

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

September 16, 2025

REGIONAL MEMORANDUM HRRD-2025- 1 1 7 0

CORRIGENDUM TO THE REGIONAL MEMORANDUM NO. 1158 s. 2025 RE: PROFESSIONAL DEVELOPMENT PROGRAM "ELEVATING SCHOOL LEADERSHIP: AN INTERMEDIATE GUIDE TO EFFECTIVE MANAGEMENT"

To:

Schools Division Superintendent

} Leyte Division

All Others Concerned

- 1. In reference to Memorandum DM-OUHROD-2025-1699 and Regional Memorandum No. 1158, s. 2025, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines Region VIII (NEAP-RVIII), announces the conduct of the Training of Coaches and Mentors on "Elevating School Leadership: An Intermediate Guide to Effective Management" on September 22-26, 2025 at NEAP Baguio.
- 2. Due to a conflict schedule, the originally selected participant will no longer be able to attend the professional development program. Therefore, a replacement has been chosen to take his place at the event.

| Original Participant | Replacement Participant | Position | Division | |
|-------------------------|----------------------------|------------|----------|--|
| | | Education | | |
| Rex C. Briones | Raphi T. Añover | Program | Leyte | |
| | | Supervisor | | |

- 3. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.
- 4. Please refer to the attached enclosure for the list of participants who have confirmed their attendance.
- 5. For additional details and information, please refer to the attached Memorandum and Advisory, or contact **Mr. Israel Gilvani D. Malaca**, **EPS II**, **NEAP R-8** through **neap.region8@deped.gov.ph**.



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph



6. Immediate dissemination of this Memorandum is desired.



Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Enclosures: None

References: As stated

To be indicated in the <u>Perpetual Index</u> under the following subjects:

ENDORSED PARTICIPANTS PROFESSIONAL DEVELOPMENT TRAINING PROGRAM

HRDD-NEAPRVIII-IGDM



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Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

September 15, 2025

REGIONAL MEMORANDUM

No. 1158 s. 202

UPDATES ON THE CONFIRMED PARTICIPANTS TO THE PROFESSIONAL DEVELOPMENT PROGRAM "ELEVATING SCHOOL LEADERSHIP:
AN INTERMEDIATE GUIDE TO EFFECTIVE MANAGEMENT"

To:

Schools Division Superintendents

All Others Concerned

- 1. In reference to Memorandum DM-OUHROD-2025-1699, Advisory dated July 29, 2025 and September 11, 2025, and Regional Memorandum No. 1044, s. 2025, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines Region VIII (NEAP-RVIII), announces the conduct of the Training of Coaches and Mentors on "Elevating School Leadership: An Intermediate Guide to Effective Management" on September 22-26, 2025 at NEAP Baguio and Training of School Heads on "Elevating School Leadership: An Intermediate Guide to Effective Management" Batch 1 on October 06-10, 2025 at NEAP Baguio.
- 2. This program is designed for both current and aspiring Career Stage (CS) 3 school heads, with the following objectives:
 - a. To enhance the advanced skills of CS 3 school heads in their roles as instructional leaders and administrative managers.
 - b. To empower CS 3 school heads to foster shared governance within the wider school community when implementing policies, programs, and projects at the school level.
 - c. To encourage CS 3 school heads to engage in continuous self-reflection, pursue personal and professional growth, and advocate for the well-being of both students and school staff.

3. The program will follow the schedule below:

| Activity | Date & Venue | Target Participants | Registration Link | |
|--|--|--|--|--|
| Training of School Heads on "Elevating School Leadership: An Intermediate Guide to Effective Management" - Batch 1 | 06-10 October 2025 Venue: NEAP Baguio | Principal III/Principal I-II with high potential to be Principal III | tinyurl.com/SHDPCS3REG Deadline: 02 July 2025 | |
| Training of School Heads on "Elevating School Leadership: An intermediate Guide to Effective Management" - Batch 2 | 01 05 September 2025 Venue: NEAP Baguio | Principal III/Principal I-II with high potential to be Principal III | tinyurl.com/SHDPCS3REG Deadline: 15 August 2025 | |
| Training of Coaches and Mentors on Elevating School Leadership: An Intermediate Guide to Effective Management | 22-26 September 2025 Venue: NEAP Baguio | Public Schools District Supervisors (PSDS)/Assistant Schools Division Superintendents (ASDS)/ Education Program Supervisors (EPS) | tinyurl.com/SHDPCS3NTORE G Deadline: 12 September 2025 | |



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

| loc. Ref. Code | RO-ORD-F025 | Rev | 00 |
|----------------|-------------|------|------|
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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAY AS

- The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations. On the other hand, the travel expenses of the resource persons and regional PMT shall be charged against HRD/HRTD Funds or other Local Funds of the Regional Office (RO), Schools Division Offices (SDOs), or schools subject to the usual accounting and auditing rules and regulations.
- Please refer to the attached enclosure for the list of participants who have confirmed their attendance.
- For additional details and information, please refer to the attached Memorandum and Advisory, or contact Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8 through neap.region8@deped.gov.ph.
- 7. Immediate dissemination of this Memorandum is desired.



RONELO AL K. FIRMO CESO IV Assistant Regional Director
Officer-in-Charge Office of the Regional Director

Enclosures: As stated References: As stated

To be indicated in the Perpetual Index under the following subjects:

ENDORSED PARTICIPANTS PROFESSIONAL DEVELOPMENT TRAINING PROGRAM

HRDD-NEAPRVIII-IGDM



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph | Doc. Ref. Code | RO-ORD-F025 | Rev |





Enclosure No. 1 to Regional Memorandum No.______s. 2025

| DATE: SEPTEMBER 22-26, 2025 | | | | | | VE MANAGEMENT" VENUE: NEAP BAGUIO | | | |
|-----------------------------|-------------------------------|------------------------------------|-------------------------------|-------------------------------|----------------|------------------------------------|----------------|---|--|
| No | Name (First, | Position | Gender (Male or Female) | Schools Division Office | School Name | | School Size | Average Performance Rating (3 years) | |
| 1 | Marck Anthony M. Suyom | EPS | Male | SDO Baybay City | N/A | N/A | N/A | Outstanding | |
| 2 | Grace V. Durano | EPS | Female | SDO Biliran | N/A | N/A | N/A | | |
| 3 | Alma C. Cabusor | PSDS | Female | SDO Biliran | N/A | N/A | N/A | | |
| 4 | Lorie Emmanuel B. Arago | Education Program Supervisor | Male | SDO Borongan City | N/A | N/A | N/A | Outstanding | |
| 5 | Avelina P. Tupa | EPS/OIC-Chief ES | Female | SDO Calbayog City | N/A | N/A | N/A | Outstanding | |
| 6 | Edgar V. Calvadores | Education Program Supervisor | Male | SDO Catbalogan City | N/A | N/A | N/A | Outstanding | |
| 7 | Edna M. Ampong | DIC/Principal IV | Female | SDO Eastern Samar | N/A | N/A | N/A | Outstanding | |
| 8 | Rex C. Briones | Education Program Supervisor | Male | SDO Leyte | N/A | N/A | N/A | Outstanding | |
| 9 | Freddie B. Timon | Education Program Supervisor | Male | SDO Maasin City | N/A | N/A | N/A | Outstanding | |
| 10 | Rey F. Bulawan | ASDS | Male | SDO Northern Samar | N/A | N/A | N/A | | |
| 1.1 | Zaldy A. Tabugoca | EPS | Male | SDO Samar | N/A | N/A | N/A | Outstanding | |
| 12 | Melisa R. Bughao | PSDS | Female | SDO Ormoc City | N/A | N/A | N/A | Outstanding | |
| 13 | Gina L. Palines | EPS | Female | SDO Samar | N/A | N/A | N/A | Outstanding | |
| 4 | Ma. Morena A. Bendulo | PSDS | Female | SDO Southern Leyte | N/A | N/A | N/A | Outstanding | |
| 15 | Henrietta T. Managbanag | ASDS | Female | SDO Tacloban City | NA | N/A | NA | Outstanding | |



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Enclosure No. 2 to Regional Memorandum No.

PARTICIPANTS TO THE SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) INTERMEDIATE COURSE "ELEVATING SCHOOL LEADERSHIP: AN INTERMEDIATE GUIDE TO EFFECTIVE MANAGEMENT" - BATCH 1

| | DATE | OCTOBER | 6-10, 20 | 025 | VENUE: NEAP BAGUIO | | | | |
|-----|---|---------------------------------|----------|---------------------------|--|----------------------------|----------------|---|--|
| No. | Name (First, Middle Initial, Lastname) | Position Gender (Male or Female | | Schools Division | School Name | School Category | School Size | Average Performance Rating (3 years) | |
| 1 | Merson Ongca Porazo | Principal I | Male | SDO Baybay City | Cabalasan ES | Elementary | Small | Outstanding | |
| 2 | Nida B. Paghid | PIII | Female | SDO Biliran | Tamarindo ES | Elementary | Small | _ | |
| 3 | Mary Jean C. Lacdo-O | Principal I | Female | SDO Borongan City | Libuton ES | Elementary | Small | Outstanding | |
| 4 | Chona C. Valenzuela | Principal III | Female | SDO Calbayog City | Cogon ES | Elementary | Small | Outstanding | |
| 5 | Dora D. Daga-As | Principal II | Female | SDO Catbalogan City | Catbalogan III CES | Elementary/ Central | Medium | Outstanding | |
| 6 | Nicanor Irving A. Morada | Principal- II | Male | SDO Catbalogan City | New Mahayag ES | Elementary/ Non-Central | Small | Outstanding | |
| 7 | Jessie Marlou C. Pomida | Principal I | Male | SDO Eastern Samar | Hinolaso National High School | Secondary | Small | Outstanding | |
| 8 | Amante D. Bayudang | Principal I | Male | SDO Eastern Samar | Matarinao Elementary School | Elementary | Medium | Outstanding | |
| 9 | Othniel M. Olino | Principal III | Male | SDO Leyte | Tanauan School of Craftmanship and Home Industries | Secondary with SHS | Large | Outstanding | |
| 10 | Amor O. Abando | Principal II | Female | SDO Maasin City | Asuncion Insltegrated Schoop | Integrated | Medium | 4.7 | |
| 11 | Charito P. Go | Principal I | Male | SDO Northern Samar | Tinampo Elementary School | Elementrary | Small | 4.85 | |
| 12 | Leila A. Cormanes | PRINCIPAL I | Female | SDO Ormoc City | Rustico Capahi Sr. Memorial National High School Junior High School with School | | Small | Outstanding | |
| 13 | Marivic D. Abarratigue | PII | Female | SDO Samar | Hinabangan CES | Elementary | Medium | Outstanding | |
| 14 | Minerva Engano | PH | Female | SDO Southern Leyte | Pintuyan Central School | Elementary | Medium | Outstanding | |
| 15 | Marlon D. Cainong | P-III | Male | SDO Tacloban City | Lucio Vibero Elem School | Monograde Elementary | Small | Outstanding | |



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738







Department of Education

OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2025-1699

TO

Regional Directors

Schools Division Superintendents HRDD Chiefs / NEAP R Focal Persons

All Others Concerned

FROM

WILFREDO E. CABRAL

Undersecretary

Human Resource and Organizational Development

Carmela Coración CARMELA C. ORACIÓN

Assistant Secretary

Human Resource and Organizational Development (National Educators Academy of the Philippines)

SUBJECT

CONDUCT OF THE SCHOOL HEADS DEVELOPMENT PROGRAM INTERMEDIATE COURSE "ELEVATING SCHOOL LEADERSHIP: AN

INTERMEDIATE GUIDE TO EFFECTIVE MANAGEMENT"

DATE

25 June 2025

 The National Educators Academy of the Philippines (NEAP) will conduct the School Heads Development Program (SHDP) Intermediate Course "Elevating School Leadership: An Intermediate Guide to Effective Management," with the following schedule and details:

| Activity | Date & Venue | Target Participants | Registration Link |
|---|--|---|--|
| Training of School Heads on "Elevating School Leadership: An Intermediate Guide to Effective Management" – Batch 1 | 07-11 July 2025 Venue: TBD | Principal III/Principal I-II with high potential to be Principal III | tinyurl.com/SHD PCS3REG Deadline: 02 July 2025 |
| Training of School Heads on "Elevating School Leadership: An Intermediate Guide to Effective Management" – Batch 2 | 01-05 September 2025 Venue: NEAP Baguio | Principal III/Principal I-II with high potential to be Principal III | tinyurl.com/SHD PCS3REG Deadline: 15 August 2025 |
| Training of Coaches and Mentors on "Elevating School Leadership: An Intermediate Guide to Effective Management" | 22-25 September 2025 Venue: TBD | Public Schools District Supervisors (PSDS)/Assistant Schools Division Superintendents (ASDS)/ Education Program Supervisors (EPS) | https://tinyurl.co m/SHDPCS3NTOT REG Deadline: 12 September 2025 |











- 2. Targeting current and aspiring Career Stage (CS) 3 school heads, this program has the following objectives:
 - a. Develop advanced skills in CS 3 school heads in performing their functions as instructional leaders and administrative managers;
 - b. Capacitate CS 3 school heads to establish shared governance within the broader school community in the school-level implementation of policies, programs, and projects; and
 - c. Promote the practice of continuous self-reflection, personal and professional development, and promotion of welfare of both learners and school personnel, among CS 3 school heads.
- 3. In this regard, the Regional Offices (ROs) are requested to endorse fifteen (15) qualified school heads per batch to participate in the program, based on the following criteria:
 - a. Currently occupying Principal III position with at least Very Satisfactory performance rating;
 - b. Currently holding Principal I position for at least five (5) years or Principal II position for at least three (3) years, with the following consideration: Has demonstrated high potential for Principal III position, as evidenced by leadership accomplishments, innovative practices, and endorsements from supervisors;
 - c. Has no pending administrative cases; and
 - d. Of good moral character.
- Each RO is also requested to identify and endorse fifteen (15) PSDSs, ASDs, and/or EPSs to participate in the Training of Coaches and Mentors.
- 5. The ROs are reminded to ensure equitable distribution of slots across Schools Division Offices (SDOs), considering all school types and categories.
- 6. Furthermore, each RO is requested to endorse one (1) HRDD personnel, either from the RO or any selected SDO, to serve as a member of the Program Management Team (PMT) that will support the program implementation.
- 7. Enclosed are the following documents, for reference:

| a. | Enclosure 1 | Template for the List of Endorsed School Head |
|----|-------------|---|
| | | Participants and RO/SDO PMT Members |
| | | (tinyurl.com/EndorsedListCS3) |
| b. | Enclosure 2 | List of Resource Persons and NEAP PMT Members |
| C. | Enclosure 3 | Regional Allocation of Participants and RO/SDO PMT |
| | | Members per Batch and Qualification Standards |
| d. | Enclosure 4 | Indicative Program of Activities and Training Details |
| e. | Enclosure 5 | Meal Provision and Accommodation Guide |

- 8. The List of Endorsed School Heads and RO/SDO PMT Members must be submitted to NEAP through the link tinyurl.com/SHDP-CS3-Submission on or before 01 July 2025.
- 9. In preparation for the said activities, **Online Orientation Meetings** will be conducted with RO/SDO PMT Members and Resource Persons, with the following details:

| Date & Time | Target Participants | Microsoft Teams Meeting Link | | |
|-------------|---------------------|--|--|--|
| 1 July 2025 | Resource Persons | https://tinyurl.com/Orientati onCS3RP | | |
| 10:00 a.m. | Resource Persons | | | |
| 3 July 2025 | RO/SDO PMT Members | https://tinyurl.com/Orientati | | |
| 2:00 p.m. | RO/SDO FWI Members | onCS3PMT | | |











- 10. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.
- 11. The participants are entitled to Compensatory Time-Off pursuant to CSC-DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered."
- 12. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.
- 13. Should you have questions and concerns, please coordinate with Ms. Ailene Duterte or Mr. Dustin Troy Joson, Senior Education Program Specialists, NEAP Professional Development Division, through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.
- 14. For immediate dissemination and appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS













Department of Education NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

LIST OF ENDORSED PARTICIPANTS AND PMT MEMBERS

[DATE]

WILFREDO E. CABRAL

Undersecretary Human Resource and Organizational Development

CARMELA C. ORACION

Assistant Secretary Human Resource and Organizational Development (National Educators Academy of the Philippines)

Attention:

JENNIFER E. LOPEZ

Director IV National Educators Academy of the Philippines

Dear Sir:

Respectfully submitting the list of qualified school heads to attend the School Heads Development Program (SHDP) for Career Stage 3 titled Elevating School Leadership: An Intermediate Guide to Effective Management

| | | BA' | rch 1 (Jul | y 7 - 11, | 2025) | | |
|-----|--|----------|-------------------------------|----------------|--------------------|----------------|---|
| No. | Name (Last, First, Middle Initial) | Position | Schools Division Office | School Name | School Category | School Size | Average Performance Rating (3 years) |
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| | | BATO | CH 2 (Septe | mber 1-5 | , 2025) | | |
| No. | Name (Last, First, Middle Initial) | Position | Schools Division Office | School Name | School Category | School Size | Average Performance Rating (3 years) |
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| No. | Name (Last, F | irst, Middle | e Initial) | Pos | sition | | Office |
| 1 | | | | | | | |

| Training of Coaches and Mentors (September 22-25, 2025) | | | | | | | |
|---|--|----------|-------------------------------|-----------------------------|--|--|--|
| No. | Name (Last, First, Middle Initial) | Position | Schools Division Office | Number of Schools Supervise | | | |
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Department of Education NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

| | Program Management Team Member | | | | | | | |
|-----|------------------------------------|----------|--------|--|--|--|--|--|
| No. | Name (Last, First, Middle Initial) | Position | Office | | | | | |
| 1 | | | | | | | | |

For your consideration.

Sincerely yours,

<Name and Signature> Regional Director



Department of Education NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

LIST OF RESOURCE PERSONS FOR BATCHES 1 AND 2 AND NEAP PMT

| No. | Name of the Resource Person | Position | Station | |
|-----|--------------------------------|---------------|-----------------------------------|--|
| 1 | Christian Giron | Principal I | SDO Ilocos Sur, Region I | |
| 2 | Carina Untalasco | Principal IV | SDO Pangasinan I, Region I | |
| 3 | Ma. Criselda G. Ocang | ASDS | SDO Urdaneta City, Region I | |
| 4 | Rosalie Cabarios | Principal III | SDO Tarlac City, Region III | |
| 5 | Adonis Ceperez | OIC-ASDS | SDO Nueva Ecija, Region III | |
| 6 | Mauricio Angeles | PSDS | SDO Nueva Ecija, Region III | |
| 7 | Roderick Tadeo | Principal IV | SDO Olongapo City, Region III | |
| 8 | Melanie An Carandang | Principal II | SDO Lipa City, Region IV-A | |
| 9 | Luz Osmena | CES | QAD, Region IV-A | |
| 10 | Lorna Medrano | CES | SDO Lipa City, Region IV-A | |
| 11 | Aubrey Beredo | Principal III | SDO Oriental Mindoro, Region IV-B | |
| 12 | Marylou Argamosa | Principal I | SDO Ligao, Region V | |
| 13 | Irene Dayandante | PSDS | SDO Camarines Sur, Region V | |
| 14 | Joy Cabrera | ASDS | SDO Masbate City, Region V | |
| 15 | Elnor Luna | Principal I | SDO Aklan, Region VI | |
| 16 | Analyn Perez | Principal I | SDO Aklan, Region VI | |
| 17 | Sarah Ganancial | Principal IV | SDO Guimaras, Region VI | |
| 18 | Roger Rochar | OIC-ASDS | SDO Victorias City, Region VI | |
| 19 | Samuel Malayo | ASDS | SDO Roxas City, Region VI | |
| 20 | Lyna Basri | Principal IV | SDO Isabela City, Region IX | |
| 21 | Jeryl Casilao | Principal IV | SDO Pagadian City, Region IX | |
| 22 | Raymond Salvador | ASDS | SDO Zamboanga City, Region IX | |
| 23 | Enerio Ebisa | CES | HRDD, Region X | |
| 24 | Jurgenne Dicdican | Principal III | SDO Agusan del Sur, CARAGA | |
| 25 | Rexan Bolotaolo | Principal IV | SDO Agusan del Norte, CARAGA | |
| 26 | Cristy Jabonillo | Principal IV | SDO Bais City, NIR | |
| 27 | Renato Felipe Jr | PSDS | SDO Manila City. NCR | |
| 28 | Lilibeth Gozo | Principal IV | SDO Valenzuela City, NCR | |
| 29 | Filmore Caballero | CES | SDO Valenzuela City, NCR | |
| 30 | Gilbert Arrieta | Faculty | Philippine Normal University | |
| | | ogram Manage | | |
| 31 | Marife T. Morcilla | PDO V | | |
| 32 | Alexander T. Simagala | PDO IV | | |
| 33 | Ailene F. Duterte | SEPS | | |
| 34 | Dustin Troy R. Joson | SEPS | *** | |
| 35 | Hanifa T. Hadji Abas | EPS II | NEAP-PDD | |
| 36 | Jufeel P. Pulvosa | PDO II | | |
| 37 | Chelsea Sagun | TA II | | |
| 38 | Bradley B. Aniñon | TA II | | |



Department of Education NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 3

NUMBER OF ALLOCATED PARTICIPANTS PER ACTIVITY

| | Elevating School Leadership: An Intermediate Guide to Effective Management (Batch 1) | | Elevating School Leadership: An Intermediate Guide to Effective Management (Batch 2) | | Training of Coaches and Mentors on Elevating School Leadership: An Intermediate Guide to Effective Management | |
|--------|--|--|--|---|---|---|
| Region | PMT Member (RO/SDO Program Focal) | Principal III/ Principal I-II highly potential to be P3 | PMT Member (RO/SDO Program Focal) | Principal III/ Principal I-II highly potential to be P3 | PMT Member (RO/SDO Program Focal) | ASDS/ PSDS/Ed ucation Program Supervisor with experience as a Principal |
| NCR | 1 | 15 | | 15 | 1 | 15 |
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| II | | 15 | 1 | 15 | | 15 |
| III | | 15 | 1 | 15 <mark>-</mark> | | 15 |
| IV-A | | 15 | 1 | 15 | | 15 |
| IV-B | | 15 | 1 | 15 | | 15 |
| V | | 15 | 1 | 15 | | 15 |
| VI | | 15 | | 15 | 1 | 15 |
| NIR | 1 | 15 | | 15 | | 15 |



| TOTAL | 6 | 255 | 6 | 255 | 6 | 255 |
|--------|---|-----|---|-----|---|-----|
| CARAGA | 1 | 15 | | 15 | | 15 |
| XII | 1 | 15 | | 15 | | 15 |
| XI | 1 | 15 | | 15 | | 15 |
| X | 1 | 15 | | 15 | | 15 |
| IX | | 15 | | 15 | 1 | 15 |
| VIII | | 15 | | 15 | 1 | 15 |
| VII | | 15 | | 15 | 1 | 15 |



Department of Education NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 4

INDICATIVE PROGRAM OF ACTIVITIES

"Elevating School Leadership: An Intermediate Guide to Effective Management"

BATCH 1 | July 7-11, 2025 **BATCH 2** | September 1-5, 2025 Venue: TBD

| Time | Activity | | | |
|------------------|--|--|--|--|
| | July 6, 2025 - Day 0 | | | |
| 8:00 - 3:00 PM | Arrival of Participants at the Venue | | | |
| 3:00 - 5:00 PM | Registration and Pretest | | | |
| 6:00 - 8:00 PM | Dinner | | | |
| | July 7, 2025 - Day 1 | | | |
| 7:30 - 8:30 AM | Opening Program | | | |
| 8:30 - 10:00 AM | Session 1: School Policy Towards DepEd's Vision, Mission, and Core Values | | | |
| 10:00 - 10:15 AM | Health Break | | | |
| 10:15 - 12:00 PM | Session 2: Leading School Planning Processes and Program Implementation: Basis for Monitoring and Evaluation | | | |
| 12:00 - 1:00 PM | Lunch Break | | | |
| 1:00 - 3:00 PM | Session 3: Leading Strategically: Research and Innovation in Leadership | | | |
| 3:00 - 3:15 PM | Health Break | | | |
| 3:15 - 4:15 PM | Session 4: Amplifying Learner Voice in Educational Leadership | | | |
| 4:15 - 4:30 PM | Reminders and End-of-Day Evaluation | | | |
| | July 8, 2025 - Day 2 | | | |
| 8:00 - 8:30 AM | Preliminaries | | | |
| 8:30 – 10:00 AM | Session 5: Leveraging School Records for Continuous Improvement | | | |
| 10:00 - 10:15 AM | Health Break | | | |
| 10:15 - 12:00 PM | Session 6: Balancing Vision and Fiscal Responsibility | | | |
| 12:00 - 1:00 PM | Lunch Break | | | |
| 1:00 - 2:30 PM | Session 7: Managing Resources, Facilities, and Safety | | | |
| 2:30 - 3:00 PM | Session 8: Staff Leadership for Sustainable Organizational Growth | | | |
| 3:00 - 3:15 PM | Health Break | | | |
| 3:15 - 4:15 PM | Continuation of Session 8 | | | |



| 4:15 - 4:30 PM | Reminders and End-of-Day Evaluation | | |
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| | July 9, 2025 - Day 3 | | |
| 8:00 - 8:30 AM | Preliminaries | | |
| 8:30 - 10:00 AM | Session 9: Contextualizing Learning for Career Success: Strengthening Standards and Opportunities | | |
| 10:00 - 10:15 AM | Health Break | | |
| 10:15 – 11:15 AM | Continuation of Session 9 | | |
| 11:15- 12:00 PM | Session 10: From Standards to Impact: Advancing Teachin Pedagogies Through Meaningful Feedback | | |
| 12:00 - 1:00 PM | Lunch Break | | |
| 1:00 - 2:15 PM | Continuation of Session 10 | | |
| 2:15 - 3:00 PM | Session 11: From Data to Action: Using Assessment to Improve Learner Outcomes | | |
| 3:00 - 3:15 PM | Health Break | | |
| 3:15 - 4:30 PM | Continuation of Session 11 | | |
| 4:30- 4:45 PM | Reminders and End-of-Day Evaluation | | |
| | July 10, 2025 - Day 4 | | |
| 8:00 - 8:30 AM | Preliminaries | | |
| 8:30 – 10:00 AM | Session 12: Fostering Inclusivity and Positive Discipline: Creating a Safe Learning Environment | | |
| 10:00 - 10:15 AM | Health Break | | |
| 10:15 - 12:00 PM | Session 13: Building Excellence through Leveraging Professional Reflection, Professional Networks and Performance Management for Continuous Growth and Development | | |
| 12:00 - 1:00 PM | Lunch Break | | |
| 1:00 - 2:30 PM | Session 14: Nurturing Professional Growth and Leadership Development in Individuals and Teams | | |
| 2:30 - 3:00 PM | Session 15: Cultivating Educational Excellence through Enhancing Personnel's Well-being and Rewards and Incentives Mechanisms | | |
| 3:00 - 3:15 PM | | | |
| 3:00 - 3:15 PM | | | |
| 3:00 - 3:15 PM 3:15 - 4:15 PM | Continuation of Session 15 | | |



| July 11, 2025 - Day 5 | | | | |
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| 8:00 - 8:30 AM | Preliminaries | | | |
| 8:30 – 10:00 AM | Session 16: Managing the School's Diverse and Dynamic Relationship | | | |
| 10:00 - 10:15 AM | Health Break7 | | | |
| 10:15 - 12:00 PM | Session 17: Inclusion in Action: Mechanisms and Processes to Inclusive Practice | | | |
| 12:00 - 1:00 PM | Lunch Break | | | |
| 1:00 - 2:30 PM | Session 18: Communication and Engagement to School Community Toward Improved Collaboration | | | |
| 2:30 - 3:00 PM | Posttest | | | |
| 3:00 - 4:00 PM | End-of-Day Evaluation and Closing Program | | | |