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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 6, 2025

REGIONAL MEMORANDUM

AD-2025-

1279

**COORDINATION MEETING WITH GOVERNMENT FINANCIAL INSTITUTIONS
 AND PRIVATE LENDING INSTITUTIONS**

To: Schools Division Superintendents
 Chiefs, Administrative and Finance Divisions
 All Others Concerned

1. This Office, through the Administrative Division, shall conduct a Coordination Meeting with Government Financial Institutions and Private Lending Institutions on **October 16, 2025 at 9:00 in the morning** to be held at the **RELIC-NEAP, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte**.

2. This activity aims to strengthen compliance with existing policies on payroll operation, discuss and resolve issues and concerns relating thereto.

3. The participants are the Chief and SAO of the Administrative and Finance Divisions, Chief Accountant, AO V (Personnel and Cash Sections), Senior Administrative Assistant of the FD, Division Payroll In Charge and Loan Verifiers of the RO and Schools Division Offices.

4. Expenses for the meals and venue rental shall be chargeable against the Administrative Division fund while the SDO participants' transportation and other incidental expenses to their respective MOOE/local fund subject to the usual accounting rules and regulations.

5. Immediate dissemination of and strict compliance with this Memorandum are desired.



RONEL AL K. FIRMO, CESO IV
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subject

COORDINATION MEETING

GFI

PAYROLL OPERATION

PLI

AD-EEC