



12938

Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 14, 2025

REGIONAL MEMORANDUMNo. **1568** s. 2025

**ATTENDANCE OF SCHOOL HEADS, ADMINISTRATIVE OFFICERS, AND
SCHOOL REPRESENTATIVES FOR CAPACITY DEVELOPMENTS RELATED TO
SCHOOLS SITES ISSUES AND TITLING HOSTED BY PROVINCE SCHOOLS
DIVISION OFFICES**

To: Schools Division Superintendents
Division Legal Officers
STO Technical Assistants
All Others Concerned

1. Attached is RM No. 820 s. 2025 Re: Clustering of Schools Division Offices for Sites Titling Oversight Purposes dated July 15, 2025 and RM No. 1098 s. 2025 Addendum Re: Clustering of Schools Division Offices for Sites Titling Oversight Purposes dated September 1, 2025.
2. Relative hereto, the SDO Cities are directed to send participants for the capacity building activities which will be conducted by the concerned provincial SDO.
3. Travel expenses of the identified participants shall be charged against their local funds subject to accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

RONALO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-in-Charge
Officer of the Regional Director

Enclosures: Memoranda

References: None

To be indicated in the Perpetual Index under the following subjects:**School Sites Titling Attendance**

ORD-LU-HJGO



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 14, 2025

REGIONAL MEMORANDUM

No. **1568** s. 2025

**ATTENDANCE OF SCHOOL HEADS, ADMINISTRATIVE OFFICERS, AND
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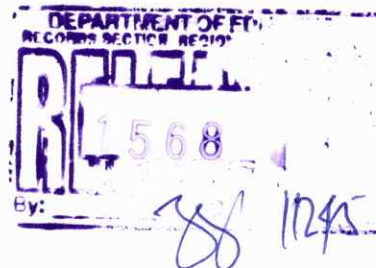
RONELO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-in-Charge
Officer of the Regional Director

Enclosures: Memoranda

References: None

To be indicated in the Perpetual Index under the following subjects:

School Sites Titling Attendance



ORD-LU-HJGO



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 14, 2025

REGIONAL MEMORANDUM

No. **1568** s. 2025

**ATTENDANCE OF SCHOOL HEADS, ADMINISTRATIVE OFFICERS, AND
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To: Schools Division Superintendents
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RONELO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-in-Charge
Officer of the Regional Director

Enclosures: Memoranda

References: None

To be indicated in the Perpetual Index under the following subjects:

School Sites Titling Attendance



ORD-LU-HJGO



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

8376
July 15, 2025

REGIONAL MEMORANDUM

No. **820** s. 2025

**CLUSTERING OF SCHOOLS DIVISION OFFICES FOR
SCHOOL SITES TITLING OVERSIGHT PURPOSES**

To: Schools Division Superintendents
All Others Concerned

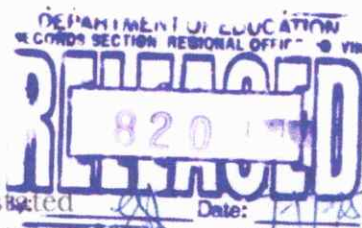
1. To ensure accurate, updated, and validated records of ownership documents of all public elementary and secondary school sites, the Department of Education, through the Sites Titling Office, deployed Technical Assistants to identified Schools Division Offices. In Region VIII, only six SDOs were given Technical Assistants (IV and II). Thus, this Office deemed it necessary to also cover the other SDOs that are not recipients of the program support fund by clustering the SDOs to ensure that all schools are provided with appropriate technical/legal assistance on school site ownership matters.

2. As such, the CLUSTERS OF SDOs shall be as follows:

| SDO WITH PROGRAM SUPPORT FUND | CLUSTERED WITH (SDO WITHOUT SUPPORT FUND) |
|--|--|
| LEYTE DIVISION | TACLOBAN CITY DIVISION |
| SO. LEYTE DIVISION | MAASIN CITY DIVISION |
| NORTHERN SAMAR DIVISION | CALBAYOG CITY DIVISION |
| SAMAR DIVISION | CATBALOGAN CITY DIVISION |
| EASTERN SAMAR DIVISION | BORONGAN CITY DIVISION |
| BILIRAN DIVISION | ORMOC CITY AND BAY-BAY CITY DIVISION |

3. The travel and other related expenses of the Technical Assistants in going to their assigned places during monitoring or ocular site inspection shall be charged against their respective support fund for the sites titling program and activities.

4. Immediate dissemination of this Memorandum is desired.



[Signature]
EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CLUSTER SDOs

PROGRAM SUPPORT FUND

SCHOOL TITLING

ORD-ECC



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph





Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 1, 2025

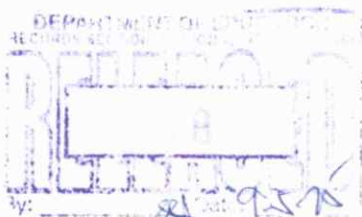
REGIONAL MEMORANDUM

No. **1098-4** s. 2025

**ADDENDUM TO RM No. 820, s. 2025 Re: CLUSTERING
OF SCHOOLS DIVISION OFFICES FOR SITES
TITLING OVERSIGHT PURPOSES**

To: Schools Division Superintendents
All Others Concerned

1. In addition to the provisions set forth under Regional Memorandum No. 820, s. 2025, Contract of Service (COS) employees who will be travelling to school sites outside the jurisdiction of their respective Divisions shall secure their travel authority from the Regional Director, this Office, before the date of their intended departure. Payment of claims, however, shall be made by the Division to which they are originally assigned.
2. The capacity-building activities relative to school sites titling may include participants from the other division/s, if the budget still warrants.
3. Immediate dissemination of this Memorandum is desired.



RONEL AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CLUSTER SDOs PROGRAM SUPPORT FUND SCHOOL TITLING

ORD-ECC