



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 13, 2025

REGIONAL MEMORANDUM
CLMD-2025- 1321

**PARTICIPATION IN THE WORKSHOP ON THE FINALIZATION OF
THE PROPOSED POLICY GUIDELINES ON THE INCLUSION
OF ALTERNATIVE LEARNING SYSTEM (ALS) IN
SCHOOL-BASED MANAGEMENT (SBM)**

To: Schools Division Superintendent } Southern Leyte Division
OIC-Chief, CLMD, Region VIII
All Others Concerned

1. Pursuant to DepEd Memorandum DM-LS-2025-097, dated September 29, 2025, this Office requires the concerned divisions to send their respective participants to the **Workshop on the Finalization of Proposed Policy Guidelines on the Inclusion of Alternative Learning System (ALS) in School-Based Management (SBM)** on **October 23-24, 2025**, exclusive of travel time, at the Lourdes Suites, Kalayaan Avenue, cor. Makati Avenue, Makati City, to wit:

- a) DR. ALFREDO P. CAFE, EPS, DepEd Regional Office VIII; and
- b) DR. BETELINO V. AMIGO, EPSA, Southern Leyte Division.

2. The participants' travel and other expenses related to this activity shall be charged against the **downloaded ALS Funds** at their respective division offices, subject to the usual accounting and auditing rules and regulations. The reimbursement of the aforementioned expenses shall only be granted upon submission of the complete requirements.

3. Signed itinerary and a travel report shall be sent to **clmd.region8@deped.gov.ph** cc **alfredo.cafe@deped.gov.ph** within a week after the last day of travel.

4. All other details are stipulated in the Memorandum cited.

5. Immediate dissemination of and compliance with this Memorandum are desired.



RONALO AL K. FIRMO CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Enclosures: None
References: As stated
To be indicated in the Perpetual Index under the following subjects:
ALS PAPs TRAININGS
CLMD-APC



Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

DM-LS-2025-097 | **Attendance at the Workshop on the Finalization of Proposed Policy Guidelines on the Inclusion of Alternative Learning System (ALS) in School-Based Management (SBM)**

ADMINISTRATIVE NOTE

Venue	Lourdes Suites, 8429 Kalayaan Avenue, cor. Makati Avenue, Makati City		
Registration and Accommodation	<ol style="list-style-type: none">1. Registration will start at 07:00 a.m. on October 23, 2025.2. Opening Program will start at 09:00 a.m. on October 23, 2025.3. The standard hotel check-in time is at 2:00 p.m. on October 23, 2025, and the standard check-out time is at 12:00 noon on October 24, 2025. However, please note that the activity will continue until the afternoon of October 24, 2025.4. Participants will only be accommodated on the duration of the activity.		
Dress Code	Smart Casual Attire		
Meals	Meals	Oct. 23	Oct. 24
	Breakfast		/
	AM Snacks	/	/
	Lunch	/	/
	PM Snacks	/	/
	Dinner	/	
Other Reminders	<ol style="list-style-type: none">1. For confirmation of attendance and administrative preparation, identified participants are requested to accomplish the online registration form on or before October 17, 2025 through this link: https://tinyurl.com/ALSinSBM22. In the event that the identified participants are unable to attend the workshop, a replacement may be sent, provided that it is supported by an official endorsement letter.3. All participants are also requested to bring laptops and extension cords.		


MARILETTE R. ALMAYDA
Director IV
Bureau of Alternative Education



5/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8636-3603 E-mail: bae.od@deped.gov.ph



DepEd Philippines



@depedphilippines



@DepEd_PH



www.deped.gov.ph



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-LS-2025-097

TO : **REGIONAL DIRECTORS**
REGIONAL ALS FOCAL PERSONS

FROM : *Carmela Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **ATTENDANCE AT THE WORKSHOP ON THE FINALIZATION OF PROPOSED POLICY GUIDELINES ON THE INCLUSION OF ALTERNATIVE LEARNING SYSTEM (ALS) IN SCHOOL-BASED MANAGEMENT (SBM)**

DATE : September 29, 2025

The Bureau of Alternative Education – Policy and Quality Assurance Division (BAE- PQAD) will conduct the *Workshop on the Finalization of Proposed Policy on the Inclusion of Alternative Learning System (ALS) in School-Based Management (SBM)* on **October 23-24, 2025, exclusive of travel time** in the National Capital Region (NCR). The exact venue will be announced through an administrative note.

The activity aims to finalize the aforementioned draft policy through field consultation.

For confirmation of attendance and administrative preparation, participants to be identified by the Regional Office (*see Attachment No. 1 for allocation per region*) are requested to **accomplish the online registration form on or before October 17, 2025**, through this link <https://tinyurl.com/ALSinSBM2>. All participants are also requested to bring their laptops and extension cords.

The travel expenses, airfare, per diem, and other miscellaneous expenses of participants shall be charged against the funds directly released to the Regional Offices subject to the usual accounting and auditing rules and regulations. Meanwhile the board and lodging expenses of the participants for the activity shall be charged against FLO-ALS Funds.

Please refer to Attachment No. 2 for a copy of the Indicative Program of Activities.

Should there be clarifications and/or queries, you may contact Michelle C. Mejia, Senior Education Program Specialist of the BAE-PQAD, via email at michelle.mejia01@deped.gov.ph.

Thank you very much.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Attachment No. 1 to DM-LS-2025-097

LIST OF PARTICIPANTS

**Workshop on the Finalization of the Proposed Policy Guidelines on the
Inclusion of Alternative Learning System (ALS) in
School-Based Management (SBM)**
October 23-24, 2025, National Capital Region

Region	Regional ALS Focal Person	Division ALS Focal Person	School Principal (preferably those who were involved in the implementation of DO 21, s. 2011 <i>W</i>)
I	1	1	
II	1		1
III	1	1	
IV-A	1		1
IV-B	1		1
V	1	1	
NCR	1	1	
CAR	1	1	
VI	1		1
NIR	1	1	
VII	1	1	
VIII	1	1	
IX	1		1
X	1		1
XI	1		1
XII	1	1	
CARAGA	1		1



Republic of the Philippines
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Attachment No. 2 to DM-LS-2025-097

INDICATIVE PROGRAM OF ACTIVITIES

**Workshop on the Finalization of the Proposed Policy Guidelines on the
Inclusion of Alternative Learning System (ALS) in
School-Based Management (SBM)**

October 23-24, 2025, National Capital Region

Time	Day 1	Day 2
08:00-08:30 am	<ul style="list-style-type: none">- Registration- Opening Program- Groupings	MOL
08:30-09:00 am		Cont. Provision of inputs to the draft policy
09:00-10:00 am		
10:00-11:00 am		
11:00-12:00 am	Presentation of problem tree and overview of the draft policy	
12:00-01:00 pm	Lunch	Lunch
01:00-02:00 pm	Presentation of the results of the validation workshop	Presentation of outputs
02:00-03:00 pm	Provision of inputs to the draft policy	
03:00-03:15 pm	Break	Break
03:00-04:00 pm	Cont. Provision of inputs to the draft policy	Closing Program
04:00-04:45 pm		
04:45-05:00 pm	Wrap-up	Judy Mendoza
Officer of the Day	Michelle Bautista	