



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

Advisory No. 41, s. 2026
March 2, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit deped.in/region8.deped.gov.ph)

**COMMISSION ON AUDIT'S CY 2026 COURSE OFFERING FOR
AGENCY PERSONNEL**

Attached is a letter from the Regional Director of the Commission on Audit-
Region VIII, inviting agency personnel to participate in any of their courses/seminars
offered for CY2026.

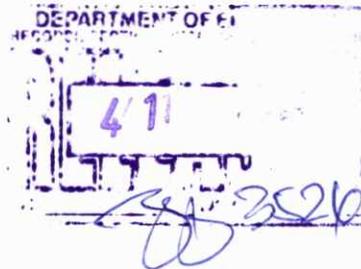
The details of the invitation are in the attached communication.

Participation of both public and private schools shall be subject to the *no-
disruption-of-classes policy* stipulated in DepEd Order (DO) No. 9, s. 2005 titled
*Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance
Therewith*.

Considering that this is an Advisory, Schools Division Superintendents are
given the discretion to act on this matter.

HRDD-CDPA

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Republic of the Philippines
COMMISSION ON AUDIT
 Regional Office No. VIII

Leyte Government Center, Candahug, Palo, Leyte
 Email Address: coaro8.nominations@gmail.com Telefax (053) 323-7768

RECEIVED
 2/25/20
 OFFICE OF THE REGIONAL DIRECTOR
 SIGNATURE

February 18, 2026

RONELO AL K. FIRMO, CESO IV
 Regional Director
 Department of Education
 Regional Office No. VIII
 Government Center, Candahug, Palo, Leyte

DEPARTMENT OF EDUCATION
RECEIVED
 RECORDS SECTION REGIONAL OFFICE NO. VIII
 DATE: 02-26-26
 TRACKING #: 3036 TIME: 4:07 PM
 SIGNATURE: [Signature]

Dear Dir. Firmo:

Greetings!

We are pleased to furnish you with a copy of our **CY 2026 Course Offerings for Agency Personnel**.

You may nominate your personnel to any of the listed courses/seminars, subject to the specified target participants, using the *Nomination Form (For Agency Personnel) – Annex 2*. Kindly be guided by the Nomination Procedures and Guidelines indicated at the back of the form.

Please submit your nominations at least two (2) weeks prior to the scheduled course/seminar through the corresponding online nomination form for each course, as provided below:

TITLE OF SEMINAR/TRAINING	LINK TO ONLINE NOMINATION FORM
Barangay Financial Management	https://bit.ly/4aS89Ba
Cash Management and Control System	https://bit.ly/4ayA87w
COA Policies Supporting Government Digitalization	https://bit.ly/4qEv5si
Disposal of Government Properties	https://bit.ly/3OsAlBU
Handbook on the Financial Transactions of the Sangguniang Kabataan	https://bit.ly/4tSFhR0
Laws and Regulations on Government Expenditures	https://bit.ly/4kyr07y
One-Time Cleansing of Property, Plant, and Equipment Account Balances	https://bit.ly/3MwqzOw
Property and Supply Management System	https://bit.ly/4bXUgTg
Revised Rules on Settlement of Accounts/Revised Rules on Procedures of COA	https://bit.ly/4tFweT9

Nominations shall be accepted on a first-come, first-served basis. A confirmation letter will be emailed to the requesting agency indicating the name/s of the confirmed participant/s. Nominees are advised not to proceed to the venue without a confirmation notice from the Administration, Training and Finance Division (ATFD), this Commission, this Region.

Thank you, and we look forward to addressing the training needs of your personnel.

Very truly yours,

ELSA T. BALINA
 Director IV
 Regional Director



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. VIII
 Government Center, Candahug, Palo, Leyte

RTS Form No. Rev: February 2026	NOMINATION FORM (For Agency Personnel)	Date Filed:	
Course Title:			
Date Covered:			
WE ARE NOMINATING THE FOLLOWING TO THE ABOVE-NAMED COURSE:			
NAME	POSITION	MOBILE NUMBER	EMAIL
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Head of Office/Agency:			
<hr/> Signature over Printed Name			
<hr/> Designation			
Office/Agency & Address:		Tel. Nos.:	
		Email:	

Please use one (1) Nomination Form per course/seminar.

FOR RTS USE ONLY
(Action on Nomination)

NOMINATIONS: <input type="checkbox"/> CONFIRMED <input type="checkbox"/> NOT CONFIRMED	SEMINAR: <input type="checkbox"/> CANCELLED <input type="checkbox"/> DEFERRED, NEW DATE
Note: <i>In nominating participants to this training/seminar, you are encouraged to adhere to the principle of providing equal opportunity for all deserving personnel. Discrimination on account of gender identity, sexual orientation, disabilities, religion, and/or group membership should not be exercised.</i>	

NOMINATION PROCEDURES AND GUIDELINES

1. Nominees shall be properly screened by their Head of Agency/Office as to their actual training needs and by reason of their present duties, and in accordance with the specified target participants indicated in the attached training schedule.
2. Participants shall be nominated by the Agency Head or an authorized representative, using the prescribed Nomination Form (*Annex 2*).
3. The Focal Person of the Agency shall submit the approved *Nomination Form (Annex 2)* on behalf of the nominee/s through the link listed below:

TITLE OF SEMINAR/TRAINING	LINK TO ONLINE NOMINATION FORM
Barangay Financial Management	https://bit.ly/4aS89Ba
Cash Management and Control System	https://bit.ly/4ayA87w
COA Policies Supporting Government Digitalization	https://bit.ly/4qEv5si
Disposal of Government Properties	https://bit.ly/3OsAIBU
Handbook on the Financial Transactions of the Sangguniang Kabataan	https://bit.ly/4tSFhR0
Laws and Regulations on Government Expenditures	https://bit.ly/4kyr07y
One-Time Cleansing of Property, Plant, and Equipment Account Balances	https://bit.ly/3MwqzOw
Property and Supply Management System	https://bit.ly/4bXUgTg
Revised Rules on Settlement of Accounts/Revised Rules on Procedures of COA	https://bit.ly/4tFweT9

4. Nominations must be submitted at least two (2) weeks before the scheduled course/seminar.
5. Acceptance of nominations shall be on a *“first-come, first-served”* basis.
6. **Nominees are requested to wait for a confirmation letter** from the Administration, Training and Finance Division (ATFD) of this Commission, this Region. Only confirmed nominees may attend the course/seminar. Due to class size limitations, walk-in or unconfirmed participants may not be accommodated.
7. Confirmed nominees shall be in their office uniform, if any, or be in proper attire.
8. Nominees may follow up on the status of their nomination by sending an email to coaro8.nominations@gmail.com.



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. VIII
 Government Center, Candahug, Palo, Leyte

REGIONAL TRAINING PLAN / SCHEDULE OF COURSE OFFERINGS
for AGENCY PERSONNEL
CY 2026

DURATION	BATCH NO.	MODALITY	TARGET PARTICIPANTS	TRAINING FEE
1. Barangay Financial Management (BFM)				
April 6 - 8	Batch 1	In-person	Barangay Government Officials (Barangay Chairperson, Barangay Treasurer and Chairperson – Committee on Appropriations)	₱ 6,000.00
April 21 - 23	Batch 2			
2. Cash Management and Control System (CMCS)				
August 18 - 20	Batch 1	In-person	Cashiers, Regular and Special Collecting/Disbursing Officers, and Petty Cash Custodians	₱ 6,000.00
3. COA Policies Supporting Government Digitalization				
July 20 - 21	Batch 1	In-person	Cashiers, Regular and Special Collecting/ Disbursing Officers; and personnel involved in the processing of claims, disbursements including certifying and approving officers	₱ 4,000.00
4. Disposal of Government Properties (DGP)*				
June 22 - 24	Batch 1 <i>(Corporate and National Government Sectors)</i>	In-person	Members of the Appraisal and Disposal Committee, Accounting Personnel, and Property Custodians	₱ 6,000.00
August 24 - 26	Batch 2 <i>(Local Government Sector)</i>			

DURATION	BATCH NO.	MODALITY	TARGET PARTICIPANTS	TRAINING FEE
5. Handbook on the Financial Transactions of the Sangguniang Kabataan (HFTSK)				
March 23 - 26	Batch 1	In-person	Sangguniang Kabataan Officials (SK Chairperson, SK Treasurer, and SK Budget Monitoring Officer)	P 8,000.00
April 13 - 16	Batch 2			
6. Laws and Regulations on Government Expenditures (LARGE)				
May 18 - 21	Batch 1 (Corporate and National Government Sectors)	In-person	Personnel involved in the procurement of properties, supplies, and services; processing of claims/ disbursements, including certifying and approving officers	P 8,000.00
June 8 - 11	Batch 2 (Corporate and National Government Sectors)			
July 6 - 9	Batch 3 (Local Government Sector)			
September 7 - 10	Batch 4 (Corporate and National Government Sectors)			
7. One-Time Cleansing of Property, Plant, and Equipment (PPE) Account Balances*				
June 25	Batch 1 (Corporate and National Government Sectors)	In-person	Personnel assigned at the Accounting and Property Supply and Management Section/ Services/Division/Offices in government agencies	P 2,000.00
August 27	Batch 2 (Local Government Sector)			
8. Property and Supply Management System (PSMS)				
June 2 - 4	Batch 1	In-person	Property/Supply Officers, Property Custodians, Storekeepers, and other personnel involved in managing the agency's office supplies and properties	P 6,000.00
July 27 - 29	Batch 2			

DURATION	BATCH NO.	MODALITY	TARGET PARTICIPANTS	TRAINING FEE
9. Revised Rules on Settlement of Accounts/Revised Rules on Procedures of COA (RRSA/RRPC)				
May 25 - 26	Batch 1	In-person	Personnel involved in the processing of claims, disbursements including certifying and approving officers	₱ 4,000.00

**Participants are encouraged to enroll in both programs as they complement each other.*

Recommending Approval:

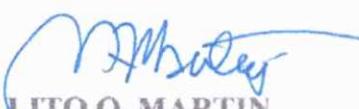


FELIX M. BASALLAJE, JR.
Director IV
 COA Regional Office No. VIII



MARY JOYCE G. ERUMA
Director IV
 Professional Development Office

Approved by:



LITO Q. MARTIN
Assistant Commissioner
 Professional and Institutional Development Sector