



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

December 12, 2025

**REGIONAL MEMORANDUM**

No. **1674** s. 2025

**DOWNLOADING OF TRAVEL REIMBURSEMENTS FOR THE PARTICIPANTS  
WHO ATTENDED THE WORKSHOPS ON THE DEVELOPMENT AND  
FINALIZATION OF FORMATIVE ASSESSMENT RESOURCES IN ENGLISH,  
SCIENCE, AND MATHEMATICS FOR GRADES 3, 6, AND 10**

To: Schools Division Superintendents } Division of Baybay City  
} Division of Borongan City  
} Division of Leyte  
} Division of Tacloban City  
All Others Concerned

1. This Office shall download funds to cover the travel reimbursements of participants who took part in the **Workshops on the Development and Finalization of Formative Assessment Resources in English, Science, and Mathematics for Grades 3, 6, and 10** on August 18-20, 2025 and December 8-10, 2025 at the DepEd EcoTech Center, Cebu City.

2. A total amount of **One Hundred Twenty Thousand Three Hundred Pesos (Php 120,300.00)** charged against the 2024 BEC Funds under SARO No. OSEC-8-25-02445 dated April 11, 2025 shall be downloaded based on the following allocation:

Name of Participants	Schools Division	Amount
Paul James G. Luzon	Baybay City	11,000.00
Wilson A. Aureo		5,000.00
RC Cris Bongcales		5,500.00
Felinda T. Jamer	Borongan City	40,800.00
Mila Macasusi	Leyte	18,000.00
Alith R. Gomez	Tacloban City	40,000.00
TOTAL		<b>120,300.00</b>

3. The concerned divisions are requested to facilitate the processing of the reimbursements of the participants within the month.

4. Immediate dissemination of and compliance with this Memorandum are desired.

**RONELO AL K. FIRMO, CESO IV**

Assistant Regional Director

Officer-In-Charge

Office of the Regional Director



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph



Enclosures: None  
Reference: None

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS      FORMATIVE ASSESSMENT      WORKSHOP  
CLMD-DME



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Central Office

SUB-ALLOTMENT RELEASE ORDER  
Fiscal Year 2025

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA301 310100100003000 - Continuing Appropriations Basic Education Curriculum		<b>REFERENCE:</b> FY 2024 GAAAO dated 01/02/2024	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-8-25-02445
		<b>LEGAL BASIS:</b> FY 2024 GAA   R.A. No. 11975 (Continuing Appropriations)	<b>DATE:</b> 11-Apr-25
<b>FUND CODE:</b> 01102101	<b>ORGANIZATION CODE:</b> 0700101000000		<b>FISCAL YEAR:</b> FY 2025
<b>PURPOSE:</b> <i>To cover expenses in connection with the conduct of various activities of the Bureau of Learning Delivery-Teaching and Learning Division (BLD-TLD).</i>			
<b>To: The Regional Director</b> Regional Office - VIII Candahug, Palo, Leyte 070010300008		<b>Region :</b> 8	
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Training Expenses		MOOE 5020201002	822,880.00
<b>AMOUNT IN WORDS:</b> *** <i>Eight Hundred Twenty Two Thousand Eight Hundred Eighty Pesos</i> *** <i>Only</i> ***		<b>Total:</b>	<b>822,880.00</b>
<b>NOTE:</b> The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41 Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:

  
MARIA-BELEN D. DEMONTEVERDE  
Supervising Administrative Officer  
OIC, Finance Service-Budget Division

Approval for Transfer/Downloading of Funds:

  
ATTY. EDSON BYRON K. SY  
Assistant Secretary for Finance  
OIC, Office of the Undersecretary for Finance