



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 06, 2026

OFFICE MEMORANDUM

PPRD-2026- **178**

**UPDATED COMPOSITION OF THE REGIONAL POLICY
IMPLEMENTATION AND REVIEW COMMITTEE**

To: Assistant Regional Director
Functional Division Chiefs
All Others Concerned

1. This Office updates the composition of the Regional Planning Team as follows:

- Consultant: **Dr. Salustiano T. Jimenez, CESO III**
Regional Director
- Chairperson: **Dr. Marilyn B. Siao, CESO IV**
Assistant Regional Director
- Co-chairperson: **Dr. Rita R. Dimakiling**
Chief Education Supervisor
Policy, Planning, and Research Division
- Members:
- Dr. Harvie D. Villamor**
Chief Education Supervisor
Human Resource and Development Division
- Dr. Rosemarie M. Guino**
Chief Education Supervisor
Administrative Division
- Dr. Alejandra B. Lagumbay**
Chief Education Supervisor
Education Support and Services Division
- Dr. Ryan R. Tiu**
Chief Education Supervisor
Quality Assurance Division
- Ms. Mercedes D. Sarmiento**
Chief Administrative Supervisor
Field Technical Assistance Division

Ms. Alma E. Suyom
Chief Administrative Supervisor
Finance Division

Dr. Gertrudes C. Mabutin
Chief Education Supervisor
Curriculum and Learning Management Division

Atty. Eleonor C. Calumpiano
Attorney IV
Head of Legal Unit

Technical Working Committee

All Education Program Supervisors and Specialists
Supervising Administrative Officers
Unit and Section Heads

Secretariat: **Ms. Maryjean S. Menil**
Education Program Supervisor-Designate of PPRD

Atty. Jennylind D. Daya
Education Program Specialist II of PPRD

Ms. Hydelyn N. Cinco
Planning Officer III of PPRD

2. With reference to DepEd Order No. 13, s. 2015 (Establishment of a Policy Development Process at the Department of Education), the committee shall perform the following roles and responsibilities:

- a) Provide directions on the issuance and implementation of policies;
- b) Lead the regular review and monitoring of policies;
- c) Resolve emerging issues related to policy implementation and review;
- d) Evaluate policy feedback and recommendations from the Regional and Schools Division Offices; and
- e) Recommend or endorse policy issues with policy recommendations for considerations of the Central Office.

3. The Regional Functional Divisions are also required to account for and review the implementation status of division-initiated guidelines and issuances during their Quarterly Program Implementation Review (PIR)/Staff Meeting/Special Meeting by completing the enclosed report templates (See Annex A).

4. Attached to this memorandum are Policy Implementation Review Guide Questions and The Policy Development Process for reference.


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Director IV
Regional Director

PPRD-MSM



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Annex A

**Policy Implementation and Review Report Templates
Issues and Concerns of RFDs**

Matrix 1. Common Issues and Concerns

| Common Issues and Concerns | Root Cause/s | DepEd Order or Policy Involved | Policy Recommendations |
|-----------------------------------|---------------------|---------------------------------------|-------------------------------|
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Matrix 2. Policy Implementation Gaps

| DepEd Orders (Control/reference based on the QCP/Operations Manual/Compendium) | Policy Implementation Gaps | Policy Recommendations |
|---|-----------------------------------|-------------------------------|
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Annex B

Policy Implementation Review Guide Questions

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|-----------------------|--------------|
| Reviewer: Xxxx | Date: Xxx |
| Position/Designation: | Office: XXxx |

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| DepEd Order Number or Policy: |
| Title of the Policy: |
| Nature of the Policy: <input type="checkbox"/> New policy <input type="checkbox"/> Amended policy <input type="checkbox"/> Repealed policy |

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| 1. What problems, gaps, and issues did the policy address? |
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| 2. What problem areas have not been covered and addressed by the policy? |
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| 3. Did the policy achieve its objectives? If not, what factors hindered its implementation or operationalization? |
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| 4. Are the scope and duration of the policy still relevant? If not, what makes the scope and duration of the policy irrelevant? |
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5. Is there consistency or conflict of the policy with existing issuances and other rules and regulations? What issuances are related to having covered the same problem over the past five years?

6. What are the strengths and weaknesses of the policy?

7. Is the policy relevant based on current research literature and the current demands of the Department?

8. Are implementers oriented or trained on the policy or procedure? What do implementers not know about the policy?

9. Is this policy or procedure being followed properly? Why are implementers unable to follow or implement the policy?

10. Is the progress monitoring and evaluation mechanism of the policy comprehensive? Are the expected outputs described? Are the success indicators identified? Is the timetable and feedback mechanism established?

11. Overall, is the policy still relevant? Why or why not?

12. How can the policy implementation be strengthened?

13. What policy recommendations or alternatives can be proposed or considered based on the current gaps in the policy?

Annex C

THE DEPED POLICY DEVELOPMENT PROCESS

(Based on DepEd Order No. 13, s. 2015)

Agenda Setting

- This phase involves the recognition of education policy gaps, issues, general problem areas, opportunities, trends, goals, and other concerns which may require policy intervention from the DepEd.
- The Planning Service or any DepEd office, bureau or center (even at the regional or division level) with mandate and expertise to respond to a policy issue or area may spearhead and consolidate inputs to formulate comprehensive and proactive policy agenda or identify priority areas and submit these to the ExeCom for approval.

Policy Formulation

- At this stage, the general policy gaps, issues, problem areas, opportunities, trends, goals and other concerns, which were approved by the ExeCom as part of the policy agenda or for the conduct of policy analysis, are translated into a specific problem or issue that may be addressed by several policy alternatives.

Policy Adoption

- Upon the Secretary's approval of the policy proposal, he/she shall affix his/her signature to the DepEd Order articulating the proposed policy.

Policy Implementation

- After policy adoption, the DepEd shall implement the new policy following the mechanisms, procedures, roles and responsibilities and activities embodied in the DepEd Order.
- The DepEd implementing office (all RFDs) will be responsible for monitoring the progress to ensure the continuous and systematic compliance with the policy since its adoption.
- *The Policy, Planning, and Research Division (PPRD) will monitor and record the results, and submit a Policy Implementation Feedback Analysis Report to the ExeCom through Planing Service-Planning and Research Division. This report will serve to justify any necessary adjustments and provide data for policy evaluation. (Reference: PPRD Compendium, Version 3)*

Policy Review

- The DepEd shall undertake an evaluation of the policy to ascertain its impact with regard to the issue it sought to address.
- *In the DepEd Regional Office, the PPRD will facilitate in reviewing existing policies and regional implementation guidelines, and will submit policy recommendations to either the DepEd Central Office or DepEd Regional Office. (Reference: DepEd RO Compendium, Version 3)*