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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 5, 2025

REGIONAL MEMORANDUM

No. **1464** s. 2025

**TRANSITION TO VIRTUAL PLATFORM FOR THE PLANNING CONFERENCE
WITH RO AND SDO BUDGET OFFICERS**

To: Schools Division Superintendents
Division Budget Officers
All Others Concerned

1. In reference to Regional Memorandum No. 1423, s. 2025 dated October 16, 2024, this Office, through the Finance Division, announces an urgent and mandatory change in format for the upcoming Planning Conference with Regional Office (RO) and Schools Division Offices (SDOs) Budget Officers regarding the preparation and submission of FY 2026 Budget Execution Documents (BEDs).

2. The conference, scheduled for November 5-6, 2025, will be conducted virtually.

3. This is to ensure the safety and well-being of all participants, particularly those travelling from far places and those affected by the current adverse weather conditions. Transitioning online removes the risks associated with long-distance travel during this period.

4. Conference Logistics:

Activity:	Planning Conference with RO and SDO Budget Officers
New Format:	Virtual Conference (online)
Date(s):	November 5-6, 2025 (no change)
Time:	8:00 AM to 12:00 PM
Meeting Link:	MS Teams
	Meeting ID: 478 606 674 462 9
	Passcode: zw7Kd6XU

5. Immediate dissemination of and strict compliance with this Memorandum are desired.

RONALO AL K. FIRMO CESO IV

Assistant Regional Director

Officer-in-Charge

Office of the Regional Director



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph



Enclosures: None

References: RM No. 1423

To be indicated in the Perpetual Index under the following subjects:

VIRTUAL
PLANNING CONFERENCE
BUDGET OFFICER

FD-BS-GJNC

