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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 13, 2025

**REGIONAL MEMORANDUM**

CLMD-2025 — **1516** —

**DOWNLOADING OF FUNDS ON THE WORKSHOP ON THE DEVELOPMENT  
OF MULTI-LEVEL MATERIALS IN ENGLISH, SCIENCE AND  
MATHEMATICS FOR QUARTERS 3 AND 4**

To: Schools Division Superintendents

Division of Leyte

Division of Maasin City

All Others Concerned

1. In reference Regional Memorandum No. 1365 s. 2025 on the conduct of the Workshop on the Development of Multi-level Materials in English, Science and Mathematics for Quarters 3 and 4, this Office, through the Curriculum and Learning Management Division (CLMD) shall download fund to cover travel reimbursements of division participants to the said activity on November 5-7, 2025 at Green Sun Hotel, 2285 Chino Roces Ave., Makati City, in the amount of **One Hundred Twenty Five Thousand Pesos ( P 125,000.00)** per **OSec-8-25-02622**.

Division	Number of Participants	Fund Allocation
Leyte	5	100,000.00
Maasin City	1	25,000.00
<b>TOTAL</b>	<b>6</b>	<b>125,000.00</b>

2. Any amount which exceeds the allocation may be charged against Local Funds subject to the usual accounting and auditing rules and regulations.

3. Immediate dissemination of and compliance with this Memorandum are desired.

**RONEL AL K. FIRMO CESO IV**

Assistant Regional Director

Officer-In-Charge

Office of the Regional Director

Enclosure: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

LEARNING MATERIALS  
CLMD-ACA

TEACHING

WORKSHOP

