



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

March 9, 2026

REGIONAL MEMORANDUM

No. **360** s.2026

**INSPECTION OF SUPPLY AND DELIVERY OF LEVELED READERS BOOK
 KEY STAGE 1 INCLUDING BOOK BAGS TO 13 SDO'S**

To: Assistant Regional Director
 Schools Division Superintendents
 Supply Officer, Regional Office VIII
 Supply Officer, Schools Division Offices
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This Office, through the Regional Inspectorate Team shall conduct an inspection and monitoring of Supply and Delivery of Leveled Readers Book Key Stage 1 and including Book Bags to 13 Schools Division Offices from March to June 2026.
2. The Division Supply Officers, School Heads and Property Custodian of recipient schools and SDOs shall facilitate the preparation and signing of all inspection and acceptance reports to ensure its timely submission to the Commission on Audit.
3. Travel and other incidental expenses of the Asset Management Personnel and Regional Inspectorate Team shall be charged against the MOOE while that of the SDO Monitoring Team against their MOOE/ local fund subject, to the usual accounting rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

RONEL K. FIRMO CESO IV
 Assistant Regional Director
 Officer in Charge
 Office of the Regional Director



Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

DELIVERY

LEVELED BOOKS

MONITORING

AD-AMS-ANC



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-2997
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph

