



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 14, 2025

REGIONAL MEMORANDUM

No. **1532** s.2025

**DOWNLOADING OF THE PROGRAM SUPPORT FUNDS (PSF) FOR THE
CONDUCT OF SCHOOLS DIVISION OFFICE (SDO)-MANAGED
TRAININGS ON THE ALIGNMENT OF CLASSROOM
TO NATIONAL ASSESSMENTS**

To: Schools Division Superintendents
Division Testing Coordinators
All Others Concerned

1. Pursuant to the DepEd Memorandum issued by the Bureau of Education Assessment dated August 4, 2025, titled "Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct Training for Alignment of Classroom and National Assessments", this Office, through the Curriculum and Learning Management Division (CLMD), has downloaded a total amount of Thirteen Million Eight Hundred Five Thousand Nine Hundred Seventy Pesos (Php 13,805,970.00) to the Schools Division Offices (SDOs), chargeable against OSEC-8-25-05087.
2. The funds downloaded to the SDOs shall be utilized for the conduct of SDO-managed trainings on the Alignment of Classroom to National Assessments. Additional guidelines on fund utilization are provided in the attached Department of Education (DepEd) Memorandum.
3. Enclosure No. 1 of this Regional Memorandum presents the specific amount of downloaded funds for each division. All expenses incurred for allowable activities shall be subject to the existing rules and regulations of the Commission on Audit (COA).
4. Immediate dissemination of and strict compliance with this Memorandum are desired.

RONEL AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Enclosure: As stated
References: BEA Memorandum dated August 4, 2024
To be indicated in the Perpetual Index under the following subjects:

ALLOTMENT ASSESSMENT TRAININGS

CLMD-GB



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@depd.gov.ph
Website: region8.depd.gov.ph



Enclosure No. 1 to Regional Memorandum No. 1532 s. 2025

**DOWNLOADED PROGRAM SUPPORT FUNDS (PSF) AMOUNT
FOR THE CONDUCT OF SDO-MANAGED TRAININGS
ON THE ALIGNMENT OF CLASSROOM TO
NATIONAL ASSESSMENTS**

Division	Program Support Funds Downloaded
Baybay City	Php 978,805.00
Biliran	Php 1,133,305.00
Borongan City	Php 978,805.00
Calbayog City	Php 978,805.00
Catbalogan City	Php 978,805.00
Eastern Samar	Php 1,133,305.00
Leyte	Php 1,287,810.00
Maasin City	Php 978,805.00
Northern Samar	Php 1,133,305.00
Ormoc City	Php 978,805.00
Samar	Php 1,133,305.00
Southern Leyte	Php 1,133,305.00
Tacloban City	Php 978,805.00
Total	Php 13,805,970.00

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Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM
DM-OSEC-2025-08-

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENT

ATTENTION : **REGIONAL TESTING COORDINATORS**
DIVISION TESTING COORDINATORS

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff

SUBJECT : **GUIDELINES ON THE USE OF THE NATIONAL ASSESSMENT**
SYSTEMS FOR BASIC EDUCATION (NASBE) PROGRAM
SUPPORT FUNDS (PSF) TO CONDUCT TRAINING FOR
ALIGNMENT OF CLASSROOM AND NATIONAL
ASSESSMENTS

DATE : August 4, 2025

The Bureau of Education Assessment (BEA), as the proponent of the activity, shall lead the conduct of the Training of Teaching and Teaching-Related Personnel on the Alignment of Classroom and National Assessments, in collaboration with the National Educators Academy of the Philippines (NEAP). Likewise, this initiative supports DepEd's 5-point agenda, which focuses on quality education and teacher development. The specific dates and venue of the activity shall be announced in a separate memorandum.

Through its continuous efforts, BEA in collaboration with NEAP ensures that teaching and teaching-related personnel are equipped with the necessary skills to meet the ever-evolving demands of the educational system, in terms of assessment literacy, aligning with the broader goals of giving support to teachers to teach better.

The activity shall be conducted using the National Assessment Systems for Basic Education (NASBE) funds of BEA, in support of the initiative to strengthen assessment practices across all regions; hence, BEA intends to download the funds to the regions to cover the necessary expenses for the conduct of the training. An initial training managed by the Central Office (CO) shall be conducted prior to the training that will be managed by the Regional Offices (ROs) and/or Schools Division Offices (SDOs). It will be the discretion of the ROs if the training is managed by their office, or by the respective SDOs.

The PSF includes allotment for the following:

1. CO – Managed Training,
2. RO/SDO – Managed Training, and
3. other administrative expenses.

The downloading of funds through Sub-Allotment Release Orders (Sub-AROs) shall be by ROs. Further, the ROs may download corresponding funds to SDOs for their implementation.

1. CO – Managed Training

A subsidy shall be provided for the travel expenses (fare and per diem) of the participants in the CO-managed training. Twenty-four (24) participants per region are included in the allotment. The qualifications for the participants in the activity shall be announced in a separate memorandum.

2. RO/SDO – Managed Training

The table below shows the number of target participants for the RO/SDO – Managed Training. The RO shall determine the number of participants per SDO. The qualifications for the participants in the activity shall be announced in a separate memorandum.

Region	No. of SDO	No. of Participants
Region 1	14	1,442
Region 2	9	931
Region 3	21	2,158
Region 4A	23	2,363
Region 4B	7	726
Region 5	13	1,340
Region 6	8	828
Region 7	11	1,135
NIR	21	2,158
Region 8	13	1,340
Region 9	8	828
Region 10	14	1,442
Region 11	11	1,135
Region 12	8	828
CARAGA	12	1,238
CAR	8	828
NCR	16	1,647
Total	217 SDOs	22,369 Participants

This subsidy shall cover the following expense items per participant:

- travel expenses amounting Two Thousand Pesos (PhP2,000.00)
- board and lodging for four days amounting to Eight Thousand Pesos (PhP8,000.00)
- supplies and materials amounting to Three Hundred Pesos (PhP300.00)

A breakdown of the budgetary requirements per RO shall be provided.

3. Other Administrative Expenses

A uniform amount of Five Thousand Pesos (PhP5,000.00) is included in the downloading of funds to the Regional Offices through Sub-AROs. This fund may be used to pay other administrative expenses for national-assessment-related activities such as supplies and materials of the technical working group, communication expenses, and additional human resources for logistics, technical, and administrative support during the conduct of the activity.

4. Fund Validity

A total of PhP238,646,730.00 shall be downloaded to the regions, sourced from the continuing NASBE allotment. The validity of funds is indicated in the Sub-Allotment Release Order (Sub-ARO). Specifically, the 2024 continuing funds are valid until December 31, 2025 per National Budget Circular (NBC) No. 592 (Guidelines on the Release of Funds for Fiscal Year (FY) 2024). The use of funds shall be in accordance with the existing budgeting, accounting, auditing, and procurement laws, rules and regulations. D.O. 02, s. 2018, Executive Order No. 77, D.O. No. 14, s. 2025, and DBM Budget Circular No. 2024-2 shall be used as bases for the amounts per eligible expense.

Considering the nature of the fund source, the unused NASBE PSF may be used to pay expenses incurred in the implementation of previous and succeeding education assessment programs and activities being administered by the BEA such as (but not limited to) assessment benchmarking, orientations, item writing workshops, prevalidation activities, norming tests, test administrations, and capacity-building activities.

For clarifications about the guidelines, please contact the **Bureau of Education Assessment-Education Assessment Division** at **8631-2589** or send an email to **bea.ead@deped.gov.ph**.



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Annex 1: Allocation for the CO – Managed Training (TEV of Participants)

Region	No. of Participants	Amount
Region I	24	PhP480,000.00
Region II	24	PhP480,000.00
Region III	24	PhP480,000.00
Region IV-A	24	PhP480,000.00
Region IV-B	24	PhP480,000.00
Region V	24	PhP480,000.00
Region VI	24	PhP480,000.00
Region VII	24	PhP480,000.00
NIR	24	PhP480,000.00
Region VIII	24	PhP480,000.00
Region IX	24	PhP480,000.00
Region X	24	PhP480,000.00
Region XI	24	PhP480,000.00
Region XII	24	PhP480,000.00
CARAGA	24	PhP480,000.00
CAR	24	PhP480,000.00
NCR	24	PhP480,000.00
Total		PhP8,160,000.00



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Annex 2: Allocation for the RO/SDO – Managed Training

Region	Total Participants	Board & Lodging (2000 X 4days)	Materials (300)	Contingency	TEV (2,000)	Amount
Region I	1442	11,537,600.00	432,660.00	5,000.00	2,884,400.00	PhP14,859,660.00
Region II	931	7,445,600.00	279,210.00	5,000.00	1,861,400.00	PhP9,591,210.00
Region III	2158	17,266,400.00	647,490.00	5,000.00	4,316,600.00	PhP22,235,490.00
Region IV-A	2363	18,903,200.00	708,870.00	5,000.00	4,725,800.00	PhP24,342,870.00
Region IV-B	726	5,808,800.00	217,830.00	5,000.00	1,452,200.00	PhP7,483,830.00
Region V	1340	10,719,200.00	401,970.00	5,000.00	2,679,800.00	PhP13,805,970.00
Region VI	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
Region VII	1135	9,082,400.00	340,590.00	5,000.00	2,270,600.00	PhP11,698,590.00
NIR	2158	17,266,400.00	647,490.00	5,000.00	4,316,600.00	PhP22,235,490.00
Region VIII	1340	10,719,200.00	401,970.00	5,000.00	2,679,800.00	PhP13,805,970.00
Region IX	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
Region X	1442	11,537,600.00	432,660.00	5,000.00	2,884,400.00	PhP14,859,660.00
Region XI	1135	9,082,400.00	340,590.00	5,000.00	2,270,600.00	PhP11,698,590.00
Region XII	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
CARAGA	1238	9,900,800.00	371,280.00	5,000.00	2,475,200.00	PhP12,752,280.00
CAR	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
NCR	1647	13,174,400.00	494,040.00	5,000.00	3,293,600.00	PhP16,967,040.00
Total						PhP230,486,730.00



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Annex 3: Total Allocation per Regional Office

	Region	Allocation for the CO - Managed Training	Allocation for the RO/SDO - Managed Training	Total Amount
578	Region I	PhP480,000.00	PhP14,859,660.00	PhP15,339,660.00
19	Region II	PhP480,000.00	PhP9,591,210.00	PhP10,071,210.00
80	Region III	PhP480,000.00	PhP22,235,490.00	PhP22,715,490.00
81	Region IV-A	PhP480,000.00	PhP24,342,870.00	PhP24,822,870.00
82	Region IV-B	PhP480,000.00	PhP7,483,830.00	PhP7,963,830.00
83	Region V	PhP480,000.00	PhP13,805,970.00	PhP14,285,970.00
84	Region VI	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00
85	Region VII	PhP480,000.00	PhP11,698,590.00	PhP12,178,590.00
86	NIR	PhP480,000.00	PhP22,235,490.00	PhP22,715,490.00 14,285,970
87	Region VIII	PhP480,000.00	PhP13,805,970.00	PhP14,285,970.00 9,017,520
88	Region IX	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00
89	Region X	PhP480,000.00	PhP14,859,660.00	PhP15,339,660.00
90	Region XI	PhP480,000.00	PhP11,698,590.00	PhP12,178,590.00 10
91	Region XII	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00 11
92	CARAGA	PhP480,000.00	PhP12,752,280.00	PhP13,232,280.00
93	CAR	PhP480,000.00	PhP8,537,520.00	PhP9,017,520.00
94	NCR	PhP480,000.00	PhP16,967,040.00	PhP17,447,040.00
	Total	PhP8,160,000.00	PhP230,486,730.00	PhP238,646,730.00



Republic of the Philippines
Department of Education

ATC No : ATC-2025-CO-00831

DATE : Aug 4, 2025

AL-P25-BEA-EAD-NASBE-3414 BCN 3480

310100100001000

P238,646,730.00

ALLOTMENT AVAILABLE

FOR : **ATTY. FATIMA LIPP D. PANONTONGAN**

Undersecretary And Chief Of Staff, Office Of The Secretary

CHOLIA E. TONG
Chief Administrative Officer
Budget Division

FROM : **KEVIN CARL P. SANTOS, PhD**

Director IV

**SUBJECT : AUTHORITY TO CONDUCT THE DOWNLOADING OF FUNDS FOR THE TRAINING
FOR THE ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS**

NAME OF PROGRAM(S)/ PROJECT(S):

EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT (ELLNA)


OUTPUT(S) TO BE PRODUCED AND ITS CODE(S):

Output Code	Output	Physical Target
OC-25-BEA-EAD-NASBE-P 001	Assessed Key Stage 1 learners	2500000

ACTIVITY/IES TO BE REQUESTED:

Activity Code	Name of Activity
AC-25-BEA-EAD-NASBE-P0 72	DOWNLOADING OF FUNDS FOR THE TRAINING FOR THE ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS

ACTIVITY/IES WITH DOWNLOADING:

A total amount of Two Hundred Thirty-eight Million Six Hundred Forty-six Thousand Seven Hundred Thirty Pesos (PhP238,646,730.00) shall be downloaded to DepEd field offices for the training for the alignment of classroom and national assessments.	 ATTY. EDSON BYRON K. SY Assistant Secretary for Finance, Officer-in-charge, Office of the Undersecretary for Finance
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ACTIVITY/IES TO BE BUMPED-OFF AND ITS CODE(S):

Activity Code	Name of Activity	Amount
AC-25-BEA-EAD-NASBE-P 003	Procurement of Test Materials for the 2024 National Achievement Test for Grade 6 (NATG6)	7,873,260.00
AC-25-BEA-EAD-NASBE-P 004	Procurement of Test Materials for the 2024 National Achievement Test for Grade 6 (NATG6) [Repeat Order for Lot 2]	500,000.00
AC-25-BEA-EAD-NASBE-P 005	Monitoring of the Administration of the 2024 National Achievement Test for Grade 6 (NATG6)	130,200.00
AC-25-BEA-EAD-NASBE-P 008	Procurement of Test Materials for the 2024 National Achievement Test for Grade 12 (NATG12)	18,443,784.00
AC-25-BEA-EAD-NASBE-P 014	Procurement of Test Materials for the 2024 Accreditation and Equivalency (A&E) Test	4,765,722.00
AC-25-BEA-EAD-NASBE-P 015	Procurement of Test Materials for the 2024 Accreditation and Equivalency (A&E) Test [Special Administration]	500,000.00
AC-25-BEA-EAD-NASBE-P 017	Procurement of Test Materials for the 2025 Accreditation and Equivalency (A&E) Test	7,710,750.00
AC-25-BEA-EAD-NASBE-P 020	Procurement of Test Materials for the 2024 National Career Assessment Examination (NCAE)	96,583,434.38
AC-25-BEA-EAD-NASBE-P 021	Procurement of Test Materials for the 2024 National Career Assessment Examination (NCAE) [Repeat Order for Lot 2]	12,441,215.80
AC-25-BEA-EAD-NASBE-P 023	Procurement of Test Materials for the 2024 Qualifying Examination in Arabic Language and Islamic Studies (QEALIS)	67,500.00
AC-25-BEA-EAD-NASBE-P 025	Procurement of Consulting Services for the Development and Administration of 2025 Qualifying Examination in Arabic Language and Islamic Studies (QEALIS)	7,350,000.00
AC-25-BEA-EAD-NASBE-P 027	Procurement of Consulting Services for the Development of Educational Management Test (EMT)	399,000.00
AC-25-BEA-EAD-NASBE-P 028	Procurement of Consulting Services for the Development of Summative Test for K to 12 in all Subject Areas by Grade Levels	5,700,920.00
AC-25-BEA-EAD-NASBE-P 029	Procurement of Consulting Services on the Digitalization of National Assessments	6,222,120.00

AC-25-BEA-EAD-NASBE-P 033	Monitoring of the Conduct of Early Grade Reading Assessment (EGRA) and Early Grade Mathematics Assessment (EGMA)	48,400.00
AC-25-BEA-EAD-NASBE-P 034	Downloading of Program Support Funds (PSF)	14,660,892.31
AC-25-BEA-EAD-NASBE-P 038	Subscription for Data Processing Software	4,000,000.00
AC-25-BEA-EAD-NASBE-P 039	Payment for the administrative expenses of Various Assessment Programs	51,249,531.51
Grand Total:		238,646,730.00

JUSTIFICATION:

This initiative supports DepEd's 5-point agenda, which focuses on quality education and teacher development. Through its continuous efforts, BEA, in collaboration with NEAP, ensures that teaching and teaching-related personnel are equipped with the necessary skills to meet the ever-evolving demands of the educational system, in terms of assessment literacy, aligning with the broader goals of giving support to teachers to teach better.

FINANCIAL REQUIREMENTS:

Activity Code	Name of Activity	Amount
AC-25-BEA-EAD-NASBE-P 072	DOWNLOADING OF FUNDS FOR THE TRAINING FOR THE ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS	238,646,730.00
Grand Total:		238,646,730.00

SOURCE OF FUNDS:

NASBE - 2025

ADMINISTRATIVE ARRANGEMENTS:

The downloading of funds through Sub-Allotment Release Orders (Sub-AROs) shall be by Regional Office (RO). Further, the ROs may download corresponding funds to SDOs for their implementation.

→ subject to procurement, budgeting, accounting and auditing rules & regulations. m

ANNEXES:

1. Annex 1: Allocation for the CO â€" Managed Training (TEV of Participants)
2. Annex 2: Allocation for the RO/SDO â€" Managed Training
3. Annex 3: Total Allocation per Regional Office
4. Portion of the approved WFP where activities are stipulated.

All expenses incurred in this activity is subject to usual accounting and auditing rules and regulations.