

1282



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 7, 2025

REGIONAL MEMORANDUMNo. **1282** s. 2025**DEPED RO VIII LEGAL OFFICERS' 1st BIENNIAL FORUM FOR CY 2025**

To: Schools Division Superintendents
 All Others Concerned

1. The Office of the Regional Director-Legal Unit shall conduct the DepEd RO8 Legal Officers' 1st Biennial Forum for CY 2025 on October 12-15, 2025 (inclusive of travel time) in Inopacan, Leyte.
2. The activity aims to provide legal and technical assistance to the identified School Heads of Leyte Division, specifically on the New Government Procurement Act and CSC Procedures on Non-Disciplinary Cases. It shall also involve discussion on school site concerns and other education-related matters. See attached matrix for reference.
3. The participants are the Regional Office Legal Unit Staff, Division Lawyers/s Legal Unit Designates, Legal Assistants, and identified School Heads of Leyte Division.
4. The participants' (Legal Unit Personnel) food and accommodation shall be charged against the ORD-Legal fund. Travel expenses of the participants shall be charged against their local funds, subject to the usual accounting, budgeting, and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.



RONALO AL K. FIRMO, CESO IV
 Asst. Regional Director
 Officer-in-Charge
 Office of the Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

BI-ANNUAL FORUM CY 2025 LEGAL OFFICERS

ORD-ECC



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DEPED REGION VIII LEGAL OFFICERS' 1st BI-ANNUAL FORUM FOR CY 2025

Venue: Jyn Hotel & Residences, Inopacan, Leyte
October 12-15, 2025

Time/Day	Day 0	Day 1	Day 2	Day 3
8:00 AM - 09:00 AM	Arrival of Participants	Preliminaries	Preliminaries	Preliminaries
8:31 AM - 12:00 NN		-Technical Assistance on School Sites in Himoguilan Integrated School -Outreach activity -Legal Clinic for teachers Persons Responsible: All legal officers	Discussions for School Heads : -New Government Procurement Act & its IRR - Atty. Karisma Aivee Agraviador -Procedure on Non-Disciplinary Cases - Atty. Livi Oraller -Administrative Offenses based on DO 49 s. 2006/ASH/SSA - Atty. Risty Adarayan	-Target Setting Facilitator: Atty. Eleanor Calumpiano -Closing Program/Awarding of Certificate Facilitator: Atty. Dulce Catubao
12:00NN-1:00PM	Lunch Break	Lunch Break	Lunch Break	Home Sweet Home
1:00 PM- 2:00 PM	Arrival of Participants Registration of Participants	-Opening Program - Atty. Dulce Catubao	Discussion on Criteria for Selection of Most Outstanding Legal Officer	



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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

2:00 PM - 4:00 PM		-Introduction & Welcoming of New SDO Legal Officers – Atty. Dulce Catubao -Discussion on Memorandum OULLA-2025-1461 – Atty. Eleanor Calumpiano -Updates on Pending/Resolved Admin Complaints/Case – Atty. Eleanor Calumpiano	Facilitator: Atty. Eleanor Calumpiano -Orientation of DO 49 s. 2006 to New SDO Legal Officers (Procedures/Practices on the Conduct of Preliminary/Fact-finding Investigation / Formal Investigation) - Atty. Veronicaliza Bautista-Valuis	
4:00PM - 5:00PM				
6:00 PM	Dinner	Open Forum Facilitator: Atty. Dulce Catubao Dinner	Open Forum Dinner	

Prepared by:


ELEANOR C. CALUMPIANO
 Attorney IV

Noted by:

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 Regional Director



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