



Republic of the Philippines  
Department of Education  
REGION VIII - EASTERN VISAYAS

October 27, 2025

# REGIONAL MEMORANDUM

CLMD-2025- 1428

**PARTICIPATION IN THE WORKSHOP ON THE VALIDATION OF THE  
PROPOSED POLICY GUIDELINES ON THE ESTABLISHMENT  
OF LEARNING ENVIRONMENT IN ALTERNATIVE  
LEARNING SYSTEM (ALS)**

To: Schools Division Superintendents } Baybay City Division  
 Chief, CLMD, Region VIII } Borongan City Division  
 All Others Concerned

1. Pursuant to DepEd Memorandum DM-LS-2025-104, dated September 29, 2025, this Office requires the concerned divisions to send their respective participants, identified in the enclosure, to the **Workshop on the Validation of the Proposed Policy Guidelines on the Establishment of Learning Environment in Alternative Learning System (ALS)** on **November 19-21, 2025**, exclusive of travel time, at the DepEd National Educators Academy of the Philippines - National Capital Region (NEAP-NCR), Barangay Conception I, Marikina City.
2. The participants' travel and other expenses related to this activity shall be charged against the **downloaded ALS Funds** at their respective division offices, subject to the usual accounting and auditing rules and regulations.
3. Signed itinerary and a travel report shall be sent to **clmd.region8@deped.gov.ph** cc **alfredo.cafe@deped.gov.ph** within a week after the last day of travel.
4. All other details are stipulated in the Memorandum cited.
5. Immediate dissemination of and compliance with this Memorandum are desired.



**RONEL K. FIRMO CESO IV**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

Enclosures: 1. Official Participants  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:  
CLMD-APC ALS PAPs TRAININGS

Enclosure No. 1 to RM 1428, s. 2025 dated October 27, 2025.

### Official Participants

Workshop on the Validation of the Proposed Policy Guidelines on the  
Establishment of Learning Environment in Alternative  
Learning System (ALS)

November 19-21, 2025 | NEAP-NCR, Marikina City

Division		Name of Participant	Position	Email Address
1	Baybay City	Margilina C. Mendoza	EPS	margilina.mendoza@deped.gov.ph
		<i>Replacement of Dr. Alfredo P. Cafe, EPS, DepEd RO VIII (who has a prior commitment to another national activity)</i>		
2	Borongan City	Allan C. Arma	EPSA II	allan.arma@deped.gov.ph




Republic of the Philippines  
**Department of Education**  
BUREAU OF ALTERNATIVE EDUCATION

**DM-LS-2025-104 | Attendance at the Workshop on the Validation of  
Proposed Policy Guidelines on the Establishment of Learning Environment  
in Alternative Learning System**

**ADMINISTRATIVE NOTE**

<b>Venue</b>	National Educators Academy of the Philippines – National Capital Region (NEAP-NCR), #15 Cepeda St., Brgy. Concepcion 1, Marikina City																											
<b>Date of Conduct</b>	November 19-21, 2025																											
<b>Registration and Accommodation</b>	<div>1. Registration will start at 08:00 am on November 19, 2025.</div> <div>2. Opening Program will start at 11:00 a.m on November 19, 2025.</div> <div>3. The standard check-in time is at 02:00 p.m. on November 19, 2025, and the check-out time is at 12:00 noon on November 21, 2025.</div> <div>4. Participants will only be accommodated on the duration of the activity.</div>																											
<b>Dress Code</b>	Smart Casual Attire																											
<b>Meals</b>	<table><tr><th>Meals</th><th>Nov. 19</th><th>Nov. 20</th><th>Nov. 21</th></tr><tr><td>Breakfast</td><td>/</td><td>/</td><td>/</td></tr><tr><td>AM Snacks</td><td>/</td><td>/</td><td>/</td></tr><tr><td>Lunch</td><td>/</td><td>/</td><td>/</td></tr><tr><td>PM Snacks</td><td>/</td><td>/</td><td>/</td></tr><tr><td>Dinner</td><td>/</td><td>/</td><td>/</td></tr></table>	Meals	Nov. 19	Nov. 20	Nov. 21	Breakfast	/	/	/	AM Snacks	/	/	/	Lunch	/	/	/	PM Snacks	/	/	/	Dinner	/	/	/			
Meals	Nov. 19	Nov. 20	Nov. 21																									
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PM Snacks	/	/	/																									
Dinner	/	/	/																									
<b>Other Reminders</b>	<div>1. For confirmation of attendance and administrative preparation, identified participants are requested to accomplish the <b>online registration form</b> on or before <b>November 10, 2025</b> through this link: <a href="https://tinyurl.com/validationLE">https://tinyurl.com/validationLE</a></div> <div>2. In the event that the identified participants are unable to attend the workshop, a replacement may be sent, provided that it is supported by an official endorsement letter.</div> <div>3. All participants are also requested to bring laptops and extension cords.</div>																											

  
**MARILETTE R. ALMAYDA**  
Director IV  
Bureau of Alternative Education



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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM  
DM-LS-2025-104

TO : REGIONAL DIRECTORS  
REGIONAL ALS FOCAL PERSONS

FROM : *Carmela C. Oracion*  
CARMELA C. ORACION  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Learning Systems ✓

SUBJECT : ATTENDANCE AT THE WORKSHOP ON THE VALIDATION  
OF PROPOSED POLICY GUIDELINES ON THE  
ESTABLISHMENT OF LEARNING ENVIRONMENT IN  
ALTERNATIVE LEARNING SYSTEM (ALS)

DATE : September 29, 2025

The Bureau of Alternative Education – Policy and Quality Assurance Division (BAE-PQAD) will conduct the *Workshop on the Validation of Proposed Policy Guidelines on the Establishment of Learning Environment in Alternative Learning System (ALS)* on **November 19-21, 2025** in the National Capital Region (NCR). The exact venue will be announced through an administrative note.

The activity aims to validate the aforementioned draft policy through consultation.

For confirmation of attendance and administrative preparation, participants to be identified by the Regional Office (*see Attachment No. 1 for allocation per region*) are requested to **accomplish the online registration form on or before November 12, 2025**, through this link <https://tinyurl.com/validationLE>. All participants are also requested to bring their laptops and extension cords.

The travel expenses, airfare, per diem, and other miscellaneous expenses of participants shall be charged against the funds directly released to the Regional Offices subject to the usual accounting and auditing rules and regulations.

Please refer to Attachment No. 2 for a copy of the Indicative Program of Activities.

Should there be clarifications and/or queries, you may contact Michelle C. Mejia, Senior Education Program Specialist of the Bureau of Alternative Education - Policy and Quality Assurance Division, via email at [michelle.mejia01@deped.gov.ph](mailto:michelle.mejia01@deped.gov.ph).

Thank you very much.

*Copy furnished:*

MALCOLM S. GARMA  
Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouct@deped.gov.ph](mailto:ouct@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
**OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS**

Attachment No. 1 to DM-LS-2025-104

**LIST OF PARTICIPANTS**

**Workshop on the Validation of Proposed Policy Guidelines on the  
Establishment of Learning Environment in Alternative Learning System (ALS)**  
*November 19-21, 2025, National Capital Region*

Region	Regional ALS Focal Person	Division ALS Focal Person	Education Program Specialist II for ALS (EPS II for ALS)
I	1	1	
II	1	1	
III	1	1	
IV-A	1	1	
IV-B	1	1	
V	1	1	
NCR	1	1	
CAR	1	1	
VI	1		1
NIR	1		1
VII	1		1
VIII	1		1
IX	1		1
X	1		1
XI	1		1
XII	1		1
CARAGA	1		1



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Attachment No. 2 to DM-LS-2025-~~104~~

**INDICATIVE PROGRAM OF ACTIVITIES**

**Workshop on the Validation of Proposed Policy Guidelines on the  
Establishment of Learning Environment in Alternative Learning System (ALS)**  
*November 19-21, 2025, National Capital Region*

Time	Day 1	Day 2	Day 3
08:00-08:30 am	Arrival and Registration	MOL	MOL
08:30-09:00 am		Cont. Provision of inputs to the draft policy	Cont. Revision of the draft policy based on the presentation
09:00-10:00 am			
10:00-11:00 am			
11:00-12:00 am	Opening Program/ Groupings		
12:00-01:00 pm	Lunch	Lunch	Lunch
01:00-02:00 pm	Presentation of problem tree and overview of the draft policy	Presentation of outputs	Presentation of the revised draft
02:00-03:00 pm	Provision of inputs to the draft policy		
03:00-03:15 pm	Break	Break	Break
03:00-04:00 pm	Cont. Provision of inputs to the draft policy	Revision of the draft policy based on the presentation	Closing Program
04:00-04:45 pm			
04:45-05:00 pm	Wrap-up	Wrap-up	Judy Mendoza
Officer of the Day	Michelle Bautista	Michelle Mejia	