



REGIONAL MEMORANDUM  
CLMD-2025-30

To: Schools Division Superintendents } Baybay City Division  
} Borongan City Division  
} Leyte Division  
} Ormoc City Division  
All Others Concerned

- | <b>Name</b>           | <b>Position</b>   | <b>Office / Station</b>                     |
|-----------------------|---|---|
| Beth Catherine Dongon | Education Program Supervisor (DepEd RO VIII Representative) | Baybay City Division                        |
| Santiago Fabula       | Education Program Supervisor                                | Borongan City Division                      |
| Hazel L. Maraviles    | Education Program Supervisor                                | Ormoc City Division                         |
| Janice Y. Tan         | Principal II  | San Pablo Elementary School, Leyte Division |
| Fairly F. Matoza      | Principal I   | Mac Arthur Central School, Leyte Division   |

3. Travel and incidental expenses of the participant shall be charged against the Program Support Funds (PSF) allocated for the conduct of various activities under the Early Language, Literacy, and Numeracy (ELLN) Program, which shall be downloaded to the Schools Division Offices (SDOs) with identified participants. In the event of insufficiency of the PSF, the remaining amount shall be charged

against the local funds of the SDO or the Maintenance and Other Operating Expenses (MOOE) of the school. All travel reimbursements shall be subject to the usual government accounting and auditing rules and regulations, and upon submission of the complete and required supporting documents.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.

**RONEL AL K. FIRMO CESO IV**  
Assistant Regional Director  
Officer-In-Charge  
Office of the Regional Director

Enclosure: None

Reference: BEA Memorandum 2025-11-2975

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

MATHEMATICS

ORIENTATION

CLMD-GBL

