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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 22, 2025

REGIONAL MEMORANDUMNo. **1391** s. 2025

**YEAR-END PROGRAM IMPLEMENTATION REVIEW OF THE PROFESSIONAL
 DEVELOPMENT PROGRAMS FOR TEACHERS AND SCHOOL LEADERS**

To: Schools Division Superintendents
 SGOD Chiefs
 All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct a Program Implementation Review of the Professional Development Program for Teachers and School Leaders on **December 8-10, 2025**, at a venue to be announced in a separate issuance.

2. This activity aims to:

- a. Gather disaggregated data on trained teachers and school leaders for FY2025;
- b. Report accomplishments of professional development programs and other activities funded by HRTD;
- c. Identify implementation issues and challenges encountered; and
- d. Inform future planning and agreements using insights from the review.

4. Attached are the list of participants and the activity matrix. Schools Division Superintendents must ensure the full attendance of their participants.

5. Expenses incurred during the conduct of this activity, such as training materials and board and lodging for the participants, shall be charged against the HRD Program Support Fund downloaded to the Schools Division of Maasin City. Transportation and other incidental expenses shall be charged against their respective local funds, subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of and compliance with this Memorandum are desired.



RONEL AL K. FIRMO CESO IV
 Assistant Regional Director
 Officer-in-Charge
 Office of the Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

HRD PERSONNEL PROGRAM IMPLEMENTATION REVIEW

NEAPR-CDPA



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph



Enclosure 1 of Regional Memorandum No _____, series of 2025

**YEAR-END PROGRAM IMPLEMENTATION REVIEW OF THE PROFESSIONAL
DEVELOPMENT PROGRAMS FOR TEACHERS AND SCHOOL LEADERS**

LIST OF PARTICIPANTS

Office	Position/ Designation			Number of Pax
Schools Division Office	SGOD Chief/ EPS	HRD SEPS	EPS II/ HRD Personnel	Subtotal
Baybay City	1	1	1	3
Biliran	1	1	1	3
Borongan City	1	1	1	3
Catbalogan City	1	1	1	3
Calbayog City	1	1	1	3
Eastern Samar	1	1	1	3
Leyte	1	1	1	3
Maasin City	1	1	2	4
Northern Samar	1	1	1	3
Ormoc City	1	1	1	3
Samar	1	1	1	3
Southern Leyte	1	1	1	3
Tacloban City	1	1	1	3
Regional Office	HRDD Chief	NEAP Head	EPS, SEPS, EPS II	Subtotal
	1	1	7	9
Total				50

Enclosure 2 of Regional Memorandum No _____, series of 2025

YEAR-END PROGRAM IMPLEMENTATION REVIEW OF THE PROFESSIONAL DEVELOPMENT PROGRAMS FOR TEACHERS AND SCHOOL LEADERS

December 8-10, 2025

Venue: TBD


ACTIVITY MATRIX

Day/ Time	December 8	December 9	December 10
8:00a.m. -9:00a.m.	Travel Time	Preliminaries	Preliminaries
9:01a.m. - 12:00p.m.		Presentation of FY2025 Accomplishment Report	HRD Unplugged: Real Talk, Real Solutions
12:01p.m. - 1:00p.m.		Lunch	Lunch
1:01p.m. - 2:00p.m.	Arrival of Participants and Opening Program	Continuation of the Presentation of FY2025 Accomplishment Report	Closing Program
2:01p.m. - 3:00p.m.	Overview of the Implemented CO-initiated PD Programs for Teachers and School Leaders	Addressing Implementation Challenges of SDOs	Home Bound
3:01p.m. - 5:00p.m.		The Great HRD Getaway: Games, Goals & Growth	

Prepared by:


CLARK DAVE P. ARANTE
 SEPS

Noted by:

 10/22/2025
HARVIE D. VILLAMOR EdD
 HRDD Chief