

534



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 24, 2025

OFFICE MEMORANDUM

QAD-2025 - **536**

**SUBMISSION OF THE 2026 QUARTERS 2 & 3 PROCUREMENTS
SUBJECT FOR EARLY PROCUREMENT ACTIVITIES**

To: Director IV
Regional Functional Division Chiefs
All Others Concerned

1. In compliance with the Implementing Rules and Regulations (IRR) of RA 9184, DBM Circular Letter 2018-8 & 2018-12 and GPPB Resolution No. 06-2019, dated July 17, 2019, this Office, through the Bids and Awards Committee (BAC), hereby reminds the various Regional Functional Divisions of the conduct of this year's Early Procurement Activities (EPA) for identified programs/projects/activities that will be implemented in the following year 2026.

2. In this regard, the concerned end-users are requested to submit to the Procurement Unit's office their approved Purchase Requests and other supporting documents for their 2026 Quarters 2 & 3 Procurements that will undergo EPA **on or before October 30, 2025**.

3. Immediate dissemination of and compliance with this Memorandum are desired.



RONEL AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

BAC-RRC