



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 11, 2026

REGIONAL MEMORANDUM

No. 302 s.2026

**SECOND PLANNING MEETING IN PREPARATION FOR CONDUCT OF
THE 2026 NATIONAL SCHOOLS PRESS CONFERENCE**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), in partnership with Division of Ormoc City and the City Government of Ormoc, shall be holding its second planning meeting intended to discuss preparations for the conduct of the 2026 National on March 18-20, 2026 in Ormoc City.
2. The planning meeting aims to realize the following objectives:
 - a. Evaluate the progress of the preparations being made by the host region and schools division, and city;
 - b. Finalize specific committee assignments and deliverables for the NSPC hosting;
 - c. Coordinate with the Ormoc City Local Government Unit, private schools, and other partners/stakeholders regarding resource sharing;
 - d. Validate the readiness of venues and billeting quarter based on previous Recommendations; and
 - e. Conduct an orientation of contest proctors and facilitators.
3. The expected participants in the activity are the members of the NSPC National Technical Working Group (NTWG), the Regional and Division Program Management Team, representatives from the LGU of Ormoc City, partners from other government agencies like the PNP and BFP, contest proctors and facilitators, and other support personnel.
4. The core participants who shall attend the entire duration of the meeting, on the other hand, shall be consisted as follows:

CORE PARTICIPANTS	NUMBER OF PARTICIPANTS
CO-NSPC NTWG	15
DepEd Region VIII	10
Division of Ormoc City	25
	50

5. Since the funds for the activity are yet to be downloaded, Ormoc City Division is authorized to initiate an advance procurement which will not exceed **Two Hundred Ten Thousand Pesos (Php) 210,000.00** which was allocated by DepEd Central Office.

6. Expenses for the planning conference shall be charged to the 2026 Development and Promotion of Campus Journalism Fund (DPCJ) and NSPC Program Support Funds which will be downloaded to the Division of Ormoc City subject to the applicable accounting and auditing requirements. In case the said amount is insufficient and unavailable, the said expenses may be charged against the division's other available local funds. Travel reimbursement, however, shall be taken from the participants respective local funds.

7. Immediate dissemination of this Memorandum is hereby enjoined.

RONELO AL K. FIRMO, CESO IV
Assistant Regional Director ✓
Officer-In-Charge
Office of the Regional Director

Enclosures: None
Reference: None

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM
HOSTING
NSPC
PLANNING CONFERENCE
SPECIAL EVENTS



CLMD-DME