



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

NOTICE TO PROCEED

16 FEB 2026

MR. BENEDICTO T. OCHEA
 Proprietor
TCO Janitorial Services
 116 Avenida Veteranos, Tac. City
 Contact Number: 0917-712-6973
 Email Add: tco.tacloban@yahoo.com

Dear MR. OCHEA:

The attached Contract Agreement having been approved, notice is hereby given to **TCO Janitorial Services** that work may proceed on the **PROCUREMENT OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FROM FEBRUARY 2026-JANUARY 2027 (EARLY PROCUREMENT ACTIVITY)** effective **immediately** from receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Education, Regional Office No. VIII, Government Center, Candahug, Palo, Leyte.

Very truly yours,

RONALO AL K. FIRMO, CESO IV
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director

I acknowledge receipt of this Notice on: 2-16-26

Name of Representative of the Bidder: BENEDICTO T. OCHEA, J.D
 PROPRIETOR/GEN. MANAGER

Authorized Signature: [Signature]



Address: Government Center, Candahug, Palo, Leyte

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