



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 06, 2026

OFFICE MEMORANDUM
AD-AMS-2026- **181**

UPDATED COMPOSITION OF THE DISPOSAL COMMITTEE

To: Director III
Functional Division Chiefs
All Others Concerned

1. Pursuant to the Commission on Audit (COA) Circular no. 86-264 and to ensure proper disposal of various unserviceable equipment and waste materials of this Regional Office VIII, the following shall constitute the Disposal Committee:

CHAIRMAN: MARILYN B. SIAO, PHD, CESO IV / Assistant Regional Director

VICE-CHAIRMAN: ROSEMARIE M. GUINO / Chief, Administrative Division

MEMBERS:

- MA. LAURA F. PAGLINAWAN / AOV-AMS
 - JOY B. BIHAG / EPSII-LRMS
 - MARY BETH D. TOLIBAS / ADAS V-FINANCE DIVISION
 - LEO M. DIZON / ADAS I-AMS
2. As such, the committee shall perform the following duties and functions:
 - a. Prepare and sign the final list of unserviceable equipment and waste materials to be disposed of.
 - b. Inspect the properties to be disposed of.
 - c. Appraise the properties and establish floor price.
 - d. Recommend to the Head of Agency the appropriate mode of disposal.
 3. Immediate dissemination of and compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director



AD-AMS-ANC



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Page 1 of 1





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