

1490



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

November 7, 2025

REGIONAL MEMORANDUM

ESSD-2025- **1490**

**CONSULTATION WORKSHOP FOR THE REVISION OF THE POLICY ON THE
 SCHOOL CANTEN OPERATIONS AND MANAGEMENT**

To: Schools Division Superintendent } SDO Ormoc City
 All Others Concerned

1. Attached is DepEd Memorandum OASOPS No. 2025-A490 dated October 17, 2025, from Malcolm S. Garma, Undersecretary for Governance and Operations, titled Consultation of Policy Guidelines on School Canteen Operations and Management on November 11-14, 2025, in NCR.

2. The participants to this activity are the following:

Office	Name	Designation
Regional Office	Adara Lourdes S. Luaton	Nutritionist-Dietitian II
SDO Ormoc City	Artemia G. Leoberas	SGOD Chief
Ipil National High School, SDO Ormoc City	Brenda P. Maroleña	Principal IV
	Elizabeth G. Alicaya	General Manager
	Aluna Mae M. Apas	Coop Auditor
	Vilma D. Juba	Coop Member
	Josefa C. Nelmdida	Coop Member

3. Funds for the traveling expenses of the participants shall be downloaded to the Schools Division Office and any shortage is requested to be charged against local funds subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.

RONEL AL K. FIRMO PhD, CESO IV

Assistant Regional Director

Officer-in-Charge

Officer of the Regional Director

Enclosures: DepEd Memorandum

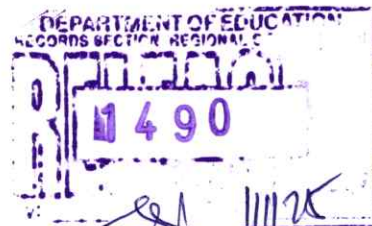
References: As stated

To be indicated in the Perpetual Index under the following subjects:

FOOD SAFETY

TRAINING

ESSD-SHNU-ALSL



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

OASOPS No. 2025-A490

TO : **REGIONAL DIRECTORS**
(Regions I, III, IV-A, VI, VII, VIII, IX, X, XI, XII, NIR, and NCR)

SCHOOLS DIVISION SUPERINTENDENTS
(Divisions of Pangasinan II, San Fernando City, Antipolo City, Roxas City, Cebu Province, **Ormoc City**, Zamboanga City, Gingoog City, Davao Oriental, Koronadal City, Negros Oriental, and Quezon City)

ALL OTHERS CONCERNED

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

SUBJECT : **INVITATION TO THE FIELD CONSULTATION MEETING ON THE FORMULATION OF POLICY GUIDELINES ON SCHOOL CANTEEN OPERATIONS AND MANAGEMENT**

DATE : October 17, 2025

In light of the audit findings of the Commission on Audit (COA) and several reports from different clients and stakeholders with regards to school canteen operations, the Operations strand, through the Office of the Assistant Secretary for Governance and Operations – Field Operations, initiated a **preliminary review** of the relevant policies related to **school canteen operations and management (SCOM)**.

In view of the aforementioned, may we respectfully request the **participation of selected personnel on November 11-14, 2025 in NCR (specific venue to be announced through a separate issuance)** to meaningfully gather data on effective practices, share experiences, identify issues/challenges, and provide recommendations on SCOM. Preferably, the selected participants shall have knowledge and practical experience on SCOM, DepEd Order No. (DO) 8, s. 2007, DO 13, s. 2017, and/or other relevant issuances. **For further details regarding the selection of participants, kindly refer to Annex A (Criteria for Selection for Schools) and B (Target RO/SDO Participants)**. Likewise, please be guided by all relevant issuances to **ensure that there will be no disruption of classes despite the attendance of selected participants**.

For confirmation of attendance, kindly accomplish this link using your DepEd email: <https://bit.ly/SCOMPOLICY2025> on or before **October 31, 2025 (Friday), 5PM**. You can also access the link through the QR code below.



Accommodations and flight tickets for the said undertaking shall be provided by this Office. However, other expenses incurred during the aforesaid event shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

Further, **this Memorandum shall serve as the authority to travel on Official Business for the said event for all selected participants.**

For further inquiries and concerns, kindly contact the Office of the Assistant Secretary for Governance and Operations – Field Operations through number at (02) 8633-7242 or email at asec.ops@deped.gov.ph.

For your reference and appropriate action.

[OASGOPS-FO: HM]