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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 29, 2025

REGIONAL MEMORANDUM

CLMD-2025- 1441

**DOWNLOADING OF TRAVEL REIMBURSEMENT FOR THE PARTICIPANT
 IN THE CONSULTATIVE WORKSHOP ON THE NATIONAL SCHOOLS
 PRESS CONFERENCE (NSPC) GUIDELINES**

To: Schools Division Superintendent } Division of Biliran
 All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), shall download funds to the Division of Biliran as travel reimbursement of the participant who represented the Regional Office in the **Consultative Workshop on the National Schools Press Conference (NSPC) Guidelines** on October 6-10, 2025 at the DepEd NEAP, Marikina City.

2. The details of the downloading are specified as follows:

NAME OF PARTICIPANT	AMOUNT	SOURCE OF FUND
Efren Superable	14,500.00	OSEC-8-24-2956

3. In case the amount downloaded is insufficient to cover the total expenses of the participant, the same expenses may be charged against local funds such as the Campus Journalism Fund or MOOE subject to availability and the existing accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.



RONEL AL K. FIRMO, CESO IV
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director

Enclosures: OSEC-8-24-2956
 Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM CONSULTATIVE WORKSHOP NSPC GUIDELINES

CLMD-DME