



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

January 6, 2026

**REGIONAL MEMORANDUM**

No. **27** s. 2025

**REGIONAL PLANNING MEETING IN PREPARATION FOR THE  
2026 REGIONAL SCHOOLS PRESS CONFERENCE**

To: Schools Division Superintendents  
Division Campus Journalism Supervisors  
All Others Concerned

1. In order to maximize the time intended for the meeting among the members of the Regional and Host Division Program Management Teams and officers of the EVASPA, Inc., this Office, also requires the **CID Chiefs** and **one campus journalism supervisor per division** to attend the **Regional Planning Meeting in Preparation for the 2026 RSPC** on January 9, 2026 in Sogod, Southern, Leyte.
2. Each Campus Journalism Supervisor representing the Division which has not confirmed its division delegation is expected to submit the **Official List of Contestants** and the **Summary of Division Delegates**, as stipulated in Regional Memorandum No. 1723 s. 2025 so that the number of contestants and official participants requiring registration, support, and documentation can be determined.
3. The submitted lists shall be considered final. Hence, any discrepancy in the number confirmed contestants and official participants, especially in terms of payment of registration, shall be the responsibility of the concerned division.
4. The different committees of the Host Division shall also give updates on their status of preparation so that issues and concerns can be addressed early.
5. In addition to the campus journalism supervisors, the following personnel are also requested to attend the meeting on January 9 at Sogod Central School:
  - a. Romeo Alvarado – Accommodation and Billeting Committee, DepEd RO 8
  - b. Ronnie Tambal – Contest Management Committee, Sta. Fe Stand-Alone SHS, Leyte Division
6. The activity shall be on live-out scheme. However, meals and snacks (breakfast, morning snacks, lunch) shall be provided for the duration of the meeting.
7. Expenses for food shall be charged against the funds of the EVASPA, Inc. while expenses for travel and accommodations of the chiefs, supervisors, and other participants may be charged to their respective local funds, subject to applicable auditing and auditing rules and regulations.

8. Immediate compliance with this Memorandum is desired.

**RONEL AL K. FIRMO, CESO IV**  
Assistant Regional Director  
Officer-In-Charge  
Office of the Regional Director

Enclosures: None  
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM  
DOWNLOADING OF FUNDS  
NSPC  
PLANNING MEETING

CLMD-DME

