



Republic of the Philippines
Department of Education
REGION VIII – EASTERN VISAYAS

INVITATION FOR DIRECT CONTRACTING

1. The **Department of Education – Regional Office VIII**, through the **General Appropriations Act CY 2024**, intends to apply the sum of **Nine Million Eight Hundred Forty-Six Thousand Three Hundred Eleven Pesos and 25/100 (P9,846,311.25)** being the **Approved Budget for the Contract (ABC)** for the **Procurement of Printing and Delivery of Big Books to Support Key Stage 1 Learners to Northern Samar, Samar, and Southern Leyte SDOs** (Direct Contracting). Proposals received in excess of the ABC shall be automatically rejected in accordance with Sec. 31.1 of the 2016 Revised IRR of RA 9184.

LOT	NO. OF TITLES	TOTAL QTY	TOTAL AMOUNT
1	18 titles	14,220	P4,962,780.00
2	18 titles	17,550	P4,883,531.25

Important Notes:

- The complete list of **titles, page count, unit cost, and quantities per SDO** is provided in **Annex A – Technical Specifications & Distribution List**.
- **Delivery Period:** Within **Twenty (20) Calendar Days** upon receipt of the Notice to Proceed.
- The **supplier shall submit separate sets of documents for each lot** (i.e., one complete set for **LOT 1** and another complete set for **LOT 2**) in compliance with BAC evaluation requirements.
- Winning bidder must coordinate **one (1) day after issuance of Notice of Award (NOA)** with the **CLMD – Learning Resource Management Section**, Contact No. (053) 832-4627, Email: lrmds.region8@deped.gov.ph to discuss program guidelines, delivery schedules, and expectations between both parties.
- The supplier shall **accomplish the attached REQUEST FOR QUOTATION (Annex C)** and include it with their submission.

2. The Department of Education – Regional Office VIII, through its Bids and Awards Committee (BAC), invites the proprietary / sole source supplier legally, technically, and financially capable, to participate in this procurement activity pursuant to Section 50 (Direct Contracting) of RA 9184.

3. **The procurement procedure** for this requirement **shall follow Direct Contracting**, where the BAC shall negotiate directly with the proprietary source

supplier. The selection of the successful offer shall be based on the supplier's best and final proposal, provided it meets all minimum technical specifications and does not exceed the ABC.

4. Interested suppliers may obtain further information from the BAC Secretariat, DepEd Regional Office VIII, Candahug, Palo, Leyte, from **December 6 to December 12, 2025, Monday to Friday, 8:00 AM to 5:00 PM**. Relevant documents shall also be uploaded to the DepEd RO VIII website: region8.deped.gov.ph.

ACTIVITIES	SCHEDULE	VENUE
Issuance and availability of Direct Contracting Documents	December 6 – December 12, 2025	DepEd Regional Office VIII, Candahug, Palo, Leyte
Deadline for Submission of Proposal	December 12, 10:00 AM	
Opening of Proposal	December 12, 10:15 AM	

5. Interested bidders shall submit their documents in **sealed envelopes labeled "Direct Contracting Documents – Procurement of Printing and Delivery of Big Books to Support Key Stage 1 Learners to Northern Samar, Samar, and Southern Leyte SDOs"**, indicating the project title, name, address, and contact details of the bidder. The checklist of required **technical and financial documents** shall be included as **Annex B** (Technical and Financial Documents), whereas the **Request for Quotation (RFQ)** shall be included as **Annex C**.

6. The BAC reserves the right to **accept or reject any proposal**, or terminate the procurement process at any time prior to awarding the contract, **without incurring any liability** to the affected suppliers.


HARVIE D. VILLAMOR
 Chief, HRDD
 BAC Chairperson

ANNEX C



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

TO:

Name of Supplier

PR NO: 2025-11-0800

DATE: December 5, 2025

End User: CLMD-LRMS

REQUEST FOR QUOTATION FOR DIRECT CONTRACTING

Sealed proposal plainly marked Proposal to supply materials to the Government subject to terms and condition contained herein will be received at the BAC office, Dep.Ed. RO 8, Government Center, Candahug, Palo, Leyte, and publicly opened in the presence of the members of the Bids and Awards Committee.

QTY	UNIT	ARTICLE	Unit Price	TOTAL			
Procurement of Printing and Delivery of Big Books to Support Key Stage1 Learners to Northern Samar, Samar, and Southern Leyte Schools Division Offices (SDOs)							
14,220	Big Books	LOT 1			Refer to Annexes for Specifications and Distribution Lists		
		Title	No. of Pages	Qty.			
			1. Ako si Kaliwa, Ako si Kanan	32		790	
			2. Bakit Matagal ang Sundo Ko?	32		790	
			3. Bru-ha-ha-ha-ha-ha . . . Bru-hi-hi-hi-hi-hi . . .	32		790	
			4. Chenelyn! Chenelyn!	32		790	
			5. Si Ching na Takót sa Dilim	32		790	
			6. Ang Espesyal na Araw ni Mario	24		790	
			7. Alamat ng Ampalaya	32		790	
			8. Go!	32		790	
			9. Ang Kamatis ni Peles	24		790	
			10. Ang Pambihirang Buhok ni Raquel	32		790	
			11. Papel de Liha	32		790	
			12. Pero Hindi Pa Rin Ako Makakatulog Niyan	28		790	
			13. Tight Times	32		790	
			14. Tiktaktok at Pikpakbum	32		790	
			15. Si Pagong at si Matsing	32		790	
			16. Si Pulong Patago-Tago	32		790	
			17. Si Putot	32		790	
			18. A Thirsty Sparrow	32		790	
			14,220	ABC: 4,962,780.00			
17,550	Big Books	LOT 2			Refer to Annexes for Specifications and Distribution Lists		
		Title	No. of Pages	Qty.			
			1. Superwoman Si Inay	32		975	
			2. Ang Ampalaya sa Pinggan ni Peepo	32		975	
			3. Bayong ng Kuting	32		975	
			4. Alamat ng Duhat	32		975	
			5. Ang Lumang Aparador ni Lola	32		975	
			6. Family Stories	16		975	
			7. I Say Thank You	16		975	
			8. My Chest Feels Heavy	16		975	
			9. Mimi's New Home	16		975	
			10. Words Have Power	16		975	
			11. Bayanihan Para Kay Umang	16		975	
			12. Alkansiya ni Lolong	16		975	
			13. Ang Malinis na Malmag	16		975	
			14. Mahal ko ang Pilipinas	16		975	
			15. Ang Magalang na Dyip	16		975	
			16. Si Bilog, Si Tatsulok, at Si Parisukat	16		975	
			17. Ako'y Aasayang-Masaya	16		975	
			18. Ang Pitong Alitaptap	16		975	
			17,550	ABC: 4,883,531.25			
TOTAL BIG BOOKS:				31,770			
DELIVERY: Within Twenty (20) Calendar Days				TOTAL ABC: ₱9,846,311.25			
For more technical details on the procurement contact End User: CLMD-LRMS, DepEd Regional Office VIII, Candahug, Palo, Leyte 6501 Contact No/s. (053) 832-4627 / Email: lrmds.region8@deped.gov.ph							

APPROVED BUDGET OF THE CONTRACT (ABC):
DEADLINE OF SUBMISSION OF REQUEST FOR QUOTATION (RFQ):

Php 9,846,311.25
December 12, 2025 | 10:00 A.M

REQUIREMENTS IN CANVASSING/TERMS AND CONDITIONS:

- A) New participating Supplier in the procurement shall submit the RFQ with attached requirements indicated below immediately upon submission to the BAC Secretariat in which these documents shall be evaluated and validated by the BAC through the Technical Working Group (TWG) to determine if the supplier is technically, legally, and financially capable prior to the award of the Purchase Order (PO);
- 1. 3 sets of Technical Documents per RA 9184 checklist
 - 2. 3 sets of Technical Documents per RA 9184 checklist
- B) Regular Suppliers whose documents mentioned above are already available in the file of the BAC Office may opt not to submit the requirements, but the supplier must ensure that these documents are updated. However, these documents are still subject for review by the BAC through the TWG during post qualification.
- C) Failure to submit/update the above-mentioned requirements shall be ground for disqualification.
- D) Place of delivery, according to required venues within the agreed delivery period.
- E) Absence and/ or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
- F) Quotation that exceeds the ABC shall be rejected.
- G) This RFQ is the standard form that suppliers must follow, thus NO SUBSTITUTE RFQ FORM SHALL BE ACCEPTED.
- H) The Department of Education, Regional Office VIII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

BIDDERS' DECLARATION:


I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked "NONE". These terms and conditions specified above are hereby offered.

(Authorized Signature Over Printed Name)

Designation/Position

TIN: Contact No.

Approved:



HARVIE D. VILLAMOR, EdD

BAC Chairman

NOTE: Place this inside the official envelope sealed with your signature across the opening part, and personally deliver this to DepEd RO VIII Bids and Awards Committee, (Attn: The BAC Chairman).

Canvassed by:

(Signature Over Printed Name)

OPENED:	DATE:
	DATE:
	DATE:
	DATE: