

1414



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 23, 2025

REGIONAL MEMORANDUM

No. **1414** s.2025

**HOSTING OF AN ORIENTATION WITH ALTERNATIVE LEARNING
 SYSTEM (ALS) SUPERVISORS AND TEACHERS ON THE
 IDENTIFICATION AND REFERRAL OF LEARNERS
 WITH DISABILITIES - VISAYAS CLUSTER**

To: Schools Division Superintendents
 All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), announces the series of activities in connection with the **Hosting of an Orientation with Alternative Learning System (ALS) Supervisors and Teachers on the Identification and Referral of Learners With Disabilities - Visayas Cluster**, as detailed below, at a venue to be announced later:

	Title of Activities	Date	Day 1
1	Conduct of Pre-Training Conference with PMT members for the Orientation with Alternative Learning System (ALS) Supervisors and Teachers on the Identification and Referral of Learners With Disabilities - Visayas Cluster	November 23-24, 2025	November 23, 2025
2	Conduct of an Orientation with Alternative Learning System (ALS) Supervisors and Teachers on the Identification and Referral of Learners With Disabilities - Visayas Cluster	November 25-28, 2025	November 25, 2025
3	Conduct of Post-Training Conference with PMT members of the Orientation with Alternative Learning System (ALS) Supervisors and Teachers on the Identification and Referral of Learners With Disabilities - Visayas Cluster	December 1-2, 2025	December 1, 2025

2. There is **no registration fee**. The board and lodging expenses of participants and other related logistical requirements, including coordination meetings and the procurement of necessary supplies and materials, shall be charged against the **downloaded ALS Program Support Funds** at the Regional Office, with morning snacks as the first meal on the initial day and breakfast as the final meal on the last day, while the travel and other incidental expenses relative to the activity, to the downloaded funds at the respective offices, subject to the usual accounting and auditing rules and regulations.
3. A separate memorandum shall be issued to announce the list of committee members, terms of reference, and trainers/resource persons.
4. For guidance, the matrices of activities and the list of identified participants are provided in the enclosures. For Region VIII, the detailed list of participants per Division will be announced later.
5. Should there be inquiries, **Dr. Alfredo P. Cafe**, EPS, Regional ALS Focal Person, can be reached at **clmd.region8@deped.gov.ph** cc **alfredo.cafe@deped.gov.ph**.
6. Immediate dissemination of and compliance with this Memorandum are desired.



RONEL AL K. FIRMO CESO IV
 Assistant Regional Director
 Officer-in-Charge
 Office of the Regional Director

Enclosures: 1. Allocation of Participants per Office (Visayas Cluster)
 2. Matrices of Activities

Reference: Issuance from the Central Office

To be indicated in the Perpetual Index under the following subjects:

ALS INCLUSIVE EDUCATION TRAININGS

CLMD-GEC-APC

Enclosure 1 to RM No. 1414 dated October 23, 2025.

Allocation of Participants per Office-(Visayas Cluster)

No.	Office	Regional ALS Focal	Div ALS Focal	ALS Teachers	Total
1	Region VI	1	1	13	15
2	Region VII	1	1	13	15
3	Region VIII	1	1	13	15
4	NIR	1	1	13	15
5	BAE				11
	RPs & Guests (care of BAE)				5
6	PMT				14
TOTAL		4	4	52	90

Enclosure 2 to RM No. 1414 dated October 23, 2025.

**Conduct of Pre-Training Conference with PMT members for the Orientation
with Alternative Learning System (ALS) Supervisors and Teachers on the
Identification and Referral of Learners With Disabilities
- Visayas Cluster**

November 23-24, 2025

Venue: **TBA**

TIME	DAY 1 (November 23, 2025)	DAY 2 (November 24, 2025)
07:30 AM - 08:00 AM	Arrival and Registration (PMT)	MOL
08:01 AM - 09:00 AM		Review of Accomplishments for Each Assigned Task (Host)
09:01 AM - 10: 00 AM	Preliminaries and Opening Ceremonies (PMT)	Short Closing Program (PMT)
10:01 AM - 11:00 AM	Goal Setting and Discussion of the Terms of Reference	Homeward Bound
11:01 AM - 12:00 NN	(Dr. Alfredo P. Cafe, EPS, CLMD)	
12:01 PM - 01:00 PM	LUNCH BREAK/ PERSONAL TIME	
01:01 PM - 02:00 PM	● Technical Run of topics of the Resource Persons ● Printing/Sorting/Packing of Training Supplies, Certificates, & Documents ● Preparation of Rooming Assignment for Pax (PMT)	
02:01 PM - 03:00 PM		
03:01 PM - 04:00 PM		
04:01 PM - 05:00 PM		
05:01 PM onwards	EOD and Reminders for Day 1	

Orientation with Alternative Learning System (ALS) Supervisors and Teachers on the Identification and Referral of Learners With Disabilities
- Visayas Cluster
November 25-28, 2025 : Venue - TBA

Indicative Program of Activities

TIME	Day 1 (November 25, 2025)	Day 2 (November 26, 2025)	Day 3 (November 27, 2025)	Day 4 (November 28, 2025)
07:00-08:00	Registration		Breakfast/Preliminaries	
08:01-08:30				
08:31-10:00	I. OPENING PROGRAM 'National Anthem 'Prayer 'DepEd Quality Policy 'Acknowledgment of Participants 'Welcome Remarks 'Message 'Statement of Purpose and 'Presentation of Mechanics Photo Opportunity	Session 4: Reach Every Child Project	Session 6 (Con'd): Integrating the Child Functioning Survey in the ALS Form (AF) 1	Session 9 (Con'd): Practical Utilization of the Child Functioning Module
10:01-10:10		Coffee Break		
10:11-11:00	II. Plenary Session Session 1: Background of the Project Inclusion of Learners with Disabilities in the Alternative Learning System (SNED in ALS)	Session 5: Understanding the Child Functioning Survey: Background, Purpose and Scope	Session 7: Practical Utilization of the Child Functioning Module	Draft Referral Mechanism for the ALS Learners Session 10: Building Inclusive Systems: Exploring Multi-Disciplinary Team Roles and Referral Mechanisms/Pathways
11:01-12:00		Lunch Break		
12:01-01:00	II. Plenary Session Session 2: Disability Sensitivity and Awareness - Definition of Disability - Disability "thinking-hats": Medical, Charity, Social, and Rights-based	Session 5 (Con'd): Understanding the Child Functioning Survey: Background, Purpose and Scope	Session 8: Practical Utilization of the Child Functioning Module	Clearing House
01:01-02:00				
02:01-03:00				
03:01-03:10		Coffee Break		
03:01-04:00	Session 3: Disability Sensitivity and Awareness - input 2 - Discussion on relevant laws what inclusive education is: barriers to inclusion: achieving an inclusive society (Special Education in Inclusive Education) Levelling Off	Session 6: Integrating the Child Functioning Survey in the ALS Form (AF) 1	Session 9: Practical Utilization of the Child Functioning Module	Closing Program
04:01-05:00				
Expected Outputs		Washington Group Child Functioning Module	Washington Group Child Functioning Module	Action Plan
Officer of the Day	Kristine Lee Lumanog	Michelle Mejia	Mark Timothy Manaois	Kristine Lee Lumanog

**Conduct of Post-Training Conference with PMT members for the Orientation
with Alternative Learning System (ALS) Supervisors and Teachers on the
Identification and Referral of Learners With Disabilities
- Visayas Cluster**

December 1-2, 2025

Venue: **TBA**

TIME	DAY 1 (December 1, 2025)	DAY 2 (December 2, 2025)
07:30 AM - 08:00 AM	Arrival and Registration (PMT)	MOL
08:01 AM - 09:00 AM		Review of Accomplishments and Validation of Agreements (Host)
09:01 AM - 10: 00 AM	Preliminaries and Opening Ceremonies (PMT)	Short Closing Program (PMT)
10:01 AM - 11:00 AM	Goal Setting, Presentation of Findings, and Discussions	Homeward Bound
11:01 AM - 12:00 NN	(Dr. Alfredo P. Cafe, EPS, CLMD)	
12:01 PM - 01:00 PM	LUNCH BREAK/ PERSONAL TIME	
01:01 PM - 02:00 PM	Continuation of the Presentation of Findings, Formulation of Agreements, and Next Steps (PMT)	
02:01 PM - 03:00 PM		
03:01 PM - 04:00 PM		
04:01 PM - 05:00 PM		
05:01 PM onwards	EOD and Reminders for Day 1	