



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 6, 2026

OFFICE MEMORANDUM

CLMD-2026- 170

CRAFTING OF 2026 QUARTER 2 PLANNING DOCUMENTS

To: Director III
Functional Division Chiefs
Members of the Risk Management Team
All Others Concerned

1. This Office, through the Risk Management Team (RMT), requires the concerned personnel to participate in the crafting of 2026 Quarter 2 Planning Documents on April 6, 2026, at 2:00 PM at the Convergence Zone, Regional Office VIII, Candahug, Palo, Leyte.
2. Each functional division shall bring its 2026 quarterly planning documents, which will be used as reference in the crafting of the desired outputs.
3. The assigned monitors shall check the Risk and Opportunity Monitoring Registry Form (ROMRF) of the different units of the Office of the Regional Director.
4. The concerned personnel responsible for the consolidation of the Organizational Planning must also attend the aforementioned activity.
5. Immediate dissemination of and compliance with this Memorandum are desired.

fdi

H

SALUSTIANO T. JIMENEZ JD, EdD, CESO III

Regional Director



CLMD-GCM



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph

