

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

November 14, 2025

REGIONAL MEMORANDUM

No. 1532

s.2025

DOWNLOADING OF THE PROGRAM SUPPORT FUNDS (PSF) FOR THE CONDUCT OF SCHOOLS DIVISION OFFICE (SDO)-MANAGED TRAININGS ON THE ALIGNMENT OF CLASSROOM TO NATIONAL ASSESSMENTS

To: Schools Division Superintendents Division Testing Coordinators

All Others Concerned

- 1. Pursuant to the DepEd Memorandum issued by the Bureau of Education Assessment dated August 4, 2025, titled "Guidelines on the Use of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) to Conduct Training for Alignment of Classroom and National Assessments", this Office, through the Curriculum and Learning Management Division (CLMD), has downloaded a total amount of Thirteen Million Eight Hundred Five Thousand Nine Hundred Seventy Pesos (Php 13,805,970.00) to the Schools Division Offices (SDOs), chargeable against OSEC-8-25-05087.
- 2. The funds downloaded to the SDOs shall be utilized for the conduct of SDO-managed trainings on the Alignment of Classroom to National Assessments. Additional guidelines on fund utilization are provided in the attached Department of Education (DepEd) Memorandum.
- 3. Enclosure No. 1 of this Regional Memorandum presents the specific amount of downloaded funds for each division. All expenses incurred for allowable activities shall be subject to the existing rules and regulations of the Commission on Audit (COA).
- 4. Immediate dissemination of and strict compliance with this Memorandum are desired.

RONELO AL K. FIRMO, CESO IV

Assistant Regional Director

Officer-In-Charge

Office of the Regional Director

Enclosure:

As stated

References:

BEA Memorandum dated August 4, 2024

To be indicated in the Perpetual Index under the following subjects:

ALLOTMENT

ASSESSMENT

TRAININGS

CLMD-GB



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Page 1 of 2

Enclosure No. 1 to Regional Memorandum No. 1532 s. 2025

DOWNLOADED PROGRAM SUPPORT FUNDS (PSF) AMOUNT FOR THE CONDUCT OF SDO-MANAGED TRAININGS ON THE ALIGNMENT OF CLASSROOM TO NATIONAL ASSESSMENTS

Division	Program Support Funds Downloaded
Baybay City	Php 978,805.00
Biliran	Php 1,133,305.00
Borongan City	Php 978,805.00
Calbayog City	Php 978,805.00
Catbalogan City	Php 978,805.00
Eastern Samar	Php 1,133,305.00
Leyte	Php 1,287,810.00
Maasin City	Php 978,805.00
Northern Samar	Php 1,133,305.00
Ormoc City	Php 978,805.00
Samar	Php 1,133,305.00
Southern Leyte	Php 1,133,305.00
Tacloban City	Php 978,805.00
Total	Php 13,805,970.00





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Republic of the Philippines

Department of Education

OFFICE OF THE SECRETARY

MEMORANDUM DM-OSEC-2025-08-

TO

:

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENT

ATTENTION:

REGIONAL TESTING COORDINATORS DIVISION TESTING COORDINATORS

FROM

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ATTY. FATIMA LIPP D. PANONTONGAN

Undersecretary and Chief of Staff

SUBJECT :

GUIDELINES ON THE USE OF THE NATIONAL ASSESSMENT

SYSTEMS FOR BASIC EDUCATION (NASBE) PROGRAM SUPPORT FUNDS (PSF) TO CONDUCT TRAINING FOR

ALIGNMENT OF CLASSROOM AND NATIONAL

ASSESSMENTS

DATE

August 4, 2025

The Bureau of Education Assessment (BEA), as the proponent of the activity, shall lead the conduct of the Training of Teaching and Teaching-Related Personnel on the Alignment of Classroom and National Assessments, in collaboration with the National Educators Academy of the Philippines (NEAP). Likewise, this initiative supports DepEd's 5-point agenda, which focuses on quality education and teacher development. The specific dates and venue of the activity shall be announced in a separate memorandum.

Through its continuous efforts, BEA in collaboration with NEAP ensures that teaching and teaching-related personnel are equipped with the necessary skills to meet the ever-evolving demands of the educational system, in terms of assessment literacy, aligning with the broader goals of giving support to teachers to teach better.

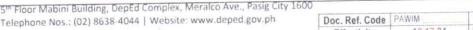
The activity shall be conducted using the National Assessment Systems for Basic Education (NASBE) funds of BEA, in support of the initiative to strengthen assessment practices across all regions; hence, BEA intends to download the funds to the regions to cover the necessary expenses for the conduct of the training. An initial training managed by the Central Office (CO) shall be conducted prior to the training that will be managed by the Regional Offices (ROs) and/or Schools Division Offices (SDOs). It will be the discretion of the ROs if the training is managed by their office, or by the respective SDOs.

The PSF includes allotment for the following:

- 1. CO Managed Training,
- 2. RO/SDO Managed Training, and
- 3. other administrative expenses.







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The downloading of funds through Sub-Allotment Release Orders (Sub-AROs) shall be by ROs. Further, the ROs may download corresponding funds to SDOs for their implementation.

1. CO - Managed Training

A subsidy shall be provided for the travel expenses (fare and per diem) of the participants in the CO-managed training. Twenty-four (24) participants per region are included in the allotment. The qualifications for the participants in the activity shall be announced in a separate memorandum.

2. RO/SDO - Managed Training

The table below shows the number of target participants for the RO/SDO – Managed Training. The RO shall determine the number of participants per SDO. The qualifications for the participants in the activity shall be announced in a separate memorandum.

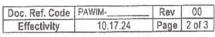
Region	No. of SDO	No. of Participants
Region 1	14	1,442
Region 2	9	931
Region 3	21	2,158
Region 4A	23	2,363
Region 4B	7	726
Region 5	13	1,340
Region 6	8	828
Region 7	11	1,135
NIR	21	2,158
Region 8	13	1,340
Region 9	8	828
Region 10	14	1,442
Region 11	11	1,135
Region 12	8	828
CARAGA	12	1,238
CAR	8	828
NCR	16	1,647
rotal	217 SDOs	22,369 Participants

This subsidy shall cover the following expense items per participant:

- a. travel expenses amounting Two Thousand Pesos (PhP2,000.00)
- b. board and lodging for four days amounting to Eight Thousand Pesos (PhP8,000.00)
- c. supplies and materials amounting to Three Hundred Pesos (PhP300.00)

A breakdown of the budgetary requirements per RO shall be provided.







3. Other Administrative Expenses

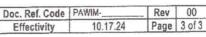
A uniform amount of Five Thousand Pesos (PhP5,000.00) is included in the downloading of funds to the Regional Offices through Sub-AROs. This fund may be used to pay other administrative expenses for national-assessment-related activities such as supplies and materials of the technical working group, communication expenses, and additional human resources for logistics, technical, and administrative support during the conduct of the activity.

4. Fund Validity

A total of PhP238,646,730.00 shall be downloaded to the regions, sourced from the continuing NASBE allotment. The validity of funds is indicated in the Sub-Allotment Release Order (Sub-ARO). Specifically, the 2024 continuing funds are valid until December 31, 2025 per National Budget Circular (NBC) No. 592 (Guidelines on the Release of Funds for Fiscal Year (FY) 2024). The use of funds shall be in accordance with the existing budgeting, accounting, auditing, and procurement laws, rules and regulations. D.O. 02, s. 2018, Executive Order No. 77, D.O. No. 14, s. 2025, and DBM Budget Circular No. 2024-2 shall be used as bases for the amounts per eligible expense.

Considering the nature of the fund source, the unused NASBE PSF may be used to pay expenses incurred in the implementation of previous and succeeding education assessment programs and activities being administered by the BEA such as (but not limited to) assessment benchmarking, orientations, item writing workshops, prevalidation activities, norming tests, test administrations, and capacity-building activities.

For clarifications about the guidelines, please contact the Bureau of Education Assessment-Education Assessment Division at 8631-2589 or send an email to bea.ead@deped.gov.ph.







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Department of Education office of the secretary

Annex 1: Allocation for the CO - Managed Training (TEV of Participants)

Region	No. of Participants	Amount
Region I	24	PhP480,000.00
Region II	24	PhP480,000.00
Region III	24	PhP480,000.00
Region IV-A	24	PhP480,000.00
Region IV-B	24	PhP480,000.00
Region V	24	PhP480,000.00
Region VI	24	PhP480,000.00
Region VII	24	PhP480,000.0
NIR	24	PhP480,000.0
Region VIII	24	PhP480,000.0
Region IX	24	PhP480,000.0
Region X	24	PhP480,000.0
Region XI	24	PhP480,000.00
Region XII	24	PhP480,000.0
CARAGA	24	PhP480,000.00
CAR	24	PhP480,000.00
NCR	24	PhP480,000.00
To	tal	PhP8,160,000.00

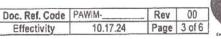






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Annex 2: Allocation for the RO/SDO - Managed Training

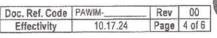
Region	Total Participants	Board & Lodging (2000 X 4days)	Materials (300)	Contingency	TEV (2,000)	Amount
Region I	1442	11,537,600.00	432,660.00	5,000.00	2,884,400.00	PhP14,859,660.00
Region II	931	7,445,600.00	279,210.00	5,000.00	1,861,400.00	PhP9,591,210.00
Region III	2158	17,266,400.00	647,490.00	5,000.00	4,316,600.00	PhP22,235,490.00
Region IV-A	2363	18,903,200.00	708,870.00	5,000.00	4,725,800.00	PhP24,342,870.00
Region IV-B	726	5,808,800.00	217,830.00	5,000.00	1,452,200.00	PhP7,483,830.00
Region V	1340	10,719,200.00	401,970.00	5,000.00	2,679,800.00	PhP13,805,970.00
Region VI	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
Region VII	1135	9,082,400.00	340,590.00	5,000.00	2,270,600.00	PhP11,698,590.00
NIR	2158	17,266,400.00	647,490.00	5,000.00	4,316,600.00	PhP22,235,490.00
Region VIII	1340	10,719,200.00	401,970.00	5,000.00	2,679,800.00	PhP13,805,970.00
Region IX	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
Region X	1442	11,537,600.00	432,660.00	5,000.00	2,884,400.00	PhP14,859,660.00
Region XI	1135	9,082,400.00	340,590.00	5,000.00	2,270,600.00	PhP11,698,590.00
Region XII	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
CARAGA	1238	9,900,800.00	371,280.00	5,000.00	2,475,200.00	PhP12,752,280.00
CAR	828	6,627,200.00	248,520.00	5,000.00	1,656,800.00	PhP8,537,520.00
NCR	1647	13,174,400.00	494,040.00	5,000.00	3,293,600.00	PhP16,967,040.00
		Tot	al			PhP230,486,730.00







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Annex 3: Total Allocation per Regional Office

	Region	Allocation for the CO – Managed Training	Allocation for the RO/SDO – Managed Training	Total Amount
8100	Region I	PhP480,000.00	PhP14,859,660.00	/PhP15,339,660.00
29	Region II	PhP480,000.00	PhP9,591,210.00	
80	Region III	PhP480,000.00	PhP22,235,490.00	7-1-12-10-00
18	Region IV-A	PhP480,000.00	PhP24,342,870.00	
82	Region IV-B	PhP480,000.00	PhP7,483,830.00	
P3	Region V	PhP480,000.00	PhP13,805,970.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
84	Region VI	PhP480,000.00	PhP8,537,520.00	,,
85	Region VII	PhP480,000.00	PhP11,698,590.00	
84	NIR	PhP480,000.00	PhP22,235,490.00	1 PhP22.715,490.00 14,485,9
87	Region VIII	PhP480,000.00	PhP13,805,970.00	, PhP14,285,970.00 9,417,52
28	Region IX	PhP480,000.00	PhP8,537,520.00	, PhP9,017,520.00
89	Region X	PhP480,000.00	PhP14,859,660.00	PhP15,339,660.00
M	Region XI	PhP480,000.00	PhP11,698,590.00	
91	Region XII	PhP480,000.00	PhP8,537,520.00	
92	CARAGA	PhP480,000.00	PhP12,752,280.00	PhP9,017,520,00
95	CAR	PhP480,000.00	PhP8,537,520.00	PhP13,232,280.00
94	NCR	PhP480,000.00	PhP16,967,040.00	, PhP9,017,520.00 ,PhP17,447,040.00
.	Total	PhP8,160,000.00	PhP230,486,730.00	PhP238,646,730.00





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Republic of the Philippines Department of Education

ATC No: ATC-2025-CO-00831

DATE : Aug 4, 2025

A1-P25-803-EAU-HAIBL-3414

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FOR : ATTY, FATIMA LIPP D. PANONTONGAN

Undersecretary And Chief Of Staff, Office Of The Secretary

FROM: KEVIN CARL P. SANTOS, PhD

Director IV

SUBJECT: AUTHORITY TO CONDUCT THE DOWNLOADING OF FUNDS FOR THE TRAINING

FOR THE ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS

NAME OF PROGRAM(S)/ PROJECT(S):

EARLY LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT (ELLNA)

OUTPUT(S) TO BE PRODUCED AND ITS CODE(S):

Output Code	Output	Physical Target
OC-25-BEA-EAD-NASBE-P	Assessed Key Stage 1 learners	2500000
001		

ACTIVITY/IES TO BE REQUESTED:

Activity Code	Name of Activity
AC-25-BEA-EAD-NASBE-P0	DOWNLOADING OF FUNDS FOR THE TRAINING FOR THE
72	ALIGNMENT OF CLASSROOM AND NATIONAL
	ASSESSMENTS

ACTIVITY/IES WITH DOWNLOADING:

A total amount of Two Hundred Thirty-eight Million Six Hundred Forty-six Thousand Seven Hundred Thirty Pesos (PhP238,646,730.00) shall be downloaded to DepEd field offices for the training for the alignment of classroom and national assessments.

ATTY. EDSON BYRON K. SY

Assistant Secretary for Finance, Officer-in-charge, Office of the Undersecretary for Finance

ACTIVITY/IES TO BE BUMPED-OFF AND ITS CODE(S):

· Activity Code	Name of Activity	Amount
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	7,873,260.00
003	National Achievement Test for Grade 6 (NATG6)	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	500,000.00
004	National Achievement Test for Grade 6 (NATG6)	
	[Repeat Order for Lot 2]	
AC-25-BEA-EAD-NASBE-P	Monitoring of the Administration of the 2024	130,200.00
005	National Achievement Test for Grade 6 (NATG6)	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	18,443,784.00
008	National Achievement Test for Grade 12	
	(NATG12)	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	4,765,722.00
014	Accreditation and Equivalency (A&E) Test	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	500,000.00
015	Accreditation and Equivalency (A&E) Test	
	[Special Administration]	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2025	7,710,750.00
017	Accreditation and Equivalency (A&E) Test	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	96,583,434.38
020	National Career Assessment Examination	
	(NCAE)	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	12,441,215.80
021	National Career Assessment Examination	52
	(NCAE) [Repeat Order for Lot 2]	
AC-25-BEA-EAD-NASBE-P	Procurement of Test Materials for the 2024	67,500.00
023	Qualifying Examination in Arabic Language and	
	Islamic Studies (QEALIS)	
AC-25-BEA-EAD-NASBE-P	Procurement of Consulting Services for the	7,350,000.00
025	Development and Administration of 2025	
	Qualifying Examination in Arabic Language and	
	Islamic Studies (QEALIS)	
AC-25-BEA-EAD-NASBE-P	Procurement of Consulting Services for the	399,000.00
027	Development of Educational Management Test	
	(EMT)	
AC-25-BEA-EAD-NASBE-P	Procurement of Consulting Services for the	5,700,920.00
028	Development of Summative Test for K to 12 in all	28 88
a.m.a.	Subject Areas by Grade Levels	
AC-25-BEA-EAD-NASBE-P	Procurement of Consulting Services on the	6,222,120.00

AC-25-BEA-EAD-NASBE-P	Monitoring of the Conduct of Early Grade	48,400.00
033	Reading Assessment (EGRA) and Early Grade	
	Mathematics Assessment (EGMA)	
AC-25-BEA-EAD-NASBE-P	Downloading of Program Support Funds (PSF)	14,660,892.31
034		
AC-25-BEA-EAD-NASBE-P	Subscription for Data Processing Software	4,000,000.00
038		
AC-25-BEA-EAD-NASBE-P	Payment for the administrative expenses of	51,249,531.51
039	Various Assessment Programs	
Grand Total:		238,646,730.00

JUSTIFICATION:

This initiative supports DepEd's 5-point agenda, which focuses on quality education and teacher development. Through its continuous efforts, BEA, in collaboration with NEAP, ensures that teaching and teaching-related personnel are equipped with the necessary skills to meet the ever-evolving demands of the educational system, in terms of assessment literacy, aligning with the broader goals of giving support to teachers to teach better.

FINANCIAL REQUIREMENTS:

Activity Code	Name of Activity	Amount
AC-25-BEA-EAD-NASBE-P	DOWNLOADING OF FUNDS FOR THE	238,646,730.00
072	TRAINING FOR THE ALIGNMENT OF	
	CLASSROOM AND NATIONAL ASSESSMENTS	
Grand Total:		238,646,730.00

SOURCE OF FUNDS:

NASBE - 2025

ADMINISTRATIVE ARRANGEMENTS:

The downloading of funds through Sub-Allotment Release Orders (Sub-AROs) shall be by Regional Office (RO). Further, the ROs may download corresponding funds to SDOs for their implementation.

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ANNEXES:

- 1. Annex 1: Allocation for the CO â€" Managed Training (TEV of Participants)
- 2. Annex 2: Allocation for the RO/SDO â€" Managed Training
- 3. Annex 3: Total Allocation per Regional Office
- 4. Portion of the approved WFP where activities are stipulated.

All expenses incurred in this activity is subject to usual accounting and auditing rules and regulations.