII	259	Bohol
		Cebu
		Eastern Samar
		Northern Samar
NIR	164	Southern Leyte
		Samar
Region XI	148	N/A
		Zamboanga del Norte

		Zamboanga del Norte (Dipolog City)
		Zamboanga del Norte (Dapitan City)
		Zamboanga del Sur
		Zamboanga del (Pagadian City)
		Zamboanga Sibugay
		Zamboanga City
Region X	103	Bukidnon
		Misamis Oriental
		Lanao del Norte
		Iligan City
Region XI	55	Davao de Oro
		Mati City
		Davao Occidental
		Davao del Sur
		Davao City
Region XII	62	Sultan Kudarat Province
		South Cotabato Province
		Sarangani Province
		Cotabato Province
		General Santos City
Region XIII	154	Agusan del Norte
		Surigao del Sur
BARMM	66	N/A
TOTAL		2,316

ANNEX B

2025 OKD-HLI Self Appraisal Checklist

(May be accessed through the link: <https://tinyurl.com/OKDHLISAC2025>)

School Name: _____ **School ID:** _____
School Address: _____ **SDO:** _____
School email: _____ **Contact No.:** _____

I hereby certify that the self-ratings and Means of Verification (MOVs) I have submitted are true and accurate to the best of my knowledge and belief. I understand that any false statement or misrepresentation may result in the disqualification of this submission.

Submitted by: _____ Date: _____
Signature over the Printed Name of the School Head

INSTRUCTIONS TO APPLICANTS: This form is intended to be filled out by school heads or designated school personnel interested in applying for **Oplan Kalusugan sa DepEd - Healthy Learning Institutions certification**. Answer only the “Applicant” portion. Indicate “1” if the item is fully in place, “0.5” if partially in place, and “0” if absent. At the end of each portion, add the scores per indicator. An indicator is only given a score of “1” if all of its component standards scored 1. A score of 0.5 in any standard will result in the indicator scoring 0.5.

Validators will visit the school at a later date to verify all information provided. Please answer honestly and be prepared to show any Means of Verification (MOVs) during the surveyor’s visit. Schools found to have “Satisfactory” marks or higher will be eligible to be certified as Healthy Learning Institutions.

INSTRUCTIONS TO THE VALIDATORS: *Validate the applicant’s scoring for each standard. Score “1” on the indicator if all of its component standards are found to be fully in place. If one standard is only partially in place, score “0.5” on that indicator. Indicate the MOVs, if any (e.g., observation, photo, video, accomplishment report, lesson plans, etc.) in the “MOV” portion. At the end of each portion, total the scores per indicator.*

ANNEX C

SDO Initial Validation Form

(Endorsement Form from SDO to DepEd RO and DOH CHD; may be accessed through this link: <https://tinyurl.com/HLJ2025SDOForm>)

List of Schools with Initially Validated SAC + MOVs
from SDO _____
Region _____

No.	Educational District	School ID	Complete Name of School	School Head (Contact person)	Contact Number
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

I have reviewed and certified that the schools listed herein have submitted complete and appropriate Means of Verification (MOV's) for the OKD-HLI Self-Appraisal Checklist (SAC). Accordingly, I hereby endorse these schools for onsite validation and as possible candidates for recognition as Healthy Learning Institutions for 2025.

VALIDATED BY:

_____ Signature over printed name

DATE SUBMITTED:
