



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-105

TO : Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **CALL FOR NOMINATIONS TO THE 2026 SEAMEO REGIONAL CENTRE FOR QUALITY IMPROVEMENT OF TEACHERS AND EDUCATION PERSONNEL (QITEP) IN MATHEMATICS (SEAQIM) REGULAR COURSES**

DATE : 11 March 2026

DEPARTMENT OF EDUCATION
RECEIVED
RECORDS SECTION REGIONAL OFFICE NO. VIII
DATE: 03-13-26
TRACKING #: 4022 TIME: 9:28 AM
SIGNATURE: *[Signature]*

RECEIVED
3/13/26
OFFICE OF THE ASST. REGIONAL DIRECTOR
SIGNATURE: *[Signature]*

- The **Southeast Asian Ministers of Education Organization (SEAMEO) Regional Centre for Quality Improvement of Teachers and Education Personnel (QITEP) in Mathematics (SEAQIM)** announces its Call for Nomination for its regular courses. Details are as follows:

Regular Course	Schedule	Target Participants	Deadline
Regular Course on STEM for Mathematics Learning	16 – 29 July 2026	One (1) Primary School Teacher	9 April 2026
Regular Course on Integrating ICT in Mathematics Education	6-9 August 2026	One (1) Senior High School Mathematics Teacher	18 May 2026
Modality	On-Site		
Training Location	Yogyakarta, Indonesia		
Provisions covered by SEAQIM for qualified participants	<ul style="list-style-type: none"> • Twin-sharing accommodation • Daily meals and Snacks throughout the course period • Course Materials • Daily Allowance in accordance with the Center's regulations • Certificate of Participation • Transportation and Reimbursement The Center will reimburse economy-class roundtrip airfare from the participant's capital city or nearest international airport to Yogyakarta International Airport 		



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	(YIA) and vice-versa, subject to the maximum prescribed ticket price of USD 450 for Manila-Yogyakarta and USD 650 for Davao-Yogyakarta, Indonesia.
Application Submission Link	https://forms.office.com/r/meUZ2wWx7z

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office Personnel Development Committee (PDC) to nominate at least one (1) eligible teacher per slot. RO PDCs are also encouraged to refer to their respective Pool of Potential Scholars to facilitate a more efficient and expeditious nomination process. Nominees must individually accomplish and submit all documents listed in the **Eligibility and Documentary Checklist (Enclosure 1)** and the **Scholarship Clearance (Enclosure 2)**.
3. The teacher to be nominated must meet the following qualifications:
 - a. Must be Mathematics Classroom Teachers;
 - b. Under fifty (50) years old;
 - c. With at least three (3) years of teaching experience;
 - d. Proficient in English;
 - e. In excellent health (*supported by a medical certificate*); and
 - f. Not currently pregnant (*for female participants*)
4. Nominated applicants are each required to accomplish and submit requirements (in PDF Form) via the provided submission link on or before the respective course deadlines. These requirements include:
 - a. Regional Office Nomination Form
 - b. Recent Personal Data Sheet (PDS)
 - c. Work Experience Sheet
 - d. Endorsements from the Immediate Supervisor and Schools Division Office
 - e. Proof/s of outstanding accomplishments (relevant certificates)
 - f. Two (2) most recent Individual Performance and Commitment Review Form (IPCRF) ratings
 - g. Updated Service Record
 - h. Certificate of No Pending Case
 - i. Passport
 - j. Work Application Plan
 - k. Medical Certificate
5. Kindly be advised that applications may be disqualified for various reasons, including but not limited to incomplete requirements, absence of official endorsement(s), direct submission of applications to the Secretariat's email, or discrepancies in the submitted documents, among others.
6. For more information regarding the course programs, kindly refer to the attached **General Information and Course Descriptions**.
7. For concerns and queries, please contact the **NEAP Scholarships Secretariat** via email at scholarships@deped.gov.ph or landline (02) 8715-9919.
8. For immediate dissemination and appropriate action. OK



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GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges



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SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	<input type="checkbox"/> Degree <input type="checkbox"/> Non-Degree	
VI. Scholarship Duration		
VII. Status	<input type="checkbox"/> Completed the Course (Submit a copy of Certificate of Completion)	<input type="checkbox"/> Withdrawn from the Course (State the reason below)



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VIII. Reason/s for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	<input type="checkbox"/> Resignation <input type="checkbox"/> z <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		
Name and Signature of the Scholar		Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>		
Name and Signature of the Recommending Authority (SDO - HRDD)		Date and Time
APPROVED		
Name and Signature of the Recommending Authority (RO-HRDD)		Date and Time