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Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

October 7, 2025

REGIONAL MEMORANDUM

No. 1282

s. 2025

DEPED RO VIII LEGAL OFFICERS' 1st BIANNUAL FORUM FOR CY 2025

To: Schools Division Superintendents

All Others Concerned

- 1. The Office of the Regional Director-Legal Unit shall conduct the DepEd RO8 Legal Officers' 1st Biannual Forum for CY 2025 on October 12-15, 2025(inclusive of travel time) in Inopacan, Leyte.
- 2. The activity aims to provide legal and technical assistance to the identified School Heads of Leyte Division, specifically on the New Government Procurement Act and CSC Procedures on Non-Disciplinary Cases. It shall also involve discussion on school site concerns and other education-related matters. See attached matrix for reference.
- 3. The participants are the Regional Office Legal Unit Staff, Division Lawyers/s Legal Unit Designates, Legal Assistants, and identified School Heads of Leyte Division.
- 4. The participants' (Legal Unit Personnel) food and accommodation shall be charged against the ORD-Legal fund. Travel expenses of the participants shall be charged against their local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.
- 5. Immediate dissemination of this Memorandum is desired.

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RONELO AL K. FIRMO, CESO IV

Asst. Regional Director Officer-in-Charge Office of the Regional Director

Enclosures: As stated References: As stated

To be indicated in the Perpetual Index under the following subjects:

BI-ANNUAL FORUM CY 2025 LEGAL OFFICERS

ORD-ECC



Address: Government Center, Candahug, Palo, Leyte

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Republic of the Philippines

Bepartment of Education **REGION VIII - EASTERN VISAYAS**

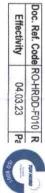
DEPED REGION VIII LEGAL OFFICERS' 1st BI-ANNUAL FORUM FOR CY 2025

Venue: Jyn Hotel & Residences, Inopacan, Leyte
October 12-15, 2025

Time/Day	Day 0	Day 1	Day 2	Дау З
8:00 AM- 09:00 AM		Preliminaries	Preliminaries	Preliminaries
8:31 AM- 12:00 NN	Arrival of Participants	-Technical Assistance on School Sites in Himoquilan Integrated School -Outreach activity -Legal Clinic for teachers Persons Responsible: All legal officers	Heads: -New Government Procurement Act & its IRR - Atty. Karisma Aivee Agraviador -Procedure on Non- Disciplinary Cases - Atty. Livi Oraller -Administrative Offenses based on DO 49 s. 2006/ASH/SSA - Atty. Risty Adarayan	-Target Setting Facilitator: Atty. Eleanor Calumpiano -Closing Program/Awarding of Certificate Facilitator: Atty. Dulce Catubao
12:00NN-1:00PM	Lunch Break	Lunch Break	Lunch Break	Home Sweet Home
1:00 PM- 2:00 PM	Arrival of Participants Registration of Participants	-Opening Program – Atty. Dulce Catubao	Discussion on Criteria for Selection of Most Outstanding Legal Officer	



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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

6:00 PM Dinner	4:00PM- 5:00PM		2:00 PM- 4:00 PM
Dinner	Open Forum Facilitator: Atty. Dulce Catubao	Admin Complaints/Case - Atty. Eleanor Calumpiano	-Introduction & Welcoming of New SDO Legal Officers – Atty. Dulce Catubao -Discussion on Memorandum OULLA-2025-1461 – Atty. Eleanor Calumpiano
Dinner	Open Forum	finding Investigation/ Formal Investigation) -Atty. Veronicaliza Bautista- Valuis	Facilitator: Atty. Eleanor Calumpiano Orientation of DO 49 s. 2006 to New SDO Legal Officers (Procedures/Practices on the Conduct of Preliminary/Fact-

Prepared by:

ELEANOR C. CALUMPIANO Attorney IV

Noted by:

RONELO AL K. FIRMO, CESO IV Regional Director



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