



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 22, 2025

REGIONAL MEMORANDUM

No. **1723** s.2025

**UPDATES ON THE CONDUCT OF THE
2026 REGIONAL SCHOOLS PRESS CONFERENCE**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), together with the Division of Southern Leyte, announces some updates on the conduct of the 2026 Regional Schools Press Conference on January 19 – 23, 2026 in Sogod, Southern Leyte.
2. A campus journalist is allowed to compete in only one contest to avoid possible conflict of schedule and provide opportunities for others to join the regional event.
3. All contests shall have only one registered coach except for TV Broadcasting which can have a maximum of two following the practice of the NSPC.
4. All official contestants and coaches are expected to pay the registration and membership fees prior to taking part in the contest. A school paper adviser who acts as a coach of more than one contestant, however, shall pay only once. Nonpayment of the said fees shall be a ground for disqualification in the contest.
5. To facilitate the registration, the schools division offices or schools may initiate the payment through the account of the **Eastern Visayas Association of School Paper Advisers, (EVASPA) Inc.** which will be shared with the division campus journalism coordinators and division association presidents. The said transaction must be done not later than January 9, 2026 so that procurement of goods and services for the activity can be accomplished.
6. The Division Campus Journalism Coordinators are advised to submit the **Official List of Contestants (Enclosure 1)** and the **Summary of Division Delegates (Enclosure 2)** which are duly signed and endorsed by the Schools Division Superintendent on or before January 5, 2026 to Dr. Dandy G. Acuin, RSPC Focal Person via Facebook Messenger.
7. Other officials and support personnel from the Division who are not identified in the official list may attend the RSPC provided they have been authorized by their respective offices to travel. Hence, they shall cover their own provisions for meals, hotel accommodations, and transportation.

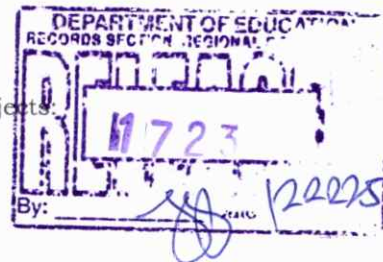
8. Since the campus journalists are participating in an official DepEd-led activity where specific dates and venues are identified, any deviation on their actual travel itinerary such as date of travel, duration of stay, place of lodging, and places to be visited requires submission of a waiver signed by their parents or guardians and approved by the division delegation head.
9. The schools division shall ensure that all participants joining the activity are physically fit. Those who have known pre-existing health issues or medical conditions and those who are feeling unwell or still recovering must obtain a medical clearance before traveling.
10. For guidance of the participants, the **Schedule and Venues** are attached in **Enclosure 3** while the **RSPC Working Committees and Terms of Reference** are stipulated in **Enclosure 4**.
11. The schools divisions are also requested to accomplish and submit a **Travel Itinerary Tracker (Enclosure 5)** to the host division so that the latter can monitor their date of arrival as well as schedule of departure and assist the participants to have a safe and smooth trip.
12. Immediate dissemination of and compliance with this Memorandum are desired.

RONALO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Enclosures: None
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM
PLANNING CONFERENCE
RSPC



CLMD-DME

Enclosure No. 2 to Regional Memorandum No. 1723, s. 2025**OFFICIAL LIST OF CONTESTANTS****I. INDIVIDUAL CATEGORY**Contest: _____
Level: _____Schools Division: _____
Language Medium: _____

Name of Contestant	Sex	Name of Coach	Sex	School
1 st				
2 nd				
3 rd				

II. GROUP CATEGORY**A.**Contest: Radio Broadcasting
Level: _____Schools Division: _____
Language Medium: _____

Name of Contestant	Sex	Role	Name of Coach	Sex	School
1.					
2.					
3.					
4.					
5.					
6.					
7.					

B.Contest: TV Broadcasting
Level: SECONDARYSchools Division: _____
Language Medium: _____

Name of Contestant	Sex	Role	Name of Coaches	Sex	School
1.					
2.					
3.					
4.					
5.					
6.					
7.					

C.

Contest: Collaborative Publishing
Level: _____

Schools Division: _____
Language Medium: _____

Name of Contestant	Sex	Name of Coach	Sex	School Paper	School
1.					
2.					
3.					
4.					
5.					
6.					
7.					

D.

Contest: Online Publishing
Level: _____

Schools Division: _____
Language Medium: _____

Name of Contestant	Sex	Role	Name of Coach	Sex	School
1.					
2.					
3.					
4.					
5.					

III. SPECIAL AWARDS CATEGORY

Name of Contestant	Award Category	Level	School
1.	MOCJ		
2.	MOCJ		
3.	MOSPA		
4.	MOSPA		

Enclosure No. 2 to Regional Memorandum No. **1723** s. 2025**SUMMARY OF DIVISION DELEGATES**Division Coordinator:
Mobile No.Email Address:
Facebook Messenger:

Dear Sir/Madam:

This is to confirm the attendance of _____ delegates from the Division of _____ who will attend the **2026 Regional Schools Press Conference** to be held on January 19-23, 2026 in Sogod, Southern Leyte.

Delegates	Expected Delegates			Actual Delegates		
	Elem	Sec	Total	Elem	Sec	Total
Ranks 1-3 in nine categories in individual contests with 2 mediums	54	54	108	M: F:	M: F:	M: F:
Rank 1 in Radio Scriptwriting and Broadcasting Contests (7 CJs in English and 7 CJs in Filipino)	14	14	28	M: F:	M: F:	M: F:
Rank 1 in Collaborative Desktop Publishing (7 CJs in English and 7 CJs in Filipino)	14	14	28	M: F:	M: F:	M: F:
Rank 1 in TV Scriptwriting and Broadcasting Contests (7 HS CJs in English and 7 HS CJs in Filipino)	0	14	14	M: F:	M: F:	M: F:
Rank 1 in Online Publishing Contests (5 HS CJs in English and 5 HS CJs in Filipino)	0	10	10	M: F:	M: F:	M: F:
Outstanding Campus Journalists	1	1	2	M: F:	M: F:	M: F:
Total Number of Campus Journalists	83	107	190	M: F:	M: F:	M: F:
Coaches of the student contestants in Individual Contests	54	54	108	M: F:	M: F:	M: F:
Coaches of the student contestants in Radio Scriptwriting and Broadcasting	2	2	4	M: F:	M: F:	M: F:

Coaches of the student contestants in Collaborative Desktop Publishing	2	2	4	M: F:	M: F:	M: F:
Coaches of the student contestants in TV Scriptwriting and Broadcasting	0	4	4	M: F:	M: F:	M: F:
Coaches of the student contestants in Online Publishing	0	2	2	F: M:	M: F:	M: F:
Outstanding School Paper Advisers	1	1	2	M: F:	M: F:	M: F:
Total Number of Coaches / School Paper Advisers	59	65	124	M: F:	M: F:	M: F:
Total Number of Contestants (CJs + SPAs)	142	172	314	M: F:	M: F:	M: F:
Presidents of the Division Association of School Paper Advisers (Elementary and Secondary / Elementary and Secondary)		2	2	M: F:	M: F:	M: F:
Division in-charge of Campus Journalism (English and Filipino)		2	2	M: F:	M: F:	M: F:
Schools Division Superintendent		1	1	-	-	M: F:
Assistant Schools Division Superintendent		1	1	-	-	M: F:
CID Chief		1	1	-	-	M: F:
Budget/Finance Officer		1	1	-	-	M: F:
Health Officer		1	1	-	-	M: F:
Learners' Rights Protection Officer		1	1	-	-	M: F:
Drivers		2	2	M: F:	M: F:	M: F:
Division Officials and Personnel		12	12	M: F:	M: F:	M: F:
Division Delegates Total (CJs + SPAs + Division Officials and Personnel)			326	M: F:	M: F:	M: F:

Enclosure No. 3 to Regional Memorandum No. **1723**, s. 2025**SCHEDULES AND VENUES**

Date	Activity	Time	Venue
17-Jan-26	ARRIVAL		
	RB Simulation (Sec Fil)	1:00 -3:00 PM	Okay FM
	Briefing RO TWG & Div TWG for Radio & TV, Collab and Online	12:00 -5:00 PM	Sogod NHS Dance Studio
	TV Set-up	8:00 AM – 5:00 PM	Sogod Municipal SB Hall
18-Jan-26	TV Simulation (English)	1:00 PM – 5:30 PM	Sogod ABC Hall
	TV Simulation (Filipino)	5:30 PM – 10:00 PM	Sogod ABC Hall
	RB Simulation (Sec Eng; Elem Fil)	08:00 AM -10:00 AM (Elem Fil); 10:00 AM - 12:00 PM (Sec Eng)	Radyo Pilipinas
	RB Simulation (Elem Eng; Sec Fil)	12:30 PM – 01:45 PM (Elem Eng) 01:45 PM – 03:00 PM (Sec Fil)	Okay FM
	Photojournalism, Collaborative & Online Testing & Sealing	08:00 AM – 12:00 PM	Sogod NHS
19-Jan-26	TV Checking & Sealing	08:00 AM -12:00 PM	Sogod NHS
	RB Checking & Sealing	08:00 AM -12:00 PM	Sogod NHS
	Briefing for Coaches & TWG	08:00 AM -12:00 PM	SLSU Theater
	Parade	03:00 PM – 04:00 PM	Sogod CS
	Opening Program	04:30 PM – 07:30 PM	SLSU Main Campus Grandstand
	Welcome Night/LGU Night	08:00 PM – 10:00 PM	SLSU Multi-Purpose Gym
20-Jan-26	News Writing	08:00 AM – 09:00 AM	Sogod NHS
	Feature Writing	08:00 AM – 09:00 AM	Sogod NHS
	Sci Tech Writing	09:15 AM – 10:15 AM	Sogod NHS
	Copy Reading & Headline Writing	09:15 AM – 10:15 AM	Sogod NHS
	Editorial Writing	10:30 AM – 11:15 AM	Sogod NHS
	Column Writing	10:30 AM – 11:15 AM	Sogod NHS

	Photojournalism	08:00 AM – 10:00 AM	* To be identified
	Photo Captioning	11:00 AM – 12:00 PM	Sogod NHS
	Collaborative Desktop Publishing (Elem Eng)	08:00 AM – 01:00 PM	Training Hall, 3 rd Floor St. Thomas Aquinas College (Above the Dialysis Center)
	Collaborative Desktop Publishing (Sec Eng)	08:00 AM – 01:00 PM	
	Collaborative Desktop Publishing (Elem Fil)	08:00 AM – 01:00 PM	SLSU Multi-Purpose Gym
	Collaborative Desktop Publishing (Sec Fil)	08:00 AM – 01:00 PM	
	Radio Broad Script Writing (Elem & Sec Eng)	08:00 AM – 12:00 PM	Marianne Center
	Radio Live Broadcast (Elem Eng)	12:30 PM – 02:00 PM	OK FM
	Radio Live Broadcast (Sec Eng)	12:30 PM – 02:00 PM	Radyo Pilipinas
	TV Script Writing (Sec Eng)	08:00 AM – 01:00 PM	STAC Sacred Hearts Bldg (Above J & F Store)
	TV Broadcasting Standby Area		
	TV Live Broadcast (Sec Eng)	01:00 PM – 09:30 PM	ABC Sogod Legislative Building (Near Sogod BFP Station)
	Welcome Night by Billeting Quarters		
21-Jan-26	Radio Broad Script Writing (Sec & Elem Fil)	08:00 AM – 12:00 PM	STAC 3 rd Floor (Above the Dialysis Center)
	Radio Live Broadcast (Elem Fil)	12:30 PM – 02:00 PM	Radyo Pilipinas
	Radio Live Broadcast (Sec Fil)	01:00 PM – 02:30 PM	OK FM
	TV Script Writing (Sec Fil)	08:00 AM – 12:00 PM	STAC Sacred Heart Bldg. (above J & F Store)
	TV Broadcasting Standby Area		
	TV Live Broadcast (Sec Fil)	01:00 PM – 09:30 PM	ABC Sogod Legislative Building (Near Sogod BFP Station)
	Sports	08:00 AM – 10:00 AM	To be identified
	Sports Writing	11:00 AM – 12:00 PM	Sogod NHS
	Cartooning	08:00 AM – 09:00 AM	Sogod NHS

	Online Publishing (Sec Eng)	08:00 AM – 01:00 PM	Malipayon Shore, Jubas, Libagon
	Online Publishing (Sec Fil)	08:00 AM – 01:00 PM	Sunset Boulevard, Tigbao, Libagon
22-Jan-26	Awarding of MOSPA and MOCJ	8:00 AM – 12:00 PM	SLSU Theater
23-Jan-26	Closing Program (Sec)	08:00 AM -12:00 PM	SLSU Gym
	Closing Program (Elem)	08:00 AM -12:00 PM	Sogod Gym

Enclosure No. 4 to Regional Memorandum No. **1723**, s. 2025

RSPC WORKING COMMITTEES AND TERMS OF REFERENCE

WORKING COMMITTEES	PERSONS RESPONSIBLE		TASKS
	RO	SDO	
RO PMT – Executive Committee	RO Top Management – RD Firmo, Mabutin	SDS Josilyn S. Solana, EdD, CESO V; ASDS Isidro C. Catubig EdD, CESE, CID Chief Dr Alfredo M. Bayon, SGOD Chief Isabelo D. Orais, CJ Coor - English Salvador A. Artigo Jr., CJ Coor - Filipino Dr Hilda D. Olvina	Oversees the overall conduct of the activity
			Provides overall leadership and decision-making
			Approves plans, budgets, and major activities
			Coordinates plans and actions with other working committees
SDO PMT – Support Committee	SDS, ASDS, Mayor, Division and LGU Officials	SDS Josilyn S. Solana EdD, CESO V; ASDS Isidro C. Catubig EdD, PSDSs: Ma. Morena Bendulo, Jenifer Engalan, Raul Duarte, Evageline Gorduiz, Roinasol L. Pobadora, Lourdes Castil; Mayors: Hon Sheffered Lino S. Tan (Sogod), Hon. Jose Ramil Golo (Vice Mayor – Sogod), Hon. Oliver E. Ranque (Libagon), Hon. Noel E. Alinsub (Bontoc), Hon. Rod Ivan C. Pano (Tomas Oppus)	Serves as host and partner of the activity
			Suggests plans for decision and action
			Identifies and assigns needed manpower for specific working committees at the division and school level
			Coordinates plans and actions with the LGU and other working committees
			Assists the RO PMT
Program and Events Committee	Endriano	Atty. Felipe Sanchez, Ma. Leila Aguilar, Lorlin P. Malbas, Ma. Morena Bendulo, Aura Aguilar, Marlon Labastida, Nelita Lutiaco, Llevani Lumandog, Claire Alboleras, Sogod LGU	Designs the program and activity flow (opening, closing, awarding ceremonies, contest schedules, coordination meetings, and other RSPC activities)
			Coordinates special events, cultural presentations, and

			other major activities with the SDO PMT
			Prepares invitation program for special events
			Sends invitation to speakers, VIPs, and guests
Budget and Finance Committee	Contapay, Adorador, Asis, Gayon	Joan Malasaga, Ma. Lyma Maitem, Ullyses Sabandal, Antonette B. Quirong, District CJ Coordinators	Collects registration fees
			Manages funds, disbursements, and procurement
			Prepares budget proposals, fund liquidation, and financial reporting
Registration and Tabulation Committee	Fernandez, Lamiseria	Eduardo Legantin, Marlon Labastida, Antonette B. Quirong, Rey Timogtimog, Justine Pimentel, Raymund Jaula, Efren Estemera, Raymond Saga,	Prepares the digital registration form of contestants and digital tabulation system
			Does the digital registration of contestants in coordination with the Budget and Finance Committee
			Manages the database of contestants
			Does the tabulation of contest results
			Announces the official results of the contest
Documentation Committee	Aspa, Cabigon	Charity M. Nogra, Miraluna S. Climaco, Bonifacio Olor, Mac Laurence Laurente, Eduardo Lumandog, Precious Rhoilyn B. Rosales,	Forwards the list of winners to the Awards and Recognition Committee
			Prepares registration sheets, attendance sheets, and acknowledgment receipts in coordination with the registration committee
			Documents activities through photos,

			recordings, and/or videos
			Makes the Activity Documentation Report
			Prepares and manages the online evaluation link
			Collects feedback from participants and stakeholder using an online evaluation link
Publicity, Promotions, and Media Committee	Calzita, Bacus, Uy	Lyna M. Gayas, Ma. Morena Bendulo, Roinasol L. Pobadora, Nelita Lutiaco, Aura Aguilar, Marlon Labastida, Prescious Rhoilyn B. Rosales	Handles media coverage, press releases, and social media updates.
			Designs promotional materials (banners, posters, souvenirs)
Accommodation and Billeting Committee	Bihag, Alvarado	Victor Dumaguait, Evangelina Laroa, Nelita Lutiaco, Aura Aguilar, Victoria Medalle, Emelito Escolano, Roinasol L. Pobadora, Marcelo Dator, Junilo Galupo, Analyn E. Gabi, Areil C. Espinosa, Leonilo S. Espedilla, Rocelia B. Logrono, Sarah E. Pagula, Indalecia Sumulat, Grace Aupe, Analiza Caterial, Enrico Paler, Ludee Abenion, Humprey Consad, Marieta M. Caday	Arranges lodging for delegates, guests, and officials
			Coordinates with schools, hotels, and local government units in for needed venues
Transportation and Logistics Committee	Ti-in and Fumar	Emmanuel Gerardo, Dr. Allan M. Rosello, Ruel Angcoy, Bonifacio Olor	Manages transport logistics for participants and guests as well as materials and equipment
			Ensures availability of shuttle service based on identified schedules
Food Committee	Tagra, Baltazar, Landagan	Ruth Poblete, Aura Aguilar, Nelita Lutiaco, Elaine B. Ancheta,	Monitors the timely delivery of appropriate meals/snacks for

			PMT, TWG Members, officials, and guests.
			Takes photo of meals and snacks served as MOVs for liquidation
			Identifies ideal venue for catering services
			Prepares meal stubs for official participants
Medical and Health Services Committee	Rodriguez, SDO Doctors/ Nurses	Dr. Loise O. Solomon, Dr Jose Carmelo S. Gaviola, Dr. Sherwin Jasper C. Segovia, H & N Nurses, Dr Marc Florendo B. Mato (Sogod RHU)	Provides on-site medical assistance and first aid stations
			Coordinates with hospitals and health offices
			Implements health protocols
Protection, Security, Utilities, and Maintenance Committee	Café, Bagon, Cuaderno	Atty. Reynaldo R. Badilla, Samson Clarus, Bonifacio Olor, Ruel Angcoy, Robe C. Estellori (OIC - MDRRMO), Plt Col Dexter V. Edillo (ACOP-Sogod MPS Chief), Rico Magsayo (Sogod Traffic Mgt Group), FS Ins Marlou F. Macabenta -(BFP), Sogod ICS	Coordinates and monitors safety and security of participants
			Monitors travel and arrival of participants to destinations such as RSPC venue and their respective divisions
			Conducts orientation on safety guidelines and house rules
			Ensures cleanliness and maintenance of venues.
			Ensures water supply is enough and properly distributed.
			Makes provision for backup power and internet connection in case of power outage
			Serves as marshals during the parade
			Prepares emergency response plan and protocol
Contest Facilities, Equipment, and Supplies Committee	Tiu, Tampol, Gapasin	Jenelyn B. Inting, Ma. Morena Bendulo, Aura Aguilar, Nelita Lutiaco, Roinasol L. Pobadora, Marlon	Ensures that contest venues, stages, and function halls are properly prepared for the activity

		Labastida, Nancy Tolibas, Claire Alboleras, Lourdes Castil, Felipe Paulo	Checks availability and functionality of equipment and materials Leads the safekeeping and release of contest equipment
Technical and Contest Management Committee	Acuin, Calumpiano, Catubao, Focal Person per Contest	Atty Felipe Sanchez, Roinasol L. Pobadora, Aura Aguilar, Ma. Morena Bendulo, Marlon Labastida, Claire Albolera,s Ressa A. Pigte, Felipe Paulo	Oversees the conduct of all contests Identifies, coordinates with, and orient contest judges, contest proctors, contest facilitators as to contest guidelines and arrangements Sends invitation to and confirms participation of judges Facilitates accomplishment of non-disclosure agreement of contest results and materials Prepares contest materials and paraphernalia in coordination with experts and contest judges Protects integrity of contests to ensure fair and smooth competitions Prepares labels for contest rooms and halls
Awards and Recognition Committee	Jorge, Remandaban, Borja, Bajet, Zarzoa	Evangelina Laroa, Hilda D. Olvina, Marlon Labastida, Ma. Morena Bendulo, Aura Aguilar, Nelita Lutiaco, Levanie Lumandog, Ma. Leila Vergil, Lorlin Malbas, Ronora Ayco	Coordinates with the Registration and Technical Contest Management Committee as to the results of the competitions Prepares, prints, and distributes certificates of winners, awardees, official participants, members of the PMT and TWG, billeting

			school personnel, and other partners
			Prepares prizes, medals, certificates, and tokens
Partnerships and Linkages Committee	Balledo, Dadap	Atty Felipe Sanchez, Ma Leila Aguilar, Ma. Morena Bendulo (Sogod 1), Jenifer Engalan (Sogod 2), Raul Duarte (Bontoc 11), Evangeline Gorduiz (Bontoc 2), Roinasol L. Pobadora (Tomas Oppus), Gergie Fel Paler (Malitbog), Nancy T. Maraon (Padre Burgos), Flordeliza Dalupere (Limasawa), Elsie Jane Mantilla (Macrohon), Lourdes Castil (Libagon), Angelito Paca (Liloan), Rony Gono (San Francisco), Minerva Virtudazo (Pintuyan), Gina C. Sajol (San Ricardo), Teresita G. Lolo (St Bernard), Elisa Edilo (Sa Juan), Lalaine Ruby N. Patual (Anahawan), Atonio Magallanes (Hinundayan), Edna Inocentes (Hinunangan), Jenibeth L. Amod (Silago)	Serves as protocol officers for VIPs, judges, and guests during their stay Ensures VIPs get meals, accommodations, and transportation as needed

Enclosure No. 5 to Regional Memorandum No. 1723, s. 2025

TRAVEL ITINERARY TRACKER

SDO	Group Leader	Position	Contact Number	Expected Time and Date of Arrival	Expected Time and Date of Departure
Batch 1					
Batch 2					
Batch 3					
Add more rows if necessary					

Prepared by:

Campus Journalism Supervisors