



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 15, 2025

OFFICE MEMORANDUM
AD-AMS-2025- **516**

**YEAR-END CONFERENCE OF DEPED REGIONAL OFFICE VIII
PROPERTY CUSTODIANS**

To: Director III
Functional Division Chiefs
Regional Office VIII Property Custodians
All Others Concerned

1. This is to inform all concerned that there will be a Conference of all Regional Property Custodians on November 26, 2025, at 9:00 a.m. at the RELC-NEAP HALL 2.
2. The agenda for this conference are as follows:
 - a. Year-end inventory for PPE/ Semi-expendable and Office Equipment;
 - b. Discussion on the topic "Unsung Heroes of the Education System: Taking Pride in Stewardship
 - c. Other matters
3. Expenses for two (2) snacks and one (1) lunch as well the venue rental and other incidental expenses shall be charged against AD fund subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.



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AD-AMS-ANC



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