



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 18, 2026

REGIONAL MEMORANDUM

No. 341 s, 2026

**PROCUREMENT OF MEALS FOR THE REGIONAL PROGRAM
MANAGEMENT TEAM DURING THE CONDUCT OF
THE NATIONAL SCHOOLS PRESS CONFERENCE 2026**

To:

All Others Concerned

1. To ensure that assigned personnel from the different Functional Divisions and division offices can carry out expected tasks despite limitations in the Program Support Funds during the hosting of the **National Schools Press Conference 2026** from **April 13-17, 2026** in **Ormoc City**, this Office shall procure meals for the 65-member NSPC Regional Program Management Team and Technical Working Group (RPMT-TWG).
2. The said procurement shall cover meals and snacks equivalent to five days beginning with lunch on April 12, 2026 and ending with the morning snack on April 17, 2026. This shall be charged against the Regional Office Funds- GASS Funds which have been allocated for campus journalism activities, subject to the usual accounting and auditing requirements and regulations.
3. Reimbursement of travel expenses for the RPMT-TWG members, however, shall be charged to their respective local funds.
4. In view of the proximity of the event hosting, the Finance Division is requested to expedite the process of procurement.
5. Immediate dissemination and compliance with this Memorandum are desired.



RONELO AL K. FIRMO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Enclosures: None

Reference: RM No. 309 s. 2026

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM

HOSTING

NSPC

SPECIAL EVENTS

CLMD- ME



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