



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 12459661
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT FOR THE LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE PARTICIPANTS AND THE MEMBERS OF THE PMT OF THE REGIONAL CAPACITY-BUILDING SEMINAR ON INCLUSIVE EDUCATION INTEGRATION IN THE STRENGTHENED SENIOR HIGH SCHOOL PROGRAM

Area of Delivery

Solicitation Number:	PB-CLMD-2025-09-0674	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	07/10/2025
Approved Budget for the Contract:	PHP 5,634,000.00	Last Updated / Time	07/10/2025 00:00 AM
Delivery Period:		Closing Date / Time	28/10/2025 10:00 AM
Client Agency:			
Contact Person:	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

PROCUREMENT FOR THE LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE PARTICIPANTS AND THE MEMBERS OF THE PMT OF THE REGIONAL CAPACITY-BUILDING SEMINAR ON INCLUSIVE EDUCATION INTEGRATION IN THE STRENGTHENED SENIOR HIGH SCHOOL PROGRAM

QTY UNIT ITEM DESCRIPTION ABC / BID
DOCS PRICE

1
LOT Lease of Venue with Food and Accommodation for 3 Batches

☐ 313 participants per Batch

Batch 1: October 28-31, 2025 (3 days)
☐ Check-In 2:00 PM of October 28, 2025 (Day 0)
☐ Check-Out 12:00 PM of October 31, 2025
☐ Day 0, October 28, 2025 (Snacks and Dinner)
☐ Days 1 - 2 (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner),
☐ Day 3, October 31, 2025 (Breakfast, AM Snacks, and Lunch)

Batch 2: November 4-7, 2025 (3 days)
☐ Check-In 2:00 PM of November 4, 2025 (Day 0)
☐ Check-Out 12:00 PM of November 7, 2025
☐ Day 0, November 4, 2025 (Snacks and Dinner)
☐ Days 1 - 2 (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner),
☐ Day 3, November 7, 2025 (Breakfast, AM Snacks, and Lunch)

Batch 3: November 11-14, 2025 (3 days)
☐ Check-In 2:00 PM of November 11, 2025 (Day 0)
☐ Check-Out 12:00 PM of November 14, 2025
☐ Day 0, November 11, 2025 (Snacks and Dinner)
☐ Days 1 - 2 (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner),
☐ Day 3, November 14, 2025 (Breakfast, AM Snacks, and Lunch)

Note: with free-flowing coffee/milk/chocolate drink for the duration of the seminar (3 days F2F)

Refer to Section VII for Proposed MENU ₱5,634,000.00/ ₱ 10,000.00

Training Venue Requirements

1. Big Plenary Hall with sufficient space to accommodate the 313 pax.
2. Presidential table.
3. Has the number of chairs with cover that can accommodate the required participants.
4. Has 6 projector screens: for 6 Breakout Rooms
5. Has an internet speed of at least 1mbps per 145 users.
6. Has 1 speaker system in the plenary hall and to each of the 6 breakout rooms
7. Has at least 2 wireless microphones per session hall.
8. Clean comfort rooms.
9. 1 pc. 1m x 3m tarpaulin to be hung at the plenary hall and another 6 pcs. 1m x 3m tarpaulin for each of the 6 breakout rooms sharing allowed
10. With parking space that can accommodate at least ten (10) 4-wheeled vehicles
11. 3-4 Pax per room; no bed sharing

Important Note/s:

Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Curriculum and Learning Management Division (CLMD) (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-4625, E-mail address: clmd.region8@deped.gov.ph.

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Lease of Venue with Food and Accommodation	PROCUREMENT FOR THE LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE PARTICIPANTS AND THE MEMBERS OF THE PMT OF THE REGIONAL CAPACITY-BUILDING SEMINAR ON INCLUSIVE EDUCATION INTEGRATION IN THE STRENGTHENED SENIOR HIGH SCHOOL PROGRAM	1	Lot	5,634,000.00

Pre-bid Conference		
Date	Time	Venue
15/10/2025	10:00:00 AM	DepEd Regional Office VIII, Candahug, Palo, Leyte

Created by Mikko S Duero
Date Created 06/10/2025

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