



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 28, 2026

**OFFICE MEMORANDUM**

FD-2026-

**211**

**REORIENTATION WORKSHOP ON THE  
RISK MANAGEMENT PROCESS**

To: Director III  
Functional Division Chiefs  
Members of Risk Management Team  
All Others Concerned

1. This Office hereby informs the Risk Management Team of the schedule on the conduct a Reorientation -Workshop on the Risk Management Process on **May 11, 2026, 2:30 pm** at Convergence Zone, DepEd Regional Office VIII, Candahug, Palo, Leyte.
2. The activity aims to enhance and calibrate the understanding on the Risk Management standard procedures including the accomplishment and the monitoring and evaluation of the necessary planning documents such as SWOT Matrix, Risk Registry, Opportunity Registry, and Risk and Opportunity Monitoring and Evaluation Review Form.
3. Immediate dissemination of this Memorandum is desired.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Regional Director

FD-MGA

