



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 31, 2026


REGIONAL MEMORANDUM

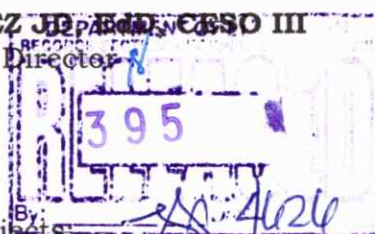
No. **395** s. 2026

ONLINE SUBMISSION OF THE 2025 SUCCESS STORY OF SCHOOLS DIVISION OFFICES IN THE DELIVERY OF QUALITY BASIC EDUCATION

To: Schools Division Superintendents
All Others Concerned

1. In line with our commitment to showcase the achievements of Schools Division Offices (SDOs) in delivering quality basic education through the 2025 Annual Accomplishment Report, all SDOs are required to submit the 2025 *Success Story* through this drive: <https://bit.ly/SDO2025Success> not later than April 10, 2026.
2. All SDOs shall submit the article of not more than two (2) pages, following the attached prescribed content and design requirements.
3. Immediate dissemination of and compliance with this Memorandum are desired

 **SALUSTIANO T. JIMENEZ JR., EdD, CESO III**
Regional Director



Enclosure: Content and Design Requirements

References: None

To be indicated in the Perpetual Index under the following subjects:

ACCOMPLISHMENT REPORT PROGRAMS

QAD-JGG

Enclosure of RM No. _____ s. 2026

Content and Design Requirements

A. Narrative

1. Title:

- Concise & Clear: 5–10 words, easy to read.
- Impact-Focused: Highlights key achievements or outcomes.
- Action-Oriented / Inspirational: Use dynamic verbs
- Relevant to Content: Reflects the story accurately.
- Specific & Measurable: Include quantifiable results if possible
- Audience-Friendly: Easily understood by educators, partners, and the community.
- Unique & Memorable: Stands out and sparks curiosity.

2. Article

- Maximum 800 words.
- Provide measurable outcomes and impact.
- Focus on the following key areas/ideas of the story:
 - Innovative initiatives that enhance learner engagement, participation, and achievement, tailored to diverse learning needs.
 - Creative solutions addressing challenges such as limited resources, geographic isolation, and access barriers.
 - Training and mentorship programs that strengthen educators' instructional skills.
 - Community involvement strategies that support learners and generate resources.
 - Tangible outcomes like improved student performance, higher retention, innovative classroom practices, and expanded access to resources.
 - Sustainable practices that continue to benefit communities and can serve as models for others.

3. Photos (page3)

- Include at least three (3) high-resolution action photos (no posed shots).
- Keep images relevant, authentic, and properly captioned.
- Suggested visuals:
 - Before-and-after comparisons
 - Learners and teachers engaged in activities
 - Program workflow diagrams

B. Consent

Submit a signed consent form for all featured learners or individuals.

C. Infographic & Layout Specifications

Element	Recommended Size	Notes
Main header image	8–10 cm width	Centered; highlights story theme
Graphs/Charts	6–8 cm width	Show growth, comparisons, or trends
Photos	4–6 cm width	Ensure subjects are clear