





4. Libertad Elementary School Lavesarez, N. Samar
5. Mac Arthur Elementary School Lavesarez, N. Samar
6. The schools are **discouraged** to make preparations that will disrupt classes.
7. Funds will be downloaded to the two Schools Division to cover the board and lodging expenses of the Central Office and Regional Office participants, meanwhile, travel expenses of the participants shall be lodged under local funds/PSF/MOOE, subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination and compliance with this Memorandum are desired.

**RONELO AL K. FIRMO, CESO IV**  
Assistant Regional Director  
Officer-In-Charge  
Office of the Regional Director

Enclosures: None  
References: None  
To be indicated in the Perpetual Index under the following subjects:  
DELIVERY UNIT ON-SITE VISIT

DU-EG

