



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 21, 2025

REGIONAL MEMORANDUM

No. **1373** s. 2025

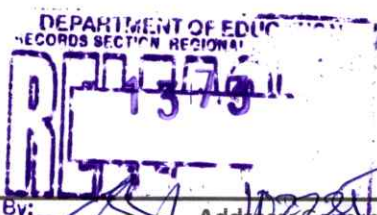
**MONITORING AND PROVISION OF TECHNICAL ASSISTANCE FOR
THE CONDUCT OF THE INDUCTION PROGRAM FOR
NON-TEACHING PERSONNEL**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. To ensure the proper conduct of the Induction Program for Non-Teaching Personnel, this Office, through the Human Resource and Development Division (HRDD), will monitor and provide technical assistance to the Schools Division Offices.
2. The activity will be conducted in accordance with the schedule provided below.

SDO	DATE
Baybay City	November 26-28, 2025
Biliran	TBA
Borongan	November 19-21, 2025
Calbayog City	November 11-13, 2025
Catbalogan City	TBA
Leyte	TBA
Maasin City	October 21-22, 2025
Northern Samar	December 1-3, 2025
Samar	November 24-26, 2025
Ormoc	TBA
Tacloban City	November 11-13

3. Travel expenses for the regional monitors shall be charged against the HRDD Fund or Local Fund, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.



RONELO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Enclosure: None
Reference: None

To be indicated in the Perpetual Index under the following subjects:

MONITORING
NON-TEACHING INDUCTION PROGRAM
TECHNICAL ASSISTANCE

HRDD-MGT