



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 10, 2026

OFFICE MEMORANDUM

QAD-2026- **131**

**CONDUCT OF THE 2026 INTERNAL QUALITY AUDIT (IQA)
OF DEPED REGIONAL OFFICE VIII**

To: Asst. Regional Director
QMS Personnel
All Others Concerned

1. In compliance with DepEd Order No. 009, s. 2021 titled *Institutionalization of a Quality Management System in the Department of Education*, an Internal Quality Audit (IQA) will be conducted across all Functional Divisions of the Regional Office in April 2026.
2. This audit is a mandatory procedure designed to verify the office's continuous conformance to ISO 9001:2015 standards. Specifically, it aims to:
 - assess the effectiveness of current processes;
 - identify areas for continuous improvement in the delivery of basic education services; and
 - prepare the Regional Office for the upcoming Inter-Region Audit and the 2nd Surveillance of the External Audit.
3. The schedule of the aforementioned audit activities is detailed below:

DATE	AUDIT ACTIVITIES	PARTICIPANTS
April 8, 2026	Pre - Audit Conference	IQA Team Members, QMR & 3 Secretariat Member (28 participants)
April 13-15, 2026	Internal Quality Audit	All RO Divisions, Sections and Units, IQAT Members & QMR (30 participants)
April 16, 2026	Post Internal Audit Conference	RD, ARD, IQAT, QMR, RO Chiefs, Section and Unit Heads, Delivery Unit Head, & RNEAP Head (50 participants)
April 29, 2026	Workshop in Formulating, Documenting and Presenting	IQAT Members, QMR & Secretariat, Functional Division Chiefs, and 1 Representative per FD (42 participants)

	Effective Corrective Actions re RCA Review	
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4. Expenses for meals (one lunch and 2 snacks per day per scheduled activity date) incurred during the Pre-Audit Conference, Internal Quality Audit, Post - Audit Conference, and Workshop in Formulating, Documenting and Presenting Effective Corrective Actions re RCA Review shall be charged against the **Regional Office VIII-QAD funds**, subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of and strict compliance with this Memorandum are desired.

RONELO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

QAD-MDC

