



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 26, 2026

OFFICE MEMORANDUM

PPRD-2026- 45

**REITERATION ON THE SUBMISSION AND INTER-FUNCTIONAL DIVISION
VALIDATION OF THE OFFICE PERFORMANCE COMMITMENT
AND REVIEW FORMS (OPCRF) FOR CALENDAR YEAR 2025
OF REGIONAL FUNCTIONAL DIVISIONS (RFDS)**

To: OIC-Regional Director
Functional Division Chiefs
All Others Concerned

1. In reference to Office Memorandum No. 632, s. 2025, *Reminder on the Submission of the Office Performance Commitment and Review Forms (OPCRF) of Regional Functional Divisions (RFDS)*, this Office, through the Policy, Planning, and Research Division, reminds all Regional Functional Divisions that the inter-functional division validation of OPCRFs for Calendar Year 2025 shall be conducted on **January 30, 2026**. The Division Chiefs concerned shall mutually agree on the specific time of validation on the said date.

2. The designated inter-functional validators per RFD are as follows:

RFDs	Inter-Functional Division Validators
CLMD	ESSD (vice-versa)
Administrative Division	FTAD (vice-versa)
QAD	HRDD (vice-versa)
PPRD	Finance (vice-versa)

3. The submission of the finalized Office Performance Commitment and Review Forms (OPCRFs) CY 2025 and accomplished Individual Performance Commitment and Review Forms (IPCRFs) CY 2025 shall be on **February 06, 2026**. The IPCRFs shall be submitted to the Human Resource Development Division (HRDD) and OPCRF to the Policy, Planning, and Research Division (PPRD).

4. For alignment purposes, all Regional Functional Divisions are once again directed to review the approved OPCRF of the Regional Director, accessible through this link: <http://bit.ly/3Y41i0v>, and ensure that their respective targets, indicators, and accomplishments are aligned with the approved commitments.

3. Immediate dissemination of and compliance with this Memorandum are desired.

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