



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 26, 2026

REGIONAL MEMORANDUM

No. **385** s. 2026

**SECURITY AWARENESS SEMINAR (SAS) IN PARTNERSHIP WITH THE
NATIONAL INTELLIGENCE COORDINATING AGENCY
(NICA) REGIONAL OFFICE VIII**

To: Schools Division Superintendents
All Others Concerned

1. In reference to the communication of the National Intelligence Coordinating Agency Regional Office VIII (NICA RO-8), this Office hereby enjoins the participation of concerned personnel in the Security Awareness Seminar (SAS) to be conducted on July 10, 2026 to start at 8:00 A.M. at the RELC-NEAP, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte.
2. The six-hour seminar aims to strengthen the security awareness and preparedness of government personnel and reinforce adherence to established policies, protocols, and standards in document and information security, personnel security, physical security, cybersecurity, and personal security.
3. There shall be a total of 100 participants to this activity, specified as follows:

Schools Division Offices- 26	13 Administrative Officer V 13 DRRM Division Focal Persons
Regional Office- 74	Regional Director Assistant Regional Director 8 Functional Division Chiefs 2 Supervising Administrative Officers Office of the Regional Director: Public Affairs Unit- 2 Legal Unit- 2 ICT Unit- 2 Delivery Unit- 4 Office of the Assistant Regional Director- 2 Administrative Division Records Section- 2 General Services Unit-2 Personnel Section- 3 Payroll Services Unit- 2 Asset Management Section- 3 Cash Section- 2 Procurement Unit- 2 Policy, Planning and Research Division- 2 Human Resource Development Division-3

	NEAP- 2 Curriculum and Learning Management Division- 2 Alternative Learning System- 2 LRMS- 2 Finance: Budget- 3 Accounting- 3 Field Technical Assistance Division- 3 Quality Assurance Division- 2 Education Support Services Division Special Programs and Projects Section- 2 Health and Nutrition Unit- 2 Education Facilities Section- 2 Secretariat- (SPPS)- 4
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4. Participation in this activity is highly encouraged as it directly supports the Department's commitment to institutional integrity, data protection, risk mitigation, and the safeguarding of learners, personnel, and resources. Moreover, it contributes to the continuing professional development of personnel and enhances the overall security posture of the organization.

5. All concerned offices are hereby directed to ensure the timely attendance of their identified participants.

6. Necessary administrative arrangements, including travel and other incidental expenses, shall be charged against local funds, while food (AM snacks, lunch, PM snacks) shall be charged to the DRRM- DPRP 2026 continuing fund subject to the usual government rules on accounting and auditing procedures.

7. Immediate dissemination of and compliance with this Memorandum are desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO III
 Regional Director

Enclosures: as stated
 References: as stated
 To be indicated in the Perpetual Index under the following subjects:
 SPPS INTER-AGENCY PARTNERSHIPS

SPPS-EAD

