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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES



DEPARTMENT OF EDUCATION
November 11, 2025
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ADVISORY

In reference to DM-OULS-2025-150 titled *Strengthened Senior High School Curriculum: Training Resource Package Development, Refinement, and Finalization* dated 04 November 2025, please be informed of the following:

Activities	Inclusive Dates and Venues
Refinement of Training Resource Package for School Heads on the Strengthened Senior High School Curriculum	November 16-21, 2025 (inclusive of travel time) NEAP Training Facility, Teacher's Camp, Baguio City
Quality Assurance and Finalization of the Training Resource Package for School Heads on the Strengthened Senior High School Curriculum	November 23-27, 2025 (inclusive of travel time) NEAP Training Facility, Teacher's Camp, Baguio City

- Attached to this advisory are the following:
 - Enclosure 1 – List of Training Resource Package (TRP) Developers and Validators
 - Enclosure 2 - Registration Links, Check-in Details, and Meal Provision Guide
 - Enclosure 3 – Indicative Program of Activities
 - Enclosure 4 – Terms of Reference
- The identified TRP developers are required to attend both the first activity and the second activity (November 25-27, 2025), while the TRP validators are expected to participate for the entire duration of the second activity.
- The expenses for the program management team, resource persons, and participants—including board and lodging, travel, training supplies & materials, honoraria for resource persons, and other incidental expenses — shall be charged against the FY 2025 Human Resource Development (HRD) Current Fund, subject to the usual accounting and auditing rules and regulations. Participants may opt to charge their travel expenses to the Central Office or, if available, to local funds, also subject to the usual accounting and auditing rules and regulations.

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4. The participants are reminded to bring their own laptops, extension cords, and other sources of connectivity (pocket Wi-Fi, mobile data, etc.) and any necessary medication/s.
5. For queries and concerns, you may contact Mr. Mark Alvin M. Cruz and Ms. Sarah Jane C. Atienza, Senior Education Program Specialists, at neap.qad@deped.gov.ph. You may also reach us through (02) 8638-8638 (NEAP).

For information and guidance.

MICHAEL JOSEPH P. CABAUTAN

Director III

National Educators Academy of the Philippines



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Enclosure 1

LIST OF PARTICIPANTS

Training Resource Package (TRP) Developers

No.	Resource Person/ Developer	Position/ Designation	RO/SDO/Office/ Station
1	Liezl P. Mique	Education Program Supervisor	DepEd Region I
2	Roderick A. Tadeo	School Principal IV	DepEd Region III/ SDO Olongapo City/ New Cabalan NHS/
3	Ma. Joseph Patrick Enriquez	Education Program Supervisor	DepEd Region III/RO-CLMD
4	Arturo L. Reyes	Head Teacher VI/ OIC- Assistant School Principal	DepEd Region III/SDO Olongapo City/ Mabayan Senior High School
5	Evelyn P. Navia	School Principal IV	DepEd CALABARZON/ SDO Laguna/ Pedro Guevara Memorial National High School
6	Albert A. Llego	Principal II	DepEd Region 3/ SDO Olongapo City/ Mabayan Senior High School
7	Milaner A. Oyo-a	School Principal IV	DepEd Region VIII/SDO Calbayog City/ Calbayog City NHS
8	Derly D. Balena	Education Program Supervisor	DepEd NCR/ SDO Quezon City
9	Jocelyn M. Alinab	Chief Education Supervisor	DepEd NCR/SDO Caloocan City
10	Josefino C. Pogoy Jr.	Chief Education Supervisor	DepEd NCR/ SDO San Juan City
11	Julius D. Somera	Public Schools District Supervisor	DepEd NCR / SDO Quezon City
12	Rossana Carnecer	Supervising Education Program Specialist	Bureau of Learning Delivery – Teaching and Learning Division

13	Danilo Soriano Jr.	Supervising Education Program Specialist	Bureau of Learning Delivery – Teaching and Learning Division
14	Marian Efondo	Project Development Officer IV	Bureau of Human Resource and Organizational Development – School Effectiveness Division
15	Ina Marie Mallari	Project Development Officer III	Bureau of Human Resource and Organizational Development – School Effectiveness Division
16	Ann Lazaro	Project Development Officer II	Bureau of Human Resource and Organizational Development – School Effectiveness Division
17	Chrisha Kate Dimapilis	Technical Assistant III	Office of the Secretary
18	Jona Kristen Valdez	Supervising Education Program Specialist	Bureau of Curriculum Development-Curriculum Standards Development Division
19	Clarence Canton	Guidance Services Specialist II	Bureau of Learner Support Services – Youth Formation Division
20	Lia Daus	Project Development Officer II	Monitoring and Evaluation Office

Training Resource Package (TRP) Validators

No.	Resource Person/ Validator	Position/ Designation	SDO/Office/ Station
1.	Isabel Victorino	Chief Education Program Specialist	Bureau of Curriculum Development-Curriculum Standards Development Division
2.	Rosalie Masilang	Supervising Education Program Specialist	Bureau of Curriculum Development-Curriculum Standards Development Division
3.	Marizol A. Mabazza	Supervising Education Program Specialist	Bureau of Curriculum Development-Curriculum Standards Development Division
4.	Rosette Comiso-Gallo	Supervising Education Program Specialist	Bureau of Curriculum Development-Curriculum Standards Development Division
5.	Carl Patrick S. Tadeo	Supervising Education Program Specialist	Bureau of Curriculum Development-

			Curriculum Standards Development Division
6.	Pette P. Depatillo	Public Schools District Supervisor	DepEd NCR/ SDO Quezon City
7.	George B. Borromeo	Public Schools District Supervisor	DepEd NCR/ SDO Manila
8.	Elmer Augustus F. Conde	Education Program Specialist II	DepEd CARAGA/ RO-HRDD
9.	Bryan A. Pobe	Education Program Supervisor	DepEd CALABARZON/ RO-HRDD
10.	Neolita S. Sarabia	Education Program Supervisor	DepEd Region VII/ SDO Tagbilaran City
11.	Rhea Liza B. Valmores	Senior Education Program Specialist	DepEd Region VII/ SDO Carcar City
12.	John Michael P. Castino	Senior Education Program Specialist	DepEd Region XII/ SDO General Santos City
13.	Marco Rhonel M. Eusebio	Education Program Supervisor	DepEd Region III/ SDO Malolos City
14.	Feejay A. Dimaculangan	Education Program Supervisor	DepEd MIMAROPA/ RO- QAD
15.	Lourdes Dela Cruz	Assistant Schools Division Superintendent	Region III
16.	Rosaline T. Tuble	School Principal IV	DepEd Region III/ SDO Pampanga/ Eastern Porac NHS
17.	Maria Teresa E. Cabcaban	School Principal II	DepEd CAR/ SDO Abra/Pilar Rural High School
18.	Marilen A. Calma	School Principal IV	DepEd Region III/SDO City of San Fernando/ San Fernando Elementary School
19.	Melvin Willy II B. Roque	Public Schools District Supervisor	DepEd NCR/SDO Valenzuela
20.	Andrei Nikolai Pacheco	Public Schools District Supervisor	DepEd NCR/SDO Manila
21.	Lynji Pedrosa	Public Schools District Supervisor	DepEd NCR/SDO Manila
22.	Elsie V. Mayo	School Principal IV	DepEd Region I/ SDO La Union/ Regional Science High School
23.	Myla B. Suguitan	Education Program Supervisor	DepEd MIMAROPA/ SDO Occidental Mindoro



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Enclosure 2

REGISTRATION LINK, CHECK-IN DETAILS & MEAL PROVISION

A. Registration Link and Check-in Details

Title of Activity	Registration Link	Check-in Details
Refinement of Training Resource Package for School Heads on the Strengthened Senior High School Curriculum	https://tinyurl.com/SHSTRP20251116 Register on or before November 12, 2025	Check-in: November 16, 2025; 2:00 pm Check-out: November 21, 2025; 12:00 nn
Quality Assurance and Finalization of the Training Resource Package for School Heads on the Strengthened Senior High School Curriculum	https://tinyurl.com/SHSTRP20251123 Register on or before November 12, 2025	TRP Validators' Check-in: November 23, 2025; 2:00 pm TRP Developers' Check-in: November 25, 2025; 12:00 pm Check-out: November 27, 2025; 12:00 pm

B. Meal Provision

Activity Date: November 16-21, 2025

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

Activity Date: November 23-27, 2025

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs
Breakfast		✓	✓	✓	✓
AM Snack		✓	✓	✓	✓
Lunch		✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	



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Enclosure 3 Indicative Program of Activities

Refinement of Training Resource Package for School Heads on the Strengthened Senior High School Curriculum November 16-21, 2025

SCHEDULE	Day 0 (November 16)	ACTIVITIES			DAY 3 (November 19)	DAY 4 (November 20)	DAY 5 (November 21)
		DAY 1 (November 17)	DAY 2 (November 18)	DAY 3 (November 19)			
8:00-8:30	Travel from the residence to the venue	Registration	Workshop 2: Development of the Training Resource Package for Training of School Heads	Checkpoint: Initial Checking of Outputs	Continuation of Workshop 2	Continuation of Workshop 2	Revision of Outputs
8:30-9:00							
9:00-9:30							
9:30-10:00							
10:00-10:30		Session 1: - Presentation of the Results of the Training Needs Assessment of School Heads - Presentation of the PD Program Design for School Heads (draft)	Continuation of Workshop 2	Continuation of Workshop 2	Checkpoint: Presentation of Outputs		Closing Program
10:30-11:00							
11:00-11:30							
11:30-12:00							
12:00-1:00	Check in at the venue	Workshop 1: Finalization of the PD Program Design for School Heads	Continuation of Workshop 2	Continuation of Workshop 2	Continuation of Workshop 2	Continuation of Checkpoint	Travel from the venue to the residence
1:00-1:30							
1:30-2:00							
2:00-2:30							
2:30-3:00		Session 2:	Continuation of Workshop 2	Continuation of Workshop 2	Continuation of Workshop 2	Revision of Outputs	
3:00-3:30							
3:30-4:00							
4:00-4:30							



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4:30-5:00	• PD Training Resource Materials and Quality Standards	End-of-Day Evaluation		
5:00 - 5:15				



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Quality Assurance and Finalization of Training Resource Package for School Heads on the Strengthened Senior High School Curriculum

November 23-27, 2025

ACTIVITIES						
SCHEDULE	Day 0 (November 23)	DAY 1 (November 24)	DAY 2 (November 25)	DAY 3 (November 26)	DAY 4 (November 27)	(November 28)
8:00–8:30	Travel from the residence to the venue	Registration	Management of Learning Continuation of Workshop 2	Continuation of Workshop 3	Presentation of Outputs	Travel Time
8:30–9:00						
9:00–9:30		Opening Program				
9:30–10:00						
10:00–10:15						
10:15–11:00						
			Health Break			
		Session 1: Presentation of the PD Program Design and Training Resource Package for School Heads	Continuation of Workshop 2	Continuation of Workshop 3	Presentation of Outputs	
11:00–11:30	Workshop 1: Quality Assurance of the PD Program Design for School Heads					
11:30–12:00						
		Lunch Break				
12:00–1:00	Check in at the venue	Continuation of Workshop 1	Workshop 3: Feedback Integration (Developers and Validators)	Workshop 4: Mock Session	Finalization of Outputs	
1:00–1:30					Closing Program	
1:30–2:00					Travel Time	
2:00–2:30						
2:30–3:00						
3:00–3:30						
3:30–4:00	Workshop 2: Quality Assurance of the Training Resource Package for Training of School Heads	Continuation of Workshop 3	Continuation of Workshop 4			
4:00–4:30						
4:30–5:00						
5:00–5:15						
End-of-Day Evaluation						



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Terms of Reference

Training Resource Package Developers

1. Develop a Training Resource Package (TRP) for the assigned subject or topic, intended for use during the Training of Teachers on the Strengthened Senior High School Curriculum. The TRP should be designed for potential use by other resource persons as well.
2. Ensure that the TRP is aligned with the Professional Development (PD) Program Design and relevant standards, particularly those outlined in DepEd Memorandum No. 044, s. 2023, or the Interim Guidelines for the Quality Assurance, Monitoring, and Evaluation of the NEAP Core Programs.
3. Attend both workshops to refine and finalize the draft TRP based on quality assurance feedback to ensure accuracy, relevance, and effectiveness.
4. Facilitate the delivery of the assigned topic during the Mock Session as a critical component of the quality assurance process.
5. Incorporate the comments and suggestions from validators in refining the TRP.
6. Submit final and editable copies of the TRP, including:
 - a. Slide decks
 - b. Session guides
 - c. Worksheets/Assessment tools
 - d. A 25-item pre-test and post-test
 - e. Other relevant materials deemed necessary to support the effective delivery of the session

Training Resource Package Validators

1. Participate in orientation sessions on the validation process and tools.
2. Provide relevant inputs to the training materials, drawing from your experience as a NEAP PD Program Evaluator or your involvement in the pilot implementation of the Strengthened Senior High School Curriculum.
3. Review and validate the Training Resource Package (TRP), ensuring alignment with the PD Program Design.
4. Evaluate the accuracy, relevance, coherence, and appropriateness of the content.
5. Assess the instructional design elements (e.g., clarity of objectives, logical flow, engagement strategies, assessment mechanisms) of the materials based on the standards outlined in DepEd Memorandum No. 044, s. 2023, or the

Interim Guidelines for the Quality Assurance, Monitoring, and Evaluation of the NEAP Core Programs.

6. Provide specific, actionable, and evidence-based feedback using prescribed validation tools/templates.
7. Provide comments and suggestions based on the conduct of the Mock Session.
8. Coordinate with the Developers in improving the TRP.