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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 11, 2025

REGIONAL MEMORANDUM

No. **1140** s. 2025

**CONDUCT OF SAFETY INSPECTION ON EVRAA 2026
 BILLETING QUARTERS AND PLAYING VENUES**

To: Schools Division Superintendents
 School Governance & Operations Division Chiefs
 Division DRRM Coordinator
 All Others Concerned

1. In adherence to the Department of Education's (DepEd) commitment to ensuring the safety and well-being of all participants in sporting events, and in line with the provisions of **DepEd Order No. 37, s. 2016**, titled "National Disaster Risk Reduction and Management Framework for Education (NDRRMF)," as well as the **Disaster Risk Reduction and Management Act of 2010 (Republic Act No. 10121)**, all Division DRRM Coordinators and its designated DRRM Teams are directed to take an active role in the conduct of 2026 Eastern Visayas Regional Athletic Association (EVRAA) Meet to be held at Baybay City.
2. Relative to the organization and implementation of these significant event, the safety of athletes, coaches, and all participants must be prioritized.
3. The Division DRRM Coordinator together with its DRRM Team and other EVRAA 2026 Division Committees in coordination with the Host Division DRRM Coordinator shall conduct a joint safety inspection and hazard mapping of its designated billeting quarter and various playing venues to ensure that accommodations and playing areas are safe and conducive for the well-being of the athletes and other participants.
4. The inspections will cover essential aspects including building integrity, fire safety compliance, sanitation, availability of basic utilities and adherence to established safety standards. Attached is the billeting quarter assignments of each Division and designated playing venues of various events.
5. The Division DRRM Coordinator shall accomplish the billeting quarter and playing venue safety inspection checklist to comprehensively document the results of the inspection. The report shall outline specific findings and provide recommendations for corrective measures to ensure that the billeting quarters and playing venues are safe, secure, and conducive for all participants.
6. The report shall be submitted to the Host Division DRRM Coordinator to serve as the basis for adjustments and corrective actions concerning the billeting quarters and playing venues. A copy of the said report shall likewise be furnished to the Regional DRRM Coordinator to ensure proper monitoring, guidance, and alignment



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph



with established safety standards. Attached is the Billeting Quarter and Playing Venue Safety Inspection Checklist.

7. The Division DRRM Team shall select a designated DRRM Corner within their designated billeting quarter as part of its commitment to promoting safety, security and preparedness among all delegates. This area shall serve as an information hub, highlighting safety guidelines, evacuation procedures, location of emergency exits, and other essential advisories to ensure the protection and well-being of the athletes and participants.

8. All Division DRRM Coordinators are directed to attend the **EVRAA 2026 Pre-Planning Conference scheduled in Baybay City**. The conference aims to provide a comprehensive platform for further discussions on critical matters, particularly those related to the preparation, management, and safety of billeting quarters and playing venues. The specific date and venue of the conference will be announced through a separate communication.

9. This Memorandum aims to ensure that all stakeholders in the 2026 EVRAA Meet are well-prepared for any untoward incidents, and that the disaster risk reduction strategies are seamlessly integrated into this event.

10. Immediate dissemination of and compliance with this Memorandum are desired.



RONELO AL K. FIRMO CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

DRRM COMMITTEE

EVRAA MEET

PARTICIPATION

ESSD-SPPS-BCSA

EVRAA 2026 DELEGATES DESIGNATED BILLETING QUARTERS

DIVISION	BILLETING QUARTER	NO. OF ROOMS	CAPACITY (15pax/ Room)
Biliran	Bunga ES	15	225
	Bunga NHS	19	285
	San Agustin ES	6	90
Total		40	600
Borongan City	Pomponan ES	16	240
	Pomponan NHS	19	285
	Sabang ES	6	90
Total		41	615
Calbayog City	Gabas IS	31	465
	Kilim ES	14	210
	Sta. Cruz ES	10	150
Total		55	825
Catbalogan City	Pres. Carlos P. Garcia ES	22	330
	Palhi ES	16	240
	Hipusngo ES	9	135
Total		47	705
Eastern Samar	Baybay National High School (C)	28	420
	Baybay City Night High School	17	255
Total		45	675
Leyte	Baybay City Senior High School (A)	50	750
Total		50	750
Maasin City	Makinhas ES	9	135
	Makinhas NHS	17	255
	Buenavista ES	9	135
	Gaas ES	7	105
Total		42	630
Northern Samar	Baybay City Senior High School (B)	25	375
	Baybay National High School (A)	25	375
Total		50	750
Ormoc City	Caridad ES	22	330
	Caridad NHS	27	405
	Hilapnitan ES		
Total		49	735
Samar (Western)	Baybay National High School (B)	50	750
Total		50	750
Southern Leyte	Bitanhuan ES	14	210
	Bitanhuan NHS	10	150
	Maslog ES	8	120
	Maitum ES	10	150
Total		42	630
Tacloban City	Plaridel CS	20	300

	Plaridel NHS	24	360
Total		44	660

EVRAA 2026 DESIGNATED PLAYING VENUE PER EVENT

SPORT	VENUE	DISTANCE (from Binaybayon Complex)
Archery	-	
Arnis	DPWH Gym	4.6 km
Athletics	Binaybayon Sports Complex	-
Badminton	Badminton Club Building, Baybay NHS Campus	3 km
Baseball	VSU Upper Oval (Elem & Sec)	7.8 km
Basketball	FCIC Gymnasium (Elem-Boys)	2.6 km
	Hipusngo Covered Court (Sec-Girls)	4.2 km
	Baybay NHS Covered Court (Sec-Boys)	3 km
	Biasong Covered Court 3x3	4.5 km
Billiards	Binaybayon Convention Main Hall (Rear Lobby)	-
Boxing	Baybay City New Reclamation Area III	3.6 km
Chess	Convention Hall B 2nd Floor	-
Dance Sports	Binaybayon Convention Center - Hall B	-
Football	Old Sports Complex, Grandstand (Secondary)	3.4 km
	VSU Lower Oval (Elementary)	7.8 km
Futsal	Makeshift Gymnasium (Near Metro)	3.3 km
Gymnastics	VSU Gymnasium – WAG & MAG	7.8 km
	Gymnastics Gym – Aerobics Gymnastics	-
	Cogon Covered Court – Rhythmic Gymnastics	1.8 km
Softball	New Sports Complex Oval – Secondary	-
	Makinhas NHS – Elementary	11.8 km
Sepak Takraw	Sto. Rosario Covered Court – Elem	3.2 km
	Immaculate Conception Parish Gymnasium - Sec	2.8 km
Pencak Silat	San Agustin Covered Court	10.7 km
Wrestling	Binaybayon Convention Center (Hall A)	-
Swimming	Binaybayon Aquatic Center	-

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Table Tennis	J and F Store	3.7 km
Taekwondo	Binaybayon Convention Center (Main Hall)	-
Volleyball	Candadam Covered Court – Elem Boys	1. 6 km
	Palhi Covered Court – Elem Girls	5.3 km
	DRRM Covered Court – Sec Boys	0.5 km
	Pangasugan Covered Court – Sec Girls	8.2 km
Tennis	Baybay City Tennis Court, Baybay NHS Campus	3 km
Wushu	Binaybayon Convention Center (Main Hall)	-
Para Games	BOCCI – Divi Mart	2.8 km
	Goal Ball – Candadam Gym (New)	1.3 km