



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 24, 2026

**OFFICE MEMORANDUM**  
FTAD-2026- **159**

**RESULTS OF THE CY 2025 TECHNICAL ASSISTANCE (TA) PROVISION OF  
THE REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE  
TEAMS (RFTACT) TO SCHOOLS DIVISION**

To: Director III  
Functional Division Chiefs  
All Others Concerned

1. This Office, through the Field Technical Assistance Division (FTAD), disseminates the Result of the CY 2025 Technical Assistance (TA) Provision of the Regional Field Technical Assistance Composite Team (RFTACT) to Schools Divisions (SDs).
2. Each Functional Division is requested to follow up and incorporate the monitoring of the Schools Divisions' implementation of the agreed interventions for unresolved issues and concerns, as well as documenting the effective interventions that have resolved problems and closed the gaps.
3. Immediate dissemination of and compliance with this Memorandum are desired.

*ST*  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Regional Director



FTAD-MDS



Republic of the Philippines  
**Department of Education**  
 REGION VIII – EASTERN VISAYAS

**CONSOLIDATED TECHNICAL ASSISTANCE (TA) PROVISION REPORT FOR CY 2025**

**A. RESOLVED ISSUES AND CONCERNS**

Schools Divisions	Issues/Concerns	Intervention/s	Concerned Regional Functional Division
<b>10 SDOs</b> <b>BAYBAY CITY,</b> <b>BILIRAN, BORONGAN</b> <b>CITY, CALBAYOG</b> <b>CITY, CATEBALOGAN</b> <b>CITY, EASTERN</b> <b>SAMAR, LEYTE,</b> <b>NORTHERN SAMAR,</b> <b>SOUTHERN LEYTE,</b> <b>TACLOBAN CITY</b>	1. Unfilled regular items due to natural vacancies	<ul style="list-style-type: none"> <li>- Filling up of items was fast tracked</li> <li>- A mechanism to fast track filling up of vacant items was put up</li> </ul>	<b>AD</b>
<b>6 SDOs</b>	2. Need to ensure that new DCP packages meet quality standards, functional	- SDO ITO closely monitored the delivery of DCP packages	<b>ORD-ICTU</b>



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<p><b>BAYBAY CITY, CALBAYOG CITY, LEYTE, ORMOC CITY, SOUTHERN LEYTE, TACLOBAN CITY</b></p>	<p>requirements, and required technical specifications</p>	<p>- Noted deficiencies and submitted reports to RO and CO - Old and damaged DCP are repaired</p>	
<p><b>6 SDOs BORONGAN CITY, CALBAYOG CITY, LEYTE, NORTHERN SAMAR, ORMOC CITY, TACLOBAN CITY</b></p>	<p>3. Need to monitor the authenticity and consistency of the school's self-assessment on SBM Practice</p>	<p>- Authenticity of the self-assessment result was verified through the school heads' OPCR - Monitored the authenticity and consistency of the SBM Self-Assessment Result and provided guidance and technical assistance to school heads on how the result could be improved, maintained, or sustained</p>	<p><b>FTAD</b></p>
<p><b>5 SDOs BAYBAY CITY, CATBALOGAN CITY, ORMOC CITY, SAMAR, SOUTHERN LEYTE,</b></p>	<p>4. Need to monitor AOM Compliance of SDOs thereby increasing the compliance rate at the end of the year</p>	<p>- Compliance with all required reports</p>	<p><b>FD</b></p>
<p><b>4 SDOs BAYBAY CITY, CALBAYOG CITY, LEYTE, TACLOBAN CITY</b></p>	<p>5. Need to strengthen the submission of reports and utilization of online OKD forms and health cases tracker</p>	<p>- SDO conducted various meetings to harmonize the utilization of online OKD forms and reports submission - Submission of reports and utilization of online OKD forms and health cases tracker been complied</p>	<p><b>ESSD-HNU</b></p>

<p><b>4 SDOs</b> <b>BAYBAY CITY,</b> <b>CALBAYOG CITY,</b> <b>LEYTE, TACLOBAN</b> <b>CITY</b></p>	<p>6. Need to reiterate procurement processes/ policies/ guidelines on SBFP and review MOA with NFP and Milk suppliers</p>	<p>- MOA with NFP and milk suppliers were completed and finalized</p>	<p><b>ESSD-HNU</b></p>
<p><b>4 SDOs</b> <b>BORONGAN CITY,</b> <b>CALBAYOG CITY,</b> <b>EASTERN SAMAR,</b> <b>LEYTE</b></p>	<p>7. Non-compliance to ARTA relative to CSM</p>	<p>- A personnel was designated to take charge of the ARTA, specifically the Client Satisfaction Measurement - A tracking system was devised to activate the CSM machinery in school</p>	<p><b>ORD-PAU</b></p>
<p><b>4 SDOs</b> <b>BORONGAN CITY,</b> <b>CALBAYOG CITY,</b> <b>LEYTE, MAASIN CITY</b></p>	<p>8. Need to allocate funds for the procurement of dental and medical supplies for the medical and dental services</p>	<p>- Sub-ARO for the purchase of dental and medical supplies was received by the SDO - Intensified coordination with various partner stakeholders - Schools included in their AIP provision/ procurement of medical and dental supplies</p>	<p><b>ESSD-HNU, FD</b></p>
<p><b>4 SDOs</b> <b>MAASIN CITY,</b> <b>NORTHERN SAMAR,</b> <b>ORMOC CITY, SAMAR</b></p>	<p>9. Not 100% of the schools have functional Child Protection Committees (CPC)</p>	<p>- Training was conducted which was cascaded also by the attendees to their respective schools - Monitoring on the functionality of the CPC was conducted</p>	<p><b>ESSD-LRP</b></p>



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<p><b>3 SDOs</b> <b>BAYBAY CITY, LEYTE,</b> <b>NORTHERN SAMAR</b></p>	<p>10. Need to ensure the implementation of the school heads' Project Initiatives (PIs) aimed at improving literacy in Grades 1 - 3</p>	<ul style="list-style-type: none"> <li>- Implemented PIs were incorporated in the schools' AIP; Planning Officer reviewed the AIPs</li> <li>- CID closely monitored the PI implementation</li> <li>- Analyzed the results of the monitoring and conducted impact tracking</li> </ul>	<p><b>HRDD</b></p>
<p><b>3 SDOs</b> <b>CATBALOGAN CITY,</b> <b>NORTHERN SAMAR,</b> <b>TACLOBAN CITY</b></p>	<p>11. Incidents in schools are not promptly</p>	<ul style="list-style-type: none"> <li>- Orientation on incident reporting was conducted which resulted in the awareness of school personnel on the necessity of immediately reporting of incidents</li> </ul>	<p><b>ESSD-LRP</b></p>
<p><b>2 SDOs</b> <b>BAYBAY CITY,</b> <b>NORTHERN SAMAR</b></p>	<p>12. Need to provide technical assistance in fund utilization for procurement of medical supplies and equipment; scarcity of medical and dental supplies for the SDO personnel and learners</p>	<ul style="list-style-type: none"> <li>- SDO prepared schedules for the provision of medicines</li> <li>- SDO assisted the schools in forging partnership with stakeholders</li> <li>- Referred some cases of illness to LGU for assistance</li> <li>- SDO allocated funding for procurement of some supplies</li> <li>- Linked with partner stakeholders for supplies donations</li> <li>- Procurement of medical and dental supplies incorporated in the school AIP</li> </ul>	<p><b>ESSD-HNU</b></p>

<p><b>2 SDOs</b> <b>BAYBAY CITY,</b> <b>CALBAYOG CITY</b></p>	<p>13. Need to ensure improved proportion of schools manifesting SBM indicators</p>	<p>- Orientation on DO 7 was conducted - Intensified conduct of monitoring and provision of technical assistance</p>	<p><b>FTAD</b></p>
<p><b>2 SDOs</b> <b>BAYBAY CITY,</b> <b>EASTERN SAMAR</b></p>	<p>14. Need to monitor submission of settlement documents on Fund Transfers to SDO thereby reducing the NS and ND balances reported in 12/31/2024</p>	<p>- Compliance with all required reports</p>	<p><b>FD</b></p>
<p><b>2 SDOs</b> <b>BAYBAY CITY,</b> <b>CALBAYOG CITY</b></p>	<p>15. Need to ensure compliance with DO 02 s. 2024 - Immediate Removal of Administrative Tasks of Public School Teachers</p>	<p>- Fast tracked hiring of AO IIs - Implemented sharing of AO IIs among schools - Hired additional JOs to augment administrative personnel</p>	<p><b>AD</b></p>
<p><b>2 SDOs</b> <b>BORONGAN CITY,</b> <b>EASTERN SAMAR</b></p>	<p>16. Need to report the result of the Inter-District Monitoring on the Distribution and Utilization of Various CO &amp; RO procured and delivered resources</p>	<p>- Reports on the result of the activities conducted were already submitted</p>	<p><b>CLMD-LRS</b></p>
<p><b>2 SDOs</b> <b>CALBAYOG CITY,</b> <b>TACLOBAN CITY</b></p>	<p>17. Some school names have been changed without legal basis</p>	<p>- Identified schools were directed to retain the school names since the don't have permit to change</p>	<p><b>QAD, PPRD</b></p>
<p><b>2 SDOs</b> <b>EASTERN SAMAR,</b> <b>NORTHERN SAMAR</b></p>	<p>18. Untimely crafting of the AIP in schools</p>	<p>- Workshop on the revision of AIP been scheduled and conducted - Review/Checking of AIP was fast tracked for approval of AIPs</p>	<p><b>PPRD</b></p>



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<b>BILIRAN</b>	19. School Heads need to be oriented on SBM: DO 7 s. 2024 - Policy Guidelines of the SBM System	- School Heads already oriented on the DO 7 s. 2024 - Monitoring and provision of technical assistance have been done	<b>FTAD</b>
	20. Need to strengthen the Learning and Development Program Implementation	- Conducted roadshow - All trainings conducted are needs-based	<b>HRDD</b>
	21. Need to increase the Net Enrollment Rate in Kindergarten	- Mapping of school age learners have been intensified in coordination with local officials	<b>PPRD</b>
<b>EASTERN SAMAR</b>	22. Issues relative to SDO utilization of Downloaded Funds	- All reportorial requirements were complied	<b>FD</b>
	23. Slow compliance with the guidelines/requirement for the downloading of payroll system	- Payroll Office was installed - Payroll System was downloaded and parallel printing of payroll and payslips were undertaken.	<b>AD</b>
	24. Presence of untrained newly-hired Key Stage 1 teachers	- Training was conducted for the newly hired Key Stage 1 teachers	<b>CLMD</b>
<b>LEYTE</b>	25. Schools operating without approved application for the establishment of specifically Batug NHS or Javier NHS Annex	- SDO assisted the SH to comply the required documents	<b>QAD</b>
<b>LEYTE</b>	26. Some schools need assistance in the implementation of the Madrasah Education Program (MEP)	- Orientation conducted	<b>CLMD</b>

				<b>CLMD</b>
<b>MAASIN CITY</b>	27. Preparation for the PISA		-Preparations were well done and examination was successfully conducted	
	28. Need to strictly comply with DO 005 s. 2024 - Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload		- Conducted massive information dissemination - All concerned offices coordinated and fast tracked release of incentive	<b>AD, FD</b>
<b>NORTHERN SAMAR</b>	29. Issues relative to SIIF implementation		- Conducted orientation to concerned SDO personnel and SHs of recipient schools on the implementation of the SIIF - Conducted massive monitoring on the utilization of funds and the implementation of interventions	<b>FTAD, FD</b>
	30. Need to identify the real root cause of issues reflected in the DTAPE		- Root cause of issues were identified and appropriate interventions provided	<b>FTAD</b>
<b>ORMOC CITY</b>	31. Unsafe school building donated by PAGCOR		- SDO coordinated with LGU Engr. who immediately inspected and planned for the rehabilitation of the building	<b>ESSD-PFS</b>

Total Number of Resolved Issues: **31**



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**B. UNRESOLVED ISSUES AND CONCERNS**

Schools Divisions	Issues/Concerns	RFACT Recommendation/s	Concerned Regional Functional Division	
ALL	1. Presence of non-readers and under frustration level	<p><b>SDOs to:</b></p> <ul style="list-style-type: none"> <li>- Sustain initiatives in improving the performance of learners relative to literacy and numeracy to achieve standard results in national assessments.</li> <li>- Conduct item-level analysis of NAT results and integrate NAT parallel test and PISA items.</li> <li>- Utilize the assessment results in identifying the Least Mastered Competencies (LMC) to appropriately address problems and come up with data-driven interventions suited for each learner's differentiated and diverse learning needs</li> <li>- Implement the ARAL Reading and conduct RRE with more targeted and differentiated activities.</li> <li>- Ensure that LSEs are properly tagged and provided appropriate instructions</li> <li>- Ensure that teachers are well equipped in pedagogy and content according to the grade level/subject they are handling</li> </ul>		
ALL	2. Presence of non-numerates			
ALL	3. NAT results below standard			



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	<ul style="list-style-type: none"> <li>- Conduct progress monitoring on every project implemented; use formative assessment monitoring tool.</li> <li>- Intensify monitoring and tracking of effective interventions and replicate them in other classes and schools.</li> <li>- Intensify Instructional Supervision</li> </ul> <p><b>SDOs and RO to:</b></p> <ul style="list-style-type: none"> <li>- Provide technical assistance regularly</li> </ul>	<b>CLMD</b>	
<b>ALL</b>	<p>4. Majority of schools have no school site title</p>		<b>LEGAL UNIT</b>
<p><b>9 SDOs:</b>  <b>BAYBAY CITY,</b>  <b>BORONGAN CITY,</b>  <b>EASTERN SAMAR,</b>  <b>LEYTE, NORTHERN</b></p>	<p>5. Need to ensure compliance with DO 5 s. 2024 - Rationalization of Teachers' Workload in public schools</p>		



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<p><b>SAMAR, ORMOC CITY, SAMAR, SOUTHERN LEYTE, TACLOBAN CITY</b></p>	<p>ancillary &amp; teaching-related tasks assignments per day. - Ensure that teachers who are overloaded are given the appropriate compensation as prescribed by DepEd policy.</p>		<p><b>FTAD &amp; AD</b>  <b>AD</b>  <b>FD</b></p>
<p><b>8 SDOs: BILIRAN, BORONGAN CITY, CALBAYOG CITY, EASTERN SAMAR, LEYTE, MAASIN CITY, NORTHERN SAMAR, TACLOBAN CITY</b></p>	<p><b>RO to:</b> - Continue information dissemination and advocacy on the compliance with DO 5, s. 2024 - Provide technical assistance on the processing of request for Overload Pay - Facilitate immediate release of payment once requests are approved</p> <p><b>SDO to:</b> - Ensure that AOMs, NS, &amp; NDs are immediately complied with/ settled; regularly monitor compliance on AOMs, NSs, &amp; NDs - Continuously provide technical assistance specially to the Implementing Units to ensure strict adherence to financial management laws and regulations</p> <p><b>RO to:</b> - Monitor compliance of SDOs</p>	<p>6. Noncompliance with AOM, NS, and ND and downloading of funds and cash advances.</p>	<p><b>FD</b></p>



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<p><b>8 SDOs:</b>  <b>BILIRAN, BORONGAN CITY, LEYTE, MAASIN CITY, ORMOC CITY, SAMAR, SOUTHERN LEYTE, TACLOBAN CITY.</b></p>	<p>7. Provision of TA to schools need to be strengthened</p>	<p>- Provide one-on-one technical assistance to SDO Finance Unit</p> <p><b>SDOs to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that root cause/s of each problem/gap are properly identified and is/are data-driven.</li> <li>- Guide the schools in addressing each problem per root cause and ensure that interventions are appropriate to arrest the root cause.</li> <li>- Ensure the alignment of the intervention to the root cause</li> <li>- Analyze the root cause(s) as to the kind of support programs are needed by the identified priority schools</li> <li>- Utilize the SBM Self-Assessment Result to determine priority school and what specific areas need maximum provision of technical assistance.</li> <li>- Submit complete/comprehensive DTAPE on schedule</li> <li>- Prepare relevant and timely Division TA Plan</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Capacitate SDOs on the Technical Assistance Provision Mechanism</li> </ul>	
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	<p>- Analyze the DTAPE submitted by SDOs to be able to come up with relevant and timely technical assistance plan.</p> <p>- Coordinate with concerned FDs for the provision of technical assistance</p>	<b>FTAD</b>
<p><b>6 SDOs:</b>  <b>BAYBAY CITY,</b>  <b>CATBALOGAN CITY,</b>  <b>EASTERN SAMAR,</b>  <b>MAASIN CITY, SAMAR,</b>  <b>SOUTHERN LEYTE</b></p>	<p>8. Need to monitor the authenticity and consistency of the schools' self-assessment on SBM.</p> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Closely monitor compliance of school heads in accomplishing the SBM Self-Assessment Tool, strictly following the guidelines in DO 7, s. 2024</li> <li>- Thoroughly validate the submitted SBM Self-Assessment</li> <li>- Analyze the SBM Self-Assessment Result and utilize such in the identification of BLICs, the priority schools and the appropriate technical assistance to be provided with.</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Analyze the SBM Self-Assessment Result and utilize such in the identification of BLICs and the appropriate technical assistance to be provided with.</li> </ul>	<b>FTAD</b>



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<p><b>6 SDOs:</b>  <b>BILIRAN,</b>  <b>CATBALOGAN CITY,</b>  <b>EASTERN SAMAR,</b>  <b>SAMAR, SOUTHERN</b>  <b>LEYTE, TACLOBAN</b>  <b>CITY</b></p>	<p>9. Need to allocate funds for procurement of medical supplies</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Sustain partnership with LGU/NGOs /other external stakeholders for the procurement of medical supplies and equipment</li> <li>- Include in the Procurement Plan the procurement of medical supplies and equipment.</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Source out needed medical equipment from partner agencies/organizations/stakeholders</li> <li>- Coordinate with CO for possible additional funding for the procurement of medical supplies and equipment</li> </ul> <p style="text-align: right;"><b>ESSD-HNU</b></p>
<p><b>6 SDOs:</b>  <b>BILIRAN, NORTHERN</b>  <b>SAMAR, ORMOC CITY,</b>  <b>SOUTHERN LEYTE,</b>  <b>TACLOBAN CITY</b></p>	<p>10. Implementation of the CSM need to be strengthened.</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that personnel is assigned to take charge of the CSM; Special Order be issued to the CSM focal person</li> <li>- Ensure establishment of the CSM</li> </ul> <p><b>RO to monitor compliance and provide technical assistance</b></p> <p style="text-align: right;"><b>ORD-PAU</b></p>
<p><b>5 SDOs:</b>  <b>CALBAYOG CITY,</b>  <b>CATBALOGAN CITY,</b>  <b>LEYTE, NORTHERN</b></p>	<p>11. Presence of LSENs in regular classes who are not ready yet for mainstreaming caused chaos and bullying in some classes</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Sustain the profiling of the tagged learners with special needs.</li> <li>- Conduct orientations and trainings to teacher handling LSENs</li> </ul>



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<p><b>SAMAR, SOUTHERN LEYTE</b></p>	<ul style="list-style-type: none"> <li>- Solicit support from LGU for provision of facilities and equipment needed by the schools</li> <li>- Assist schools in the conduct of advocacy campaign for parents to acknowledge status of their children requiring special needs</li> <li>- Identify schools with LSEs and coach teachers handling SNED in the preparation of Individual Learning Plan</li> <li>- Mobilize SGC to ensure that Learners with Special Needs are clinically diagnosed</li> </ul>	<p style="text-align: center;"><b>CLMD</b></p>
<p><b>4 SDOs:</b> BAYBAY CITY, CATBALOGAN CITY, LEYTE, SOUTHERN LEYTE</p>	<p>12. Not 100% of schools have functional CPC.</p>	<p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Intensify monitoring and provision of technical assistance</li> <li>- Coordinate with partners for clinical diagnosis of LSEs</li> <li>- Recommend enhancement of policies relative to SPED/SNED</li> </ul> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Provide data on the functionality of the CPCs in schools.</li> <li>- Strengthen monitoring on the implementation of the Learners' Protection Program.</li> </ul>



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<p><b>4 SDOs:</b>  <b>CALBAYOG CITY,</b>  <b>CATBALOGAN CITY,</b>  <b>LEYTE, SOUTHERN</b>  <b>LEYTE</b></p>	<p>13. Not 100% of incidents of bullying and abuse in schools are promptly reported.</p>	<p><b>RO to</b> provide data on the functional CPCs per SDO</p>	<p><b>ESSD-LRP</b></p>
<p><b>3 SDOs:</b>  <b>MAASIN CITY, SAMAR,</b>  <b>SOUTHERN LEYTE</b></p>	<p>14. Need to increase the NER in elementary</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that all school age children for enrollment in the elementary are enrolled in school.</li> <li>- Conduct inventory/ accounting/ tracing of school age children for elementary</li> <li>- Conduct massive enrollment advocacy campaign</li> </ul>	<p><b>PPRD</b></p>
<p><b>2 SDOs:</b>  <b>BORONGAN CITY,</b>  <b>EASTERN SAMAR</b></p>	<p>15. Difficulty in acquiring approval for school establishment</p>	<p><b>RO to</b> provide appropriate technical assistance</p> <p><b>SDO to</b> ensure that the requirements for establishment of schools are completed and are met.</p> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Provide technical assistance as to compliance of requirements</li> <li>- Fast-track approval as soon as requirements are met/ completed</li> </ul>	<p><b>QAD</b></p>



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<p><b>2 SDOs:</b> <b>CALBAYOG CITY,</b> <b>TACLOBAN CITY</b></p>	<p>16. SGC implementation needs to be strengthened</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that all school heads are oriented on the SGC.</li> <li>- Monitor the establishment/ implementation and functionality of SGC in every school</li> <li>- Provide technical assistance to schools in making their SGC functional</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Monitor SDOs' assistance to schools relative to making SGCs functional.</li> <li>- Provide technical assistance</li> </ul>	<p style="text-align: right;"><b>FTAD</b></p>
<p><b>2 SDOs:</b> <b>EASTERN SAMAR,</b> <b>SOUTHERN LEYTE</b></p>	<p>17. Need to identify the root cause of problems in schools</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Provide technical assistance in the identification of root cause of every issue and concern</li> <li>- Ensure appropriateness of interventions to arrest the root cause(s); ensure alignment of interventions to the root cause</li> <li>- Analyze the root causes to come up with appropriate programs for the identified priority schools</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Provide appropriate technical assistance</li> </ul>	<p style="text-align: right;"><b>FTAD</b></p>



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<p><b>2 SDOs:</b> <b>LEYTE, TACLOBAN CITY</b></p>	<p>18. Need to increase the NER in Kindergarten</p>	<ul style="list-style-type: none"> <li>- Coordinate with concerned Functional Divisions</li> <li>- Recommend policy to CO</li> </ul> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that all school age children who are for enrollment in the kindergarten are enrolled in school.</li> <li>- Conduct inventory/ accounting/ tracing of kindergarten-age children</li> <li>- Conduct massive enrollment advocacy campaign</li> </ul> <p><b>RO to</b> provide appropriate technical assistance</p> <p style="text-align: right;"><b>PPRD</b></p>	
<p><b>2 SDOs:</b> <b>LEYTE, ORMOC CITY</b></p>	<p>19. Need to ensure improved proportion of schools manifesting SBM indicators</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Closely monitor compliance of school heads in accomplishing the SBM Self-Assessment Tool, strictly following the guidelines in DO 7, s. 2024</li> <li>- Thoroughly validate the submitted SBM Self-Assessment</li> <li>- Analyze the SBM Self-Assessment Result and utilize such in the identification of BLICs, the priority schools and the appropriate technical assistance to be provided with.</li> </ul> <p><b>RO to:</b></p> <p style="text-align: right;"><b>FTAD</b></p>	



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<p><b>2 SDOs:</b> <b>MAASIN CITY,</b> <b>SOUTHERN LEYTE</b></p>	<p>20. Need for physical organization of Admin. Offices</p>	<p>- Analyze the SBM Self-Assessment Result and utilize such in the identification of BLICs and the appropriate technical assistance to be provided with.</p> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Physically organize the Administrative Service Offices to facilitate management of processes and documents</li> </ul> <p><b>RO to</b> monitor compliance and/or improvement in the dispense of processes/services</p> <p><b>AD</b></p>	
<p><b>BILIRAN</b></p>	<p>21. Slow liquidation of medical allowance.</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Strictly enforce compliance of deadlines</li> <li>- Require schools which have not complied to explain/provide justifications as for the delay</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Monitor compliance of liquidation</li> <li>- Follow up to ensure compliance</li> </ul> <p><b>SDO to</b> ensure on time submission of required reports.</p> <p><b>AD &amp; FD</b></p>	
<p><b>BORONGAN CITY</b></p>	<p>22. Late submission of data required for the PIR</p>	<p><b>SDO to</b> ensure on time submission of required reports.</p> <p><b>QAD</b></p>	



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<p><b>CALBAYOG CITY</b></p>	<p>23. Delay in the procurement of milk for the Feeding Program in SY 2024-2025</p>	<p><b>RO to</b> closely monitor on time compliance of reportorial requirements <b>SDO to</b> expedite procurement of milk for the feeding program.</p>	
<p><b>EASTERN SAMAR</b></p>	<p>24. Some schools do not observe the standard teacher-learner ratio</p>	<p><b>RO to</b> closely monitor compliance to implementation guidelines</p> <ul style="list-style-type: none"> <li>- Conduct Personnel Audit to identify actual teacher need per school</li> <li>- Consider redeploying excess teachers to schools which lack teachers.</li> <li>- Transfer vacated items of school with excess teachers to schools lacking teachers</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Monitor strict compliance of teacher-learner ratio standard</li> </ul>	<p><b>ESSD-HNU</b></p>
	<p>25. Need to increase the NER and retention rate and decrease the school leaver rate in secondary schools</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Randomly conduct Personnel Audit</li> </ul> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that all the school age population are enrolled in schools.</li> <li>- Conduct inventory/ accounting/ tracing of school age children</li> <li>- Conduct in-depth analysis of the root cause why JHS &amp; SHS learners leave</li> </ul>	<p><b>PPRD</b></p>



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	<p>26. Multiple submission of some SIIF recipient schools</p>	<p>schools and identify appropriate interventions.                  - Conduct research on the issue.</p> <p><b>RO to</b> provide appropriate technical assistance</p> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Orient the concerned school heads on the proper submission of SIIF reports</li> <li>- Regularly monitor SIIF implementation</li> <li>- Immediately report to RO issues relative to the SIIF implementation</li> <li>- Provide technical assistance</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Monitor SIIF implementation</li> <li>- Provide technical assistance</li> <li>- Recommend to CO possible policy to improve implementation of the innovation and utilization of innovation funds</li> </ul>	<p style="text-align: center;"><b>PPRD</b></p>
<p>27. Need to capacitate all program focals to enable them to prepare their respective WFP in the PMIS</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that all program focals are able to craft WFP in the PMIS as they are responsible in the utilization of their respective program funds</li> </ul> <p><b>RO to:</b></p>	<p style="text-align: center;"><b>FTAD</b></p>	



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		- Monitor compliance of SDOs in the crafting of WFP through the PMIS - Provide technical assistance <b>SDO to:</b> - Strictly adhere to the provisions of DO 002, s. 2025 or the Removal of Administrative Tasks of Public School Teachers, hence must ensure that all school-based non-teaching personnel should be working in the school. - Conduct Personnel Audit to identify actual need for AO II items to complete the 1:1 ratio of school-AO II - Deploy AO II to their school assignment; assistance to SDO works could be done but on limited days and by rotation <b>RO to:</b> - Monitor strict implementation of DO 002, s. 2024 - Randomly conduct Personnel Audit <b>SDO to:</b> - To apply for CPD accreditation <b>RO to:</b> - Monitor and provide technical assistance	<b>PPRD, FD, QAD</b>
<b>LEYTE</b>	28. Need to strictly comply with DO 02 s. 2024 - Immediate Removal of Administrative Tasks of Public School Teachers.		
<b>MAASIN CITY</b>	29. Absence of CPD units in DepEd organized trainings for health personnel		<b>HRDD</b>



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	<p>30. Poorly maintained school clinics with insufficient medicine or medical equipment</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Conduct inventory of status of school clinics and medical equipment.</li> <li>- Source out needed medical equipment from partner agencies/organizations/stakeholders</li> <li>- Include in the Procurement Plan the procurement of medical supplies and equipment.</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Source out needed medical equipment from partner agencies/organizations/stakeholders</li> <li>- Coordinate with CO for possible allocation of medical equipment</li> </ul>	<p><b>ESSD-HNU</b></p>
	<p>31. Frequent suspension of classes as among the reasons why learners are poorly performing</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Review school and district activities if necessary to be conducted</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Intensify monitoring and provision of technical assistance relative to the strict compliance on contact days and maximum teaching loads of teachers.</li> <li>- Recommend to CO possible policy enhancements.</li> </ul>	<p><b>CLMD</b></p>



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<p><b>NORTHERN SAMAR</b></p>	<p>32. Need to strictly comply with DO 26 s. 2025 - Guidelines on the Payment of Overtime Services of Teachers</p>	<p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Ensure that all school heads are oriented on DO 26, s. 2025; discussions on this issuance should be made during MANCOM and other fora.</li> <li>- Ensure that teachers with teaching-related assignment are issued with Designation Order signed by the SDS to enable them avail of the corresponding incentive/benefit</li> <li>- Ensure that schools strictly follow the prescribed number of hours for teaching and in the performance of ancillary services and teaching-related tasks.</li> <li>- Conduct regular monitoring on the compliance with the provision by the identified priority schools.</li> <li>- Provide technical assistance on the compliance of documentary requirements and processing of requests for overtime pay/Vacation Service Credits.</li> </ul> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Intensify monitoring on the compliance with the DO. Provide report/updates during MANCOM</li> <li>- Provide technical assistance on the compliance of documentary</li> </ul>				<p><b>AD</b></p>
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	<p>33. Incorrect processing of SHSVP billing</p>	<p>requirements and processing of requests for overtime pay/Vacation Service Credits.                  - Recommend to CO possible policy enhancements.  <b>SDO &amp; RO to:</b>                  - Monitor strict compliance of private schools with the provisions relative to SHSVP.                  - Thoroughly review/check SHSVP billing to ensure correctness of entries</p>	<p><b>QAD</b></p>
	<p>34. Low Budget Utilization Rate</p>	<p><b>SDO to:</b>                  - Through the Budget Officer should regularly update the end-users on the available funds to ensure efficient utilization.                  - Ensure release of PSF to SHs notwithstanding the non-liquidation of MOOE (PSF is a separate fund).                  - To adopt a tracking system for the monitoring of budget utilization and procurement activities  <b>RO to:</b>                  - Monitor compliance of SDOs                  - Provide one-on-one technical assistance to SDO Finance Unit</p>	<p><b>FD</b></p>



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	35. Need to be oriented/reoriented on the NEAP Transformation Roadmap	<p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Conduct orientation/reorientation on the NEAP Transformation and Roadmap</li> <li>- Provide guidance on the delivery of PDs</li> <li>- Provide support in using NEAP e-M&amp;E System and evidence-based reporting</li> <li>- Provide support for future planning aligned with ARAL roll-outs and the institutionalization of PD in SIP/AIP of the schools</li> </ul> <p><b>SDO</b> to fast track the filling up of items</p>	<b>HRDD-NEAP</b>
<b>SAMAR</b>	36. Unfilled regular items	<p><b>RO</b> to regularly monitor the filling up of items</p> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Strictly adhere to the provisions of DO 002, s. 2025 or the Removal of Administrative Tasks of Public School Teachers, hence must ensure that all school-based non-teaching personnel should be working in the school.</li> <li>- Conduct Personnel Audit to identify actual need for AO II items to complete the 1:1 ratio of school-AO II</li> <li>- Deploy AO II to their school assignment; assistance to SDO works</li> </ul>	<b>AD</b>
<b>SOUTHERN LEYTE</b>	37. Presence of school AO II who are assigned full-time at the Division Office		



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		<p>could be done but on limited days and by rotation</p> <p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Monitor strict implementation of DO 002, s. 2024</li> <li>- Randomly conduct Personnel Audit</li> </ul> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Complete reconciliation of record the soonest possible time.</li> <li>- Regularly coordinate with partner agencies for reconciliation and cleaning of records</li> </ul>	<b>AD</b>
<b>TACLOBAN CITY</b>	<p>38. Unreconciled record of Philhealth and GSIS remittances.</p>	<p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Regularly monitor status of SDO records</li> <li>- Provide technical assistance if necessary</li> </ul> <p><b>SDO to:</b></p> <ul style="list-style-type: none"> <li>- Sustain its effort in improving the CSR and CR</li> <li>- Closely monitor schools which recorded alarming decline in CSR &amp; CR</li> </ul>	<b>AD</b>
	<p>39. Need to increase the CSR and CR in the elementary</p>	<p><b>RO to:</b></p> <ul style="list-style-type: none"> <li>- Provide guidance on how to improve schools' performance relative to the identified indicators</li> </ul>	<b>PPRD</b>

	- Monitor SDO's performance	
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Total Number of Unresolved Issues: **39**

**C. ISSUES TO BE ELEVATED TO CENTRAL OFFICE/FOR POLICY REVIEW AND/OR RECOMMENDATION**

Schools Divisions	Issue / s	Concerned Regional Functional Division
<b>ALL</b>	Majority of schools have no school site title	<b>ORD-LU</b>
<b>ALL</b>	Request for new construction of school building and other education facilities	<b>ESSD-PFS</b>
<b>ALL</b>	Need to implement appropriate measures in coordinating with the Private Education Assistance Committee (PEAC) and the private schools	<b>QAD</b>
<b>6 SDOS</b> <b>BAYBAY CITY,</b> <b>CATBALOGAN CITY,</b> <b>LEYTE, MAASIN CITY,</b> <b>NORTHERN SAMAR,</b> <b>ORMOC CITY</b>	Dilapidated classrooms/shortage in classrooms	<b>ESSD-PFS</b>
<b>2 SDOS</b>	Need for a Geodetic Engr. item to help facilitate processing of land titling	<b>AD</b>



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<b>CATBALOGAN CITY, MAASIN CITY</b>	Insufficient health personnel to cover all schools and heavy workload	<b>ESSD-HNU, AD</b>
	Need ICT Technician to maintain the DCP packages and DCP support	<b>ORD-ICTU</b>
	Need a mechanism to resolve various LIS-related issues in ALS for enrollment to be finalized	<b>PPRD</b>
<b>BAYBAY CITY</b>	Need to review NBC 541 s. 1991 re: 3 learning groups consideration for SHA allocation, to have fair distribution of SHA according to number of learners and hire full-time public school teachers who will handle ALS SHS	<b>FTAD, PPRD, FD</b>
	Need to review some requirements for school establishments that are difficult to meet like the area of school site for private schools	<b>QAD</b>
	MOOE for ALS operations and implementation of priority projects is not sufficient	<b>FD</b>
	Deficiency in MOOE	<b>FD</b>
<b>CATBALOGAN CITY</b>	Shortage of chairs/tables	<b>ESSD-PFS</b>
<b>NORTHERN SAMAR</b>	No budget allocated for dental clinic	<b>ESSD-HNU, FD</b>
	Many qualified schools are not included in the national list for qualified Special Hardship Allowance recipients	<b>FTAD, PPRD, FD</b>
	Lack of plantilla items for the SDO	<b>AD</b>

<b>SOUTHERN LEYTE</b>	Lack of personnel in the Payroll Office	<b>AD</b>
	Need for CO to issue a policy on DEDP and SIP incorporating MATATAG Agenda, BEMEF, and BEDP	<b>PPRD</b>
	Need to have some adjustments on the policy on Government Recognition re: effectivity from 50 years to 15 years to allow periodic monitoring and evaluation by the SDO	<b>QAD</b>
	Need to come up with a policy and guidelines relative to issues faced by ALS learners such as attending daytime classes which is oftentimes difficult due to their livelihood commitments	<b>CLMD</b>
	Need to update the outdated manual on Administrative Service	<b>AD</b>

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