

1285



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 06, 2025

**REGIONAL MEMORANDUM**

No. **1285** s. 2025

**ADDENDUM TO THE REGIONAL MEMORANDUM NO. 1043, s. 2025 RE:  
PROFESSIONAL DEVELOPMENT PROGRAM "BUILDING TEACHER  
EXPERTISE: ENHANCING TEACHERS' COMPETENCE IN  
CONTENT AND PEDAGOGY" (BATCH 1 & 2)**

To: Schools Division Superintendents  
All Others Concerned

1. In reference to **Memorandum DM-OUHROD-2025-1708, Advisory** dated **August 14, 2025**, and **Regional Memorandum No. 1043, s. 2025**, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines – Region VIII (NEAP-RVIII), announces the conduct of the Professional Development Program **"Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy (Batch 1 & 2)"**. The list of updated participants, schedule, and locations for the professional development program series are outlined in the attached enclosures.
2. This program aims to enhance teachers' pedagogical content knowledge, subject-matter expertise, and instructional strategies to strengthen their teaching competencies across various learning areas and key stages.
3. The program is composed of five (5) days of in-person sessions complemented by forty (40) hours of asynchronous experiential professional learning. The participants will be given five (5) months to complete their Workplace Application Plans (WAPs).
4. The participants are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.
5. The participants are entitled to Vacation Service Credits (VSCs) in accordance with DepEd Order No. 013, s. 2024 "Revised Guidelines on the Grant of VSCs for Teachers" or Compensatory Time-Off pursuant to CSC-DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered," whichever is applicable.
6. The school heads are reminded to implement necessary arrangements to ensure that participation in the program of concerned personnel will not cause class disruptions and hamper office operations.

7. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to RO/SDO/school/local funds, subject to the usual accounting and auditing rules and regulations. On the other hand, the travel expenses of the regional PMT shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations.

8. For inquiries, contact **Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8** through **neap.region8@deped.gov.ph**.

9. Immediate dissemination of and strict compliance with this Memorandum are desired.



**RONEL AL K. FIRMO, CESO IV**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CONFIRMED PARTICIPANTS  
PROFESSIONAL DEVELOPMENT TRAINING

HRDD-NEAPRVIII-IGDM

Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_ s. 2025

BATCH 1							
Building Teacher Expertise: Enhancing Early Childhood Education Teacher's Competence in Content and Pedagogy: October 19-24, 2025, NEAP NCR, Marikina City							
LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
EARLY CHILDHOOD EDUCATION	1. Bernie P. Chinel	Teacher I	SDO Eastern Samar	33	M	bernie.chinel@deped.gov.ph	9815525185
	2. Celso E. Padecio	Teacher III	SDO Maasin	40	M	celso.padecio@deped.gov.ph	9979263177
	3. Lucille C. Cozo	Teacher III	SDO Biliran	37	F	lucille.cozo@deped.gov.ph	0935-053-8845



Enclosure No. 2 to Regional Memorandum No. \_\_\_\_\_ s. 2025

BATCH 2							
Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy: KEY STAGE 2-EPP/TLE and KEY STAGE 3-MATHEMATICS							
DATE: OCTOBER 12-17, 2025				VENUE: DEPED ECOTECH CENTER, CEBU CITY			
LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 2 – EPP	1. Luzviminda A. Ortega	Master Teacher 1	Baybay City	51	Female	luzviminda.ortega001@depd.gov.ph	9069097266
	2. Julian M. Daguil	Principal 2	SDO Leyte		M	julan.daguil001@depd.gov.ph	9070524647
	3. Mary Rose B. Bacarra	MT I	SDO Samar		F	maryrose.bacarra@depd.gov.ph	9264174902
	4. Annie Vir D. Tariao	MT-II	SDO Ormoc	42	F	annievir.tariao@depd.gov.ph	9478970821
	5. Jenelind J. Manus	MT-I	SDO Tacloban	44	F	jenelind.manus001@depd.gov.ph	0917 117 6183
	6. Dotesa D. Echapore	MT-I	SDO Catbalogan City		F	dotesa.alinsoot001@depd.gov.ph	9615251436
	7. Jestony S. Gagap	Teacher I	SDO Eastern Samar	38	M	jestony.gagap@depd.gov.ph	
KEY STAGE 3 - MATH	1. Ruby Q. Remaldora	Master Teacher I	Baybay City	45	Female	ruby.remaldora@depd.gov.ph	9499099624
	2. Leoncio Pablo Cecogo	Teacher III	SDO EASTERN SAMAR		Male	leonciopablo.cecogo@depd.gov.ph	9454001364
	3. Junaz S. Emboy	Head Teacher I	SDO Maasin City	34	Male	junaz.emboy@depd.gov.ph	9466623724
	4. Joseph R. Olegario	Teacher III	SDO Samar	35	Male	josepholegario@depd.gov.ph	9684566837
	5. Milagros M. Macasusi	P2	SDO Leyte		F	milagros.macasusi001@depd.gov.ph	9171554242
	6. Mark Leo G. Flores	MT 1	SDO Tacloban		M	markleo.flores@depd.gov.ph	9060581327
	7. Ronald S. Yaco	MT I	SDO Biliran	45	M	ronald.yaco001@depd.gov.ph	9153488233
	8. Ma. Pearly Rose V. Llantos	MT-I	SDO Catbalogan City		F	mapearlyrose.llantos@depd.gov.ph	9678260020
	9. Melvin C. Capacio	Teacher III	SDO Northern Samar	28	M	melvin.capacio@depd.gov.ph	9950147303
NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	Role	DepEd E-mail Address	Contact Number
GLENDAL LAMISERIA	EDUCATION PROGRAM SUPERVISOR	RO VIII	51	F	RO=PMT	glendale.Lamiseria@depd.gov.ph	9985797617

Enclosure No. 3 to Regional Memorandum No. \_\_\_\_\_ s. 2025

BATCH 2							
Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy KEY STAGE 2-ENGLISH and KEY STAGE 3-PHYSICAL SCIENCE							
DATE: NOVEMBER 3-7, 2025				VENUE: NEAP FACILITY, TEACHERS' CAMP, BAGUIO CITY			
LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 2 – ENGLISH	1. Christyl B. Cubelo	Master Teacher I	SDO Samar	40	Female	christylcubelo@deped.gov.ph	9606615910
	2. Mary Ann A. Paloma	Teacher III	SDO Maasin City	31	F	maryann.asis01@deped.gov.ph	9950358038
	3. Jayson B. Closa	Principal 4	SDO Leyte		M	jayson.closa001@deped.gov.ph	9282773916
	4. Lido C. Manicane	MT-II	SDO Calbayog	35	M	lido.manicane1@deped.gov.ph	9606562543
	5. Alma Mendoza	MT 1	SDO Tacloban	56	F	alma.medoza004@deped.gov.ph	9975180607
	6. Gretchym A. De La Pena	P I	SDO Biliran	40	F	gretchym.delape@deped.gov.ph	9171325628
	7. Ma. Gina C. Gilbang	MT-I	SDO Catbalogan City		F	magina.gilbang@deped.gov.ph	9269448346
	8. Ma. Abegail B. Macasil	TEACHER III	SDO Eastern Samar	31	F	maabegail.macasil@deped.gov.ph	9606670563
	9. Arsenio Caspe Jr.	MT II	SDO Eastern Samar	56	M	arsenio.caspe@deped.gov.ph	9062068267
KEY STAGE 3 – PHYSICAL SCIENCE	1. Eureka Trisha A. Balagbis	Teacher I	SDO Eastern Samar	25	Female	eurekatrisha.balagbis@deped.gov.ph	9685690936
	2. Myra E. Cardona	Master Teacher II	SDO Maasin City	48	Female	myra.cardona@deped.gov.ph	9602949963
	3. Arlene C. Bagunas	Teacher III	SDO SAMAR	38	Female	arlene.bagunas001@deped.gov.ph	9178942598
	4. Irhyn V. Reyes	MT 4	SDO LEYTE	44	Female	irhyn.reyes001@deped.gov.ph	9474889577
	5. Carina D. Desor	T1	SDO Ormoc	38	F	carina.desor21@gmail.com	9606573605
	6. Lucell C. Jampas	MT II	SDO Biliran	43	F	lucell.jampas001@deped.gov.ph	9165734852
	7. Mary Rose P. Mana	MT-I	SDO Catbalogan City		F	maryrose.mana001@deped.gov.ph	9929632042
	8. Raffy Padrigano	Teacher I	SDO Eastern Samar	26	M	raffy.padrigano@deped.gov.ph	9661373769
NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	Role	DepEd E-mail Address	Contact Number
ARTIGO SALVADOR	EDUCATION PROGRAM SUPERVISOR	SDO SOUTHERN LEYTE			SDO-PMT		

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph



Enclosure No. 4 to Regional Memorandum No. \_\_\_\_\_ s. 2025

BATCH 2							
Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy KEY STAGE 2- GMRC/VALUES EDUCATION AND KEY STAGE 3-TLE							
DATE: NOVEMBER 16-21, 2025				VENUE: DEPED ECOTECH CENTER, CEBU CITY			
LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 2 - GMRC	1. Reymarc Jonvil F. Dacallos	Master Teacher I	SDO Samar	35	M	reymarcjonvil.dacallos002@depd.gov.ph	9684583579
	2. Aileen B. Relevo	P3	SDO Leyte	54	F	aileen.relevo001@depd.gov.ph	9493062157
	3. Banesa Daganio	TEACHER III	SDO Eastern Samar	33	F	banesa.daganio@depd.gov.ph	
	4. Richmond M. Lopez	MT-1	SDO Ormoc	31	M	richmond.lopez@depd.gov.ph	9459852033
	5. Blanchie B. Valeriano	T-I	SDO Tacloban	34	F	blanchie.baino@depd.gov.ph	9159689861
	6. Norma R. Orlanda	MT-I	SDO Catbalogan City		F	norma.orlanda@depd.gov.ph	9760197246
	7. Flordeliza D. Canillas		SDO Eastern Samar		F	flordeliza.canillas@depd.gov.ph	
	8. Alpha A. Sumalinog	P3	SDO Leyte	44	F	alpha.payot001@depd.gov.ph	9478822324
KEY STAGE 3 - TLE	1. Leonimae P. Ampong	TIII	SDO EASTERN SAMAR	30	F	maleonimae.ampong@depd.gov.ph	9753851214
	2. Iris Mae S. Tomon	Master Teacher II	SDO MAASIN CITY		F	irismae.tomon@depd.gov.ph	
	3. Paul Brian B. Singcol	Master Teacher I	SDO Leyte		M		
	4. Maricon Elardo		SDO Tacloban	40		maricon.elardo001@depd.gov.ph	9397020045
	5. Arnold M. Jaraba	EPS	SDO Calbayog	55	M	arnold.jaraba@depd.gov.ph	9176212770
	6. Jocelyn A. Delabajan	Teacher II	SDO Samar		F	delabajan@depd.gov.ph	9280703121
	7. Joel Agang	HT I	SDO Biliran	42	M	joel.agang001@depd.gov.ph	9472928821
	8. Alma Roxanne F. Teves	MT-I	SDO Catbalogan City		F		
NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	Role	DepEd E-mail Address	Contact Number
ERNANI S. FERNANDEZ JR.	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	48	M	RO-PMT	ernani.fernandez001@depd.gov.ph	9542611222

Enclosure No. 5 to Regional Memorandum No. \_\_\_\_\_ s. 2025

BATCH 2							
Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy EARLY CHILDHOOD EDUCATION							
DATE: NOVEMBER 23-28, 2025				VENUE: DEPED ECOTECH CENTER, CEBU CITY			
KEY STAGE/ LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
EARLY CHILDHOOD EDUCATION	1. Manilyn A. Cabanag	Master Teacher-I	SDO Catbalogan	37	F	manilyn.cabanag@deped.gov.ph	9606674580
	2. Ma. Idohna R. Gallamaso	Teacher III	SDO Catbalogan	34	F	maidohna.radomes@deped.gov.ph	9103986641
	3. Erika Mae C. Cabezas	Master Teacher I	SDO Samar	35	F	erikamae.cabezas@deped.gov.ph	9295960191
	4. Vilma I. Villas	HT 1	SDO Leyte	52	F	vilma.villas@deped.gov.ph	9171123520
	5. Althea Maria C. Doblás	MT 1	SDO Leyte	52	F	althea.doblas@deped.gov.ph	9773644961
	6. Jenny C. Samares	Master Teacher I	SDO Maasin	37	F	jenny.samares@deped.gov.ph	9606533187
	7. Lourdes L. Matan	EPS	SDO Calbayog	50	F	lourdes.matan@deped.gov.ph	9665410322
	8. Ariel S. Balagbis	MT1	SDO Eastern Samar	43	M	ariel.balagbis@deped.gov.ph	9692046989
	9. Adelfa R. Balderian	MT-II	SDO Ormoc	46	F	adelfa.balderian001@deped.gov.ph	9638320915
	10. Jovilyn A. Macawile		SDO Tacloban	47	F	jovilyn.macawile@deped.gov.ph	9606617638
	11. Airene P. Baleña	MT II	SDO Eastern Samar	41	F	airene.balena001@deped.gov.ph	906200979
	12. Jessa P. Dacallos	TIC	SDO Samar		F		
NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	Role	DepEd E-mail Address	Contact Number
MICHAEL P. RADOMES	SEPS	CATBALOGAN CITY	36	M	SDO PMT	michael.radomes@deped.gov.ph	9161058747



Enclosure No. 6 to Regional Memorandum No. \_\_\_\_\_ s. 2025

### Terms of Reference for the RO-PMT

**Program Management Team members assigned to session rooms** are expected to carry out the following tasks to ensure the **smooth, effective, and learner-centered implementation** of the program:

1. **Assist the Central Office - Program Management Team (NEAP-PMT)** in supervising the overall implementation of the program within the assigned session room, ensuring a constructive and engaging learning environment.
2. **Coordinate with resource persons and/or learning area experts** to ensure that the program is delivered in alignment with the approved instructional design and session objectives.
3. **Establish a conducive learning atmosphere** by initiating unfreezing activities, aligning participant expectations, and setting learning norms at the start of the program.
4. **Monitor and respond to emerging learning needs and challenges** within the session room, referring complex issues to the Program Lead as necessary for resolution or escalation.
5. **Facilitate the execution of scheduled learning activities** and provide logistical and instructional support for any required adjustments.
6. **Ensure the proper administration of both pre-test and post-test assessments**, in accordance with the program's assessment protocols.
7. **Document the learning sessions accurately**, including key discussions, activities, insights, and participant engagement. Capture relevant photographs to support program documentation and reporting.
8. **Assist in the distribution of learning materials and necessary supplies**, ensuring participants have access to required resources throughout the training.
9. **Ensure the completion and submission of daily attendance sheets and daily evaluation forms** by participants to designated NEAP personnel.



Enclosure No. 7 to Regional Memorandum No. \_\_\_\_\_ s. 2025

**Indicative Program of Activities, Meal Provision and Accommodation Details****A. INDICATIVE PROGRAM OF ACTIVITIES:**

Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00-8:30 AM	Registration		Preliminaries / Management of Learning (MOL)		
8:30-9:00 AM	<b>Opening Program</b> -Nationalistic Song -Prayer -Messages from Executive Committee -General Guidelines and Procedures of the training. -Pre-Test	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)
9:00-10:00 AM	<b>Training Proper</b> Break – Out Sessions (per Learning Area) -Discussion -Workshop -Session Activities -Completion of Session Outputs	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)
10:00-10:30 AM	<b>HEALTH BREAK</b>				
10:30 AM-12:00 Noon	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)
12:00 NN-1:00 PM	<b>LUNCH BREAK</b>				
1:00-1:15 PM	<b>MANAGEMENT OF LEARNING</b>				
1:15-3:00 PM	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)
3:00-3:15 PM	<b>HEALTH BREAK</b>				
3:15-4:30 PM	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	<b>Training Proper</b> Break – Out Sessions (per Learning Area)	Post-Test  <b>Closing Program</b>
4:30-5:00 PM	<b>END OF THE DAY EVALUATION / PMT DEBRIEFING</b>				

**B. MEAL PROVISION:**

Meals	DAY 0 (Sunday)	DAY 1 (Monday)	DAY 2 (Tuesday)	DAY 3 (Wednesday)	DAY 4 (Thursday)	DAY 5 (Friday)
Breakfast			✓	✓	✓	✓
AM Snack			✓	✓	✓	✓
Lunch			✓	✓	✓	✓
PM Snack			✓	✓	✓	✓
Dinner	✓		✓	✓	✓	

**C. ACCOMMODATION DETAILS:**

The participants are required to check in on the afternoon of Day 0 and check out on the afternoon of Day 5.



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 22, 2025

**REGIONAL MEMORANDUM**

No. **1043** s. 2025

**UPDATES ON THE CONFIRMED PARTICIPANTS TO THE PROFESSIONAL  
DEVELOPMENT PROGRAM "BUILDING TEACHER EXPERTISE:  
ENHANCING TEACHERS' COMPETENCE IN CONTENT  
AND PEDAGOGY" (BATCH 1 & 2)**

To: Schools Division Superintendents  
All Others Concerned

1. In reference to **Memorandum DM-OUHROD-2025-1708, Advisory** dated **August 14, 2025**, and **Regional Memorandum No. 991, s. 2025**, this Office, through the Human Resource Development Division (HRDD) and National Educators Academy of the Philippines – Region VIII (NEAP-RVIII), announces the conduct of the **PROFESSIONAL DEVELOPMENT PROGRAM "BUILDING TEACHER EXPERTISE: ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY (BATCH 1 & 2)"**. The list of updated participants, schedule, and locations for the professional development program series are outlined in the attached enclosures.
2. This program aims to enhance teachers' pedagogical content knowledge, subject-matter expertise, and instructional strategies to strengthen their teaching competencies across various learning areas and key stages.
3. The program is composed of five (5) days of in-person sessions complemented by forty (40) hours of asynchronous experiential professional learning. The participants will be given five (5) months to complete their Workplace Application Plans (WAPs).
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8. For inquiries, contact **Mr. Israel Gilvani D. Malaca, EPS II, NEAP R-8** through **neap.region8@deped.gov.ph**.

9. Immediate dissemination of and strict compliance with this Memorandum are desired.



**RONEL AL K. FIRMO, CESO IV**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

Enclosures: As stated

References: As stated

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CONFIRMED PARTICIPANTS  
PROFESSIONAL DEVELOPMENT TRAINING

HRDD-NEAPRVIII-IGDM



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Building Teacher Expertise: Enhancing Early Childhood Education Teacher's Competence in Content and Pedagogy: October 19-24, 2025, NEAP NCR, Marikina City							
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EARLY CHILDHOOD EDUCATION	1. Bernie P. Chinel	Teacher I	SDO Eastern Samar	33	M	bernie.chinel@deped.gov.ph	9815525185
	2. Celso E. Padecio	Teacher III	SDO Maasin	40	M	celso.padecio@deped.gov.ph	9979263177
	3. Lucille C. Cozo	Teacher III	SDO Biliran	37	F	Lucille.cozo@deped.gov.ph	0935-053-8845

Enclosure No. 2 to Regional Memorandum No. \_\_\_\_\_ s. 2025

<b>Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy: Key Stage 2- Physical Science</b>							
<b>DATE: AUGUST 31-SEPTEMBER 5, 2025</b>				<b>VENUE: NEAP FACILITY, TEACHERS' CAMP, BAGUIO CITY</b>			
<b>KEY STAGE/ LEARNING AREA</b>	<b>NAME of PARTICIPANT</b>	<b>CURRENT POSITION</b>	<b>SDO</b>	<b>AGE</b>	<b>SEX (F/M)</b>	<b>DepEd E-mail Address</b>	<b>Contact Number</b>
KEY STAGE 2 - PHYSICAL SCIENCE	1. Elaine V. Fernandez	Master Teacher II	SDO Maasin	40	M	elaine.fernandez001@depd.gov.ph	9705996194
	2. Vera Leonora B. Balasanos	MT II	SDO Leyte	46	F	veraleonora.balasanos@depd.gov.ph	9277569412
	3. Romar T. Cabuello	Teacher III	SDO Samar	30	M	romar.cabuello@depd.gov.ph	9953066878
	4. Mary Vale Cagang	Teacher III	SDO Ormoc	32	F	maryvale.peres@depd.gov.ph	9284489953
	5. Helen C. Yu	ASP II	SDO Biliran	56	F	helen.yu002@depd.gov.ph	9154594763
	6. Joy B. Saldana	EPS	SDO Calbayog	44	M	joy.saldana1@depd.gov.ph	9177955097
	7. Gennie S. Lacanaria	MT 2	SDO Tacloban	53	F	gennie.lacanaria@depd.gov.ph	9778110470
	8. Gilda D. Acopio	DIC	SDO Borongan City		F	gilda.acopio001@depd.gov.ph	
	9. Marilou U. Mondoy	MT-II	SDO Catbalogan City		F	marilou.mondoy003@depd.gov.ph	9173072934

<b>NAME</b>	<b>CURRENT POSITION</b>	<b>SDO</b>	<b>AGE</b>	<b>SEX (F/M)</b>	<b>DepEd E-mail Address</b>	<b>Contact Number</b>	<b>Role</b>
RYAN R. TIU	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	42	M	ryan.tiu@depd.gov.ph	9298833771	RO-PMT

Enclosure No. 3 to Regional Memorandum No. \_\_\_\_\_ s. 2025

<b>Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy: KEY STAGE 3-ENGLISH and KEY STAGE 2-MAPEH</b>							
<b>DATE: SEPTEMBER 21-26, 2025</b>				<b>VENUE: DEPED ECOTECH CENTER, CEBU CITY</b>			
<b>LEARNING AREA</b>	<b>NAME of PARTICIPANT</b>	<b>CURRENT POSITION</b>	<b>SDO</b>	<b>AGE</b>	<b>SEX (F/M)</b>	<b>DepEd E-mail Address</b>	<b>Contact Number</b>
KEY STAGE 3 - ENGLISH	1. Agnes C. Gacelos	Master Teacher I	SDO Samar	40	Female	agnesgacelos@depd.gov.ph	9171240095
	2. Fay Ann Q. Godoy	T-III	SDO Baybay	42	F	fayann.godoy@depd.gov.ph	9926267504
	3. Mary Ann T. Garado	MT I	SDO Eastern Samar		F		
	4. Adrinor Niña D. Mancera	MT I	SDO Maasin City	34	F	adrinornina.mancera@depd.gov.ph	9173129052
	5. Maria Celeste L. Vincoy	P 1	SDO Leyte	35	F	mariaceleste.vincoy@depd.gov.ph	9056023282
	6. Erwin L. Purcia	EPS	SDO Calbayog	35	M	erwin.purcia@depd.gov.ph	9088810747
	7. Melanie C. Bation	Teacher III	SDO Biliran	44	F	melanie.bation003@depd.gov.ph	9752941627
	8. Maricon M. Colocado	M I	SDO Catbalogan City		F	maricon.colocado001	9663159269
	9. Sheryl Pinca Jagonoy	HEAD TEACHER I	SDO Northern Samar	45	F	sheryl.jagonoy@depd.gov.ph	9977191280
KEY STAGE 2 - MAPEH	1. Janice S. Madrigal	Teacher III	SDO Baybay	43	F	janice.madrigal001@depd.gov.ph	9159821344
	2. Constantino L. Cañedo	Teacher III	SDO Ormoc	29	M	constantino.canedo@depd.gov.ph	92777713816
	3. Noel C. Nicart	P-1	SDO Leyte	53	M	noel.nicart001@depd.gov.ph	9051014238
	4. Gregorio Cainto	MT I	SDO Eastern Samar	47	M	gregorio.cainto001@depd.gov.ph	9606564338
	5. Maerose A. Macajeto	Teacher I	SDO EASTERN SAMAR	27	F	maerose.macajeto@depd.gov.ph	9058613564
	6. Joyce Lorelie Billones	Teacher III	SDO Maasin City	36	F	joycelorelie.billones@depd.gov.ph	9395275006
	7. Glynis Mark Montederamos	MT II/TIC	SDO Maasin City	39	M	glynismark.montederamos@depd.gov.ph	9606533487
	8. Leonel Bandibas Bersabal	Head Teacher II	SDO Maasin City	36	M	leonel.bersabal@depd.gov.ph	9471515364

<b>NAME</b>	<b>CURRENT POSITION</b>	<b>SDO</b>	<b>AGE</b>	<b>SEX (F/M)</b>	<b>DepEd E-mail Address</b>	<b>Contact Number</b>	<b>Role</b>
NOVA P. JORGE	EDUCATION PROGRAM SUPERVISOR	REGIONAL OFFICE VIII	52	F	nova.jorge@depd.gov.ph	9171440573	RO-PMT



Enclosure No. 4 to Regional Memorandum No. \_\_\_\_\_ s. 2025

**Building Teacher Expertise: Enhancing Teacher's Competence in Content and Pedagogy FOR KEY STAGE 3-VALUES EDUCATION****DATE: SEPTEMBER 28-OCTOBER 3, 2025****VENUE: NEAP FACILITY, TEACHERS' CAMP, BAGUIO CITY**

KEY STAGE/ LEARNING AREA	NAME of PARTICIPANT	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number
KEY STAGE 3 – VALUES EDUCATION	1. Virgilio R. Bacaycay, Jr.	Master Teacher I	SDO Samar	31	Male	virgilio.bacaycay001@depd.gov.ph	9606617181
	2. Jomar L. Caube	Teacher III	SDO Maasin City	29	M	jomar.caube@depd.gov.ph	9566533443
	3. Desiree M. Noveda	P2	SDO Leyte	51	F	desiree.molabola001@depd.gov.ph	9606636458
	4. Joey L. Escorido	MT-I	SDO Calbayog	37	M	joey.escorido@depd.gov.ph	9606563151
	5. Nelson R. Bello	EPS	SDO Calbayog	39	M	nelson.bello@depd.gov.ph	9761749013
	6. Emma A. Eval	HT 3	SDO Tacloban	48	F	emma.evaal001@depd.gov.ph	9456048477
	7. Wovilla F. Laurente	MT-I	SDO Ormoc	50	F	wovilla.laurente@depd.gov.ph	9182660896
	8. Jackie Lou B. Candelario-Arias	Teacher II	SDO Eastern Samar	39	F	jackielou.arias@depd.gov.ph	9606564070
	9. Elvie M. Ruizo	HT III	SDO Biliran	45	F	elvie.ruizo002@depd.gov.ph	9606562115
	10. Jennifer D. Alvior	MT II	SDO Biliran	51	F	jennifer.dejarloalvior@depd.gov.ph	9263687038
	11. Bernadeth M. Genol	MT III	SDO Maasin City	37	F	bernadeth.genol001@depd.gov.ph	9606533372
	12. Lezyl G. Alvarez	Teacher III	SDO Maasin City	35	F	lezyl.alvarez@depd.gov.ph	9932319485

NAME	CURRENT POSITION	SDO	AGE	SEX (F/M)	DepEd E-mail Address	Contact Number	Role
ROWENA D. ABAN	EDUCATION PROGRAM SUPERVISOR	SDO CATBALOGAN	54	F	rowena.aban001@depd.gov.ph	9171022224	SDO-PMT

Enclosure No. 4 to Regional Memorandum No. \_\_\_\_\_ s. 2025

### Terms of Reference for the RO-PMT

**Program Management Team members assigned to session rooms** are expected to carry out the following tasks to ensure the **smooth, effective, and learner-centered implementation** of the program:

1. **Assist the Central Office - Program Management Team (NEAP-PMT)** in supervising the overall implementation of the program within the assigned session room, ensuring a constructive and engaging learning environment.
2. **Coordinate with resource persons and/or learning area experts** to ensure that the program is delivered in alignment with the approved instructional design and session objectives.
3. **Establish a conducive learning atmosphere** by initiating unfreezing activities, aligning participant expectations, and setting learning norms at the start of the program.
4. **Monitor and respond to emerging learning needs and challenges** within the session room, referring complex issues to the Program Lead as necessary for resolution or escalation.
5. **Facilitate the execution of scheduled learning activities** and provide logistical and instructional support for any required adjustments.
6. **Ensure the proper administration of both pre-test and post-test assessments**, in accordance with the program's assessment protocols.
7. **Document the learning sessions accurately**, including key discussions, activities, insights, and participant engagement. Capture relevant photographs to support program documentation and reporting.
8. **Assist in the distribution of learning materials and necessary supplies**, ensuring participants have access to required resources throughout the training.
9. **Ensure the completion and submission of daily attendance sheets and daily evaluation forms** by participants to designated NEAP personnel.

Enclosure No. 5 to Regional Memorandum No. \_\_\_\_\_ s. 2025

**Indicative Program of Activities, Meal Provision and Accommodation Details****A. INDICATIVE PROGRAM OF ACTIVITIES:**

Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00 - 8:30 AM	Registration				
8:30 - 9:00 AM	<b>Opening Program</b> Nationalistic Song Prayer Messages from Executive Committee General Guidelines and Procedures of the training Pre-Test	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
9:00 - 10:00 AM	<b>Training Proper</b> Break - Out Sessions (per Learning Area) Discussion Workshop Session Activities Completion of Session Outputs	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
10:00 - 10:30 AM	<b>HEALTH BREAK</b>				
10:30 AM - 12:00 Noon	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
12:00 NN - 1:00 PM	<b>LUNCH BREAK</b>				
1:00 - 1:15 PM	<b>MANAGEMENT OF LEARNING</b>				
1:15 - 3:00 PM	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)
3:00 - 3:15 PM	<b>HEALTH BREAK</b>				
3:15 - 4:30 PM	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	<b>Training Proper</b> Break - Out Sessions (per Learning Area)	Post-Test  <b>Closing Program</b>
4:30 - 5:00 PM	<b>END OF THE DAY EVALUATION / PMT DEBRIEFING</b>				

**B. MEAL PROVISION:**

Meals	DAY 0 (Sunday)	DAY 1 (Monday)	DAY 2 (Tuesday)	DAY 3 (Wednesday)	DAY 4 (Thursday)	DAY 5 (Friday)
Breakfast			✓	✓	✓	✓
AM Snack			✓	✓	✓	✓
Lunch			✓	✓	✓	✓
PM Snack			✓	✓	✓	✓
Dinner	✓		✓	✓	✓	

**C. ACCOMMODATION DETAILS:**

The participants are required to check in on the afternoon of Day 0 and check out on the afternoon of Day 5.