





5. Immediate dissemination of and compliance with this Memorandum are desired.

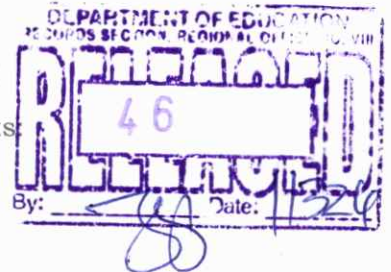
**RONALO AL K. FIRMO CESO IV**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ADMISSION TEST  
TESTING CENTERS  
VSUCAT



CLMD-ESF





Department of Education Region VIII &lt;region8@depd.gov.ph&gt;

## Follow-up for the Issuance of Memo re VSUCAT and Information Drive to Testing Centers

1 message

**Jesus Freddy Baldos** <jfmbaldos@vsu.edu.ph>  
To: region8@depd.gov.ph

DEPARTMENT OF EDUCATION  
**RECEIVED**  
RECORDS SECTION REGIONAL OFFICE NO. VIII  
DATE: 01-08-26  
TRACKING #: 220 TIME: 8:16  
SIGNATURE: [Signature] Wed, Jan 7, 2026 at 4:40 PM

Good day and a Bountiful New Year!

I would like to follow-up if a Regional Memo from DepEd 8 has been crafted and cascaded to the different Schools Division Offices of Region 8 regarding the conduct of VSU Information Drive to the different senior high schools in Eastern Visayas as well as the conduct of the 2026 VSU College Admission Test (VSUCAT) to the identified Testing Centers as stipulated in the MOA signed by DepEd 8 Regional Director and the VSU President. I would appreciate it very much if you could send me a softcopy of the said Memo for our file. Please see attached MOA.

Thanks and best regards,

Jesus Freddy M. Baldos  
Administrative Officer V  
Admissions Office  
Visayas State University  
Visca, Baybay City, Leyte  
09985518560



**VISAYAS**  
STATE UNIVERSITY



**A CENTURY  
OF EXCELLENCE**  
1924 - 2024

Visca, Baybay City, Leyte, Philippines 6521-A

Website: [vsu.edu.ph](http://vsu.edu.ph) | Phone: +63 53 565 0600 • [VOIP Directory](#)

Emails: [op@vsu.edu.ph](mailto:op@vsu.edu.ph) (Office of the President) | [registrar@vsu.edu.ph](mailto:registrar@vsu.edu.ph) (Office of the Registrar)

Got comments, complaints, or suggestions? You can send them anonymously through this [form](#) or email [customerfeedback@vsu.edu.ph](mailto:customerfeedback@vsu.edu.ph)

**VSU's Vision:** A global green university providing progressive leadership in agriculture, science and technology, education, and allied fields for societal transformation.

**VSU's Mission:** Produce graduates equipped with advanced knowledge and lifelong learning skills with ethical standards through high quality instruction, innovative research, and impactful community engagement.

*This email is confidential and may also be legally privileged, intended for use of the recipient/s addressed herein. If you have received this email in error, please notify the sender and delete it immediately. If you are not the intended recipient, you cannot disclose, copy, distribute, or take any action in reliance to the contents of this email.*



**MOA DepEd Reg VIII for VSUCAT 2026.pdf**

152K

no email  
1/7/26



# MEMORANDUM OF AGREEMENT

## KNOW ALL MEN THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT (MOA)** entered into by and between:

The **VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700, and converted into a state university by virtue of Republic Act No. 9158, and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Baybay City, Leyte, duly represented by its President, **Dr PROSE IVY G. YEPES**, hereinafter referred to as "**FIRST PARTY**";

-and-

The **DEPARTMENT OF EDUCATION EASTERN VISAYAS (DepEd Region VIII)**, a government agency represented by its OIC-Regional Director, **Dr. Ronelo Al K. Firmo**, with principal address at Government Center, Candahug, Palo, Leyte and hereinafter referred to as the "**SECOND PARTY**".

## WITNESSETH THAT:

**WHEREAS**, the FIRST PARTY is a higher education institution mandated to produce highly competent and world-class manpower in science and technology (S&T), especially for agriculture, environmental management and industries who are proficient in communication skills, critical thinking and analytical activities;

**WHEREAS**, the FIRST PARTY, through its Admissions Office, facilitates the operation of admissions activities of the University, conducts information campaigns, administers the VSU College Admission Test (VSUCAT) in various localities, and releases the results of the VSUCAT;

**WHEREAS**, the FIRST PARTY intends to bring its admission services and entrance examinations at the door-step of various senior high schools throughout Visayas areas;

**WHEREAS**, the SECOND PARTY is a government agency responsible in introducing the K to 12 basic education programs in all public and private schools that includes Senior High School;

**WHEREAS**, the SECOND PARTY has the direct mandate to oversee the operations of the Senior High Schools including its manpower, facilities, and equipment;

**WHEREAS**, both PARTIES have the common mandate of delivering quality education services to their clients;

**NOW, THEREFORE**, for and in consideration of the mutual stipulation and conditions hereinafter contained, the PARTIES do hereby agree as follows:

1. The FIRST PARTY shall:

- 1.1. Coordinate with the school heads of different identified Senior High Schools in the provinces of Biliran, Leyte, Southern Leyte, Samar, Eastern Samar, Northern Samar, Baybay City, Borongan City, Calbayog City, Catbalogan



City, Maasin City, Ormoc City, and Tacloban City for the conduct of the annual VSU Information Drive in the months of August - December;

1.2. Coordinate with the School Heads of the identified Testing Centers prior to the conduct of the annual VSUCAT in the months of January to April:

- a. Leyte National High School, Tacloban City, Leyte
- b. Eastern Samar National Comprehensive High School, Borongan City, Eastern Samar
- c. Samar National School, San Francisco Street, Barangay 7, Catbalogan City, Samar
- d. Catarman National High School, Barangay Dalakit, Catarman, Northern Samar
- e. Naval National High School, Naval, Biliran
- f. Maasin City National High School, Government Center, Combado, Maasin City, Southern Leyte
- g. Sogod National High School, Sogod, Southern Leyte

1.3. Supervise and manage the conduct of the information drive and VSUCAT;

1.4. Provide counterpart funds of Php1,000 per day for the cost of electricity which will be used during the conduct of the hybrid VSUCAT based on BOR Resolution No. 27, s. 2025 charged to OSF 02 Admissions; and

1.5. Allocate funds of Php1,000 per day for the on-site Proctor/s and other personnel during the conduct of the hybrid VSUCAT based on BOR Resolution No. 27, s. 2025 charged to OSF 02 Admissions.

2. The SECOND PARTY shall:

2.1. Allow the conduct of the hybrid VSUCAT to the Senior High School Learners of DepEd Region VIII;

2.2. Issue DepEd Regional Memorandum Order to the Schools Division Offices regarding the conduct of information drive to various Senior High Schools in Region VIII and the conduct of the hybrid VSUCAT to the identified Testing Centers;

2.3. Allow the FIRST PARTY to use the school premises, with proper coordination with school heads and consent of the Schools Division Superintendent for the purpose of conducting the hybrid VSUCAT for Senior High School Learners; and

2.4. Give authority, through the Schools Division Superintendent, to School Heads to enter into an agreement with the FIRST PARTY in terms of the use of school facilities and equipment and assignment of Proctors in the conduct of the VSUCAT.

## DISPUTE RESOLUTION

The Parties shall as often as possible mutually consult with each other with respect to the performance of their respective obligations under this Agreement. The Parties shall exert their best efforts to properly resolve any differences or disagreements with respect to any dispute that may arise in connection with this Agreement. However, if such disagreement or differences persist despite efforts of the Parties to settle the



same, it is mutually agreed upon that the dispute shall be settled by arbitration in accordance with the rules of the "Alternative Dispute Resolution Act of 2004".

#### **VENUE OF ACTION**

Any legal action arising or in connection to this Agreement shall be filed exclusively in the courts of Baybay City and/or Tacloban City to the exclusion of all other courts.

#### **EFFECTIVITY AND CONTINUITY CLAUSE**

This AGREEMENT shall take effect upon signing by both PARTIES and shall remain in force for a period of five (5) years and renewable every five (5) years. The VSU and the DepEd Region VIII shall submit their intention for renewal of this agreement through formal notice within thirty (30) days before the expiration of this Agreement.

Both PARTIES reserve their rights to terminate their participation in the agreement through formal written notice within thirty (30) days before the effectivity of the termination. Termination shall be subject to the mutual agreement between the PARTIES.

**IN WITNESS WHEREOF**, the PARTIES thereto, by their duly authorized representatives, have executed this Agreement this 18 day of SEP 2025.

#### **VISAYAS STATE UNIVERSITY**

#### **DEPARTMENT OF EDUCATION EASTERN VISAYAS**



**PROSE IVY G. YEPES**  
University President

By:



**RONEO AL K. FIRMO**  
OIC-Regional Director

Signed in the presence of  
Witnesses



**JOSEPH E. PADILLA**  
University Admissions Officer



**GERTRUDES C. MABUTIN**  
OIC-Chief CLMD



## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF LEYTE ) S. S.  
CITY OF BAYBAY )

BEFORE ME, personally appeared the following:

	ID No.	Issued At
<b>PROSE IVY GUASA-YEPES</b>	V002163	VSU, Baybay City, Leyte
<b>RONALO AL K. FIRMO</b>	0546783	PRC, Tacloban City

known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the agencies represented.

This instrument consisting of four (4) pages including this Acknowledgment has been signed on each and every page by the parties and their instrumental witnesses.

**WITNESS MY HAND AND SEAL** this 10 DEC 2025 day of \_\_\_\_\_ 2025 in Baybay City, Leyte.

Doc. No. 1830 ;  
Page No. 52 ;  
Book No. 414 ;  
Series of 2025.

NOTARY PUBLIC

**ATTY. RYSAN C. GUINOCOR**

Notary Public

Until December 31, 2025

PTR No. 0327797-Baybay City, Leyte-1/17/2025

IBP No. 503557-Tacloban City-01/09/2025

Roll of Attorneys No. 57467

MCLE No. VII-0022195-04/14/2025

VSU, Baybay City, Leyte



## VISAYAS STATE UNIVERSITY COLLEGE ADMISSIONS TEST (VSUCAT)

1. This is to inform you that the following high schools in Eastern Visayas have been identified as testing centers for the conduct of the Visayas State University College Admissions Test (VSUCAT) for School Year 2026-2027 with corresponding schedules of exams:
  - a) **Southern Leyte**
    - i) Maasin City National High School - February 15, 2026  
Combado, Maasin City
    - ii) Sogod National High School - February 15, 2026  
Sogod, So. Leyte
  - b) **Leyte**
    - i) Dawahon Integrated School, Bato, Leyte - February 15, 2026
    - ii) Leyte National High School, Tacloban City - February 21, 2026
    - iii) Kananga National High School, Kananga, Leyte- February 28, 2026
  - c) **Samar**
    - i) Samar National School, Catbalogan City - March 7, 2026
  - d) **Eastern Samar**
    - i) Eastern Samar National Comprehensive High School, Borongan City - March 8, 2026
  - e) **Biliran**
    - i) Naval National High School, Naval, Biliran - March 14, 2026
  - f) **Northern Samar**
    - i) Catarman National High School - No Final Date Yet  
Barangay Dalakit, Catarman, Northern Samar
2. The 2026 VSU College Admissions Portal where you can submit your online application and upload required credentials is open starting December 22, 2025 until January 31, 2026.
3. Interested Senior High School learners may check their FB page: **Visayas State University Admissions Office** for detailed information.
4. You may also contact **Mr. Jesus Freddy M. Baldos**, VSU Admissions Office at 053-565- 0600 local 1007.
5. Kindly find attached copy of the MOA entered into by VSU and DepEd ROVIII.
6. Immediate and widest dissemination of this memorandum is desired.



## MEMORANDUM OF AGREEMENT

### KNOW ALL MEN THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT (MOA)** entered into by and between:

The **VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700, and converted into a state university by virtue of Republic Act No. 9158, and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Baybay City, Leyte, duly represented by its President, **Dr PROSE IVY G. YEPES**, hereinafter referred to as "**FIRST PARTY**";

-and-

The **DEPARTMENT OF EDUCATION EASTERN VISAYAS (DepEd Region VIII)**, a government agency represented by its OIC-Regional Director, **Dr. Ronelo Al K. Firmo**, with principal address at Government Center, Candahug, Palo, Leyte and hereinafter referred to as the "**SECOND PARTY**".

### WITNESSETH THAT:

**WHEREAS**, the FIRST PARTY is a higher education institution mandated to produce highly competent and world-class manpower in science and technology (S&T), especially for agriculture, environmental management and industries who are proficient in communication skills, critical thinking and analytical activities;

**WHEREAS**, the FIRST PARTY, through its Admissions Office, facilitates the operation of admissions activities of the University, conducts information campaigns, administers the VSU College Admission Test (VSUCAT) in various localities, and releases the results of the VSUCAT;

**WHEREAS**, the FIRST PARTY intends to bring its admission services and entrance examinations at the door-step of various senior high schools throughout Visayas areas;

**WHEREAS**, the SECOND PARTY is a government agency responsible in introducing the K to 12 basic education programs in all public and private schools that includes Senior High School;

**WHEREAS**, the SECOND PARTY has the direct mandate to oversee the operations of the Senior High Schools including its manpower, facilities, and equipment;

**WHEREAS**, both PARTIES have the common mandate of delivering quality education services to their clients;

**NOW, THEREFORE**, for and in consideration of the mutual stipulation and conditions hereinafter contained, the PARTIES do hereby agree as follows:

1. The FIRST PARTY shall:

- 1.1. Coordinate with the school heads of different identified Senior High Schools in the provinces of Biliran, Leyte, Southern Leyte, Samar, Eastern Samar, Northern Samar, Baybay City, Borongan City, Calbayog City, Catbalogan



City, Maasin City, Ormoc City, and Tacloban City for the conduct of the annual VSU Information Drive in the months of August - December;

1.2. Coordinate with the School Heads of the identified Testing Centers prior to the conduct of the annual VSUCAT in the months of January to April:

- a. Leyte National High School, Tacloban City, Leyte
- b. Eastern Samar National Comprehensive High School, Borongan City, Eastern Samar
- c. Samar National School, San Francisco Street, Barangay 7, Catbalogan City, Samar
- d. Catarman National High School, Barangay Dalakit, Catarman, Northern Samar
- e. Naval National High School, Naval, Biliran
- f. Maasin City National High School, Government Center, Commodo, Maasin City, Southern Leyte
- g. Sogod National High School, Sogod, Southern Leyte

1.3. Supervise and manage the conduct of the information drive and VSUCAT;

1.4. Provide counterpart funds of Php1,000 per day for the cost of electricity which will be used during the conduct of the hybrid VSUCAT based on BOR Resolution No. 27, s. 2025 charged to OSF 02 Admissions; and

1.5. Allocate funds of Php1,000 per day for the on-site Proctor/s and other personnel during the conduct of the hybrid VSUCAT based on BOR Resolution No. 27, s. 2025 charged to OSF 02 Admissions.

2. The SECOND PARTY shall:

2.1. Allow the conduct of the hybrid VSUCAT to the Senior High School Learners of DepEd Region VIII;

2.2. Issue DepEd Regional Memorandum Order to the Schools Division Offices regarding the conduct of information drive to various Senior High Schools in Region VIII and the conduct of the hybrid VSUCAT to the identified Testing Centers;

2.3. Allow the FIRST PARTY to use the school premises, with proper coordination with school heads and consent of the Schools Division Superintendent for the purpose of conducting the hybrid VSUCAT for Senior High School Learners; and

2.4. Give authority, through the Schools Division Superintendent, to School Heads to enter into an agreement with the FIRST PARTY in terms of the use of school facilities and equipment and assignment of Proctors in the conduct of the VSUCAT.

## DISPUTE RESOLUTION

The Parties shall as often as possible mutually consult with each other with respect to the performance of their respective obligations under this Agreement. The Parties shall exert their best efforts to properly resolve any differences or disagreements with respect to any dispute that may arise in connection with this Agreement. However, if such disagreement or differences persist despite efforts of the Parties to settle the



same, it is mutually agreed upon that the dispute shall be settled by arbitration in accordance with the rules of the "Alternative Dispute Resolution Act of 2004".

#### **VENUE OF ACTION**

Any legal action arising or in connection to this Agreement shall be filed exclusively in the courts of Baybay City and/or Tacloban City to the exclusion of all other courts.

#### **EFFECTIVITY AND CONTINUITY CLAUSE**

This AGREEMENT shall take effect upon signing by both PARTIES and shall remain in force for a period of five (5) years and renewable every five (5) years. The VSU and the DepEd Region VIII shall submit their intention for renewal of this agreement through formal notice within thirty (30) days before the expiration of this Agreement.

Both PARTIES reserve their rights to terminate their participation in the agreement through formal written notice within thirty (30) days before the effectivity of the termination. Termination shall be subject to the mutual agreement between the PARTIES.

**IN WITNESS WHEREOF**, the PARTIES thereto, by their duly authorized representatives, have executed this Agreement this 10 day of June 2025.

#### **VISAYAS STATE UNIVERSITY**



**PROSE IVY G. YEPES**  
University President

By:

#### **DEPARTMENT OF EDUCATION EASTERN VISAYAS**



**RONELO AL K. FIRMO**  
OIC-Regional Director

Signed in the presence of  
Witnesses



**JOSEPH E. PADILLA**  
University Admissions Officer



**GERTRUDES C. MABUTIN**  
OIC-Chief CLMD



## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF LEYTE ) S. S.  
CITY OF BAYBAY )

BEFORE ME, personally appeared the following:

	ID No.	Issued At
<b>PROSE IVY GUASA-YEPES</b>	V002163	VSU, Baybay City, Leyte
<b>RONALO AL K. FIRMO</b>	0546783	PRC, Tacloban City

known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed and that of the agencies represented.

This instrument consisting of four (4) pages including this Acknowledgment has been signed on each and every page by the parties and their instrumental witnesses.

**WITNESS MY HAND AND SEAL** this 10 DEC 2025 day of \_\_\_\_\_ 2025 in Baybay City, Leyte.

Doc. No. 1830;  
Page No. 52;  
Book No. LIV;  
Series of 2025.

NOTARY PUBLIC

**ATTY. RYSAN C. GUINOCOR**

Notary Public

Until December 31, 2025

PTR No. 0327797-Baybay City, Leyte-1/17/2025

IBP No. 503557-Tacloban City-01/09/2025

Roll of Attorneys No. 57467

MCLE No. VII-0022195-04/14/2025

VSU, Baybay City, Leyte