



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 30, 2025

REGIONAL MEMORANDUM

No. **1245**, s.2025

**UPDATES ON THE WORKSHOP ON THE CRAFTING OF THE
REGIONAL INDIVIDUALIZED EDUCATION PLAN
FOR LEARNERS WITH DISABILITIES**

To: Schools Division Superintendents
All Others Concerned

1. In view of administrative and logistical considerations, the participants in the **Workshop on the Crafting of the Regional Individualized Education Plan (IEP) for Learners with Disabilities (LWDs)**, which will be held on October 7-10, 2025, are advised to take note of the following changes and updates:

- The venue of the activity shall be at the Villa Patria, Brgy. Bani, Lavezares, Northern Samar;
- The Division SNED Supervisors are requested to prepare data on the latest enrollment of LWDs which are classified according types, the total number of schools implementing the SNED Program, and the percentage of schools in the Division which are currently using an IEP for elementary and high school;
- The participants are requested to bring a laptop and extension wire during the workshop; and
- The identified participants are advised to register through **bit.ly/42TksbY** not later than October 3, 2025.

2. Expenses for meals, accommodations, rental of venue and training equipment, as well as supplies and materials of the activity shall be charged to the remainder of the FY 2024 SNED Program Support Funds under OSEC-8-24-6482 dated November 5, 2025 which was downloaded to the host division while the cost of travel to be incurred by the participants shall be charged against their respective Regional/Division/School SNED Funds or applicable local funds subject to existing accounting and auditing rules and regulations.

3. Immediate dissemination of and compliance with this Memorandum are desired.



RONALO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Enclosures: As stated
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

IEP LWDs SNED WORKSHOP
CLMD-DME