



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

February 24, 2026

**REGIONAL MEMORANDUM**  
 CLMD-2026- 229

**REGION VIII PARTICIPANTS TO THE CONSULTATIVE WORKSHOP ON THE  
 PROPOSED THREE TERM SCHOOL CALENDAR**

To: Schools Division Superintendents } Division of Leyte  
 } Division of Tacloban City  
 All Others Concerned

1. In consonance to the attached Memorandum DM-LS-2026-077, titled "Participation in the Consultative Workshop on the Proposed Three Term School Calendar," this Office, through the Curriculum and Learning Management Division, announces the following Region VIII participants to the said consultative workshop on February 27, 2026 at the Cainta Senior High School, Cainta, Rizal.

Name	School	Division
Analee T. Ongsansoy	Palo National High School	Leyte
Christie Anne D. Bihag		
Lanilo A. Macalla	Cabuynan Elementary School	
Randy N. Arcena	Calogcog Elementary School	
Karen C. Raz	Caibaan Elementary School	Tacloban City
Catherine M. Capoquian		

2. Travel dates may vary depending on the participants' points of origin. Advanced travel arrangements may be undertaken, as necessary, to ensure timely participation in the activity.

3. The travel and other incidental expenses shall be charged against the participants' respective local funds, subject to the usual accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.

**RONELO AL K. FIRMO, CESO IV**  
 Assistant Regional Director  
 Officer-in-Charge  
 Office of the Regional Director



Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

WORKSHOP

SCHOOL HEADS

TEACHERS

CLMD-RRT



Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

### MEMORANDUM

DM-LS-2026- 077

**TO** : ALL REGIONAL DIRECTORS

**FROM** : *Carmela Oracion*  
**CARMELA C. ORACION**  
Assistant Secretary  
Officer-in-Charge  
Office of the Undersecretary for Learning Systems

**SUBJECT** : **PARTICIPATION IN THE CONSULTATIVE WORKSHOP ON THE PROPOSED THREE-TERM SCHOOL CALENDAR**

**DATE** : February 19, 2026

In line with the ongoing national consultations and technical deliberations toward the finalization of policy guidelines on the proposed Three-Term School Calendar in basic education, the Office of the Undersecretary for Learning Systems (OULS), through the Bureau of Learning Delivery (BLD), shall conduct a **Consultative Workshop on the Proposed Three-Term School Calendar on February 27, 2026, 8:00 a.m. to 5:00 p.m.**, at Cainta Senior High School, Sitio Victoria Ave., Barangay San Juan, Cainta Rizal.

This activity is a critical component of the Department's consultative process to ensure that the proposed Three-Term School Calendar framework is operationally feasible, instructionally sound, and responsive to diverse school contexts nationwide.

Specifically, the workshop aims to:

- a) consolidate field-based insights on the operational implications of implementing a Three-Term School Calendar;
- b) develop contextualized school calendar models across varying school contexts;
- c) identify key considerations on instructional time allocation, assessment cycles, teacher workload distribution, and learner support mechanisms; and
- d) generate evidence-informed recommendations to support the finalization of implementing guidelines.

In this regard, all Regional Offices (ROs) are hereby requested to designate and send **six (6) participants per region**, composed of School Heads and Master Teachers representing the listed school categories, as indicated in the table below:



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouct@deped.gov.ph](mailto:ouct@deped.gov.ph)





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OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

School Category	School Heads	Master Teachers	Total per Category
<b>Big School</b> (with 2,000 learners and above)	1	1	2
<b>Medium School</b> (with 1,000 – 1,999 learners)	1	1	2
<b>Small School</b> (with below 1,000 learners; may include Last Mile School)	1	1	2
<b>Total No. of Pax per Region</b>			<b>6</b>

Expected participants must be directly involved in school-level planning and operations, particularly in instructional scheduling, academic program implementation, and related administrative processes.

All Regional Directors (RDs) are requested to submit, through their respective Curriculum and Learning Management Divisions (CLMDs), the **official list of participants by uploading a duly signed PDF copy** to the designated Google Drive folder **on or before February 24, 2026**, using the attached submission template (Annex A). **Only one (1) consolidated submission per region shall be accepted.**

The designated Google Drive folder may be accessed through the link: <https://tinyurl.com/3TermWorkshop> or by scanning the QR Code provided.



Participants are requested to bring their respective laptops and relevant school-level data or reference documents (e.g., current school calendar, class program, enrollment data, teacher loading matrix, or other scheduling references) that may be necessary during breakout sessions and technical workshops.

Travel dates of the participants may vary depending on their point of origin. Advance travel arrangements may be undertaken, as necessary, to ensure timely participation in the activity.

Travel and other incidental expenses shall be charged against local funds, while the provision of meals shall be charged against Local Funds of SDO Rizal, subject to the usual government accounting and auditing rules and regulations.

For inquiries or clarifications, contact the **Bureau of Learning Delivery**, 4th floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [bl.d.od@deped.gov.ph](mailto:bl.d.od@deped.gov.ph) or at telephone numbers (02) 8636-6540, (02) 8637-4347, and (02) 8633-9347.

For dissemination and strict compliance.

Copy furnished:

**MALCOLM S. GARMA**  
Undersecretary for Operations



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Republic of the Philippines

# Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Annex A to DM-LS-2026-

## OFFICIAL LIST OF PARTICIPANTS FOR THE CONSULTATIVE WORKSHOP ON THE PROPOSED THREE-TERM SCHOOL CALENDAR

REGION: \_\_\_\_\_

No.	Name of Participant (First Name, M.I., Last Name)	Plantilla Position (School Head/Master Teacher)	School Name and School ID	Total School Enrollment	School Category (Big/Medium/Small)	Contact Number	Official Email Address
1							
2							
3							
4							
5							
6							

Prepared By: \_\_\_\_\_

Recommending Approval: \_\_\_\_\_

Approved By: \_\_\_\_\_

Focal Person (CLMD) \_\_\_\_\_

Chief, CLMD

Regional Director



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