



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 28, 2026

REGIONAL MEMORANDUM

No. **513** s. 2026

WORKSHOP ON THE UPDATING OF AGENCY ACTION PLAN AND STATUS OF IMPLEMENTATION (AAPSI)-CUM-FINANCE GROUP CONFERENCE (FGC)

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Finance Division, shall conduct Workshops on the Updating of the Agency Action Plan and Status of Implementation and Finance Group Conference (FGC) on the following dates, exclusive of travel time, at venues to be announced later:

- a. AAPSI Updating and Quarter 2 FGC June 29-30, 2026
- b. AAPSI Updating and Quarter 4 FGC November 25-26, 2026

2. The activity aims to discuss the following:

- a. status of Audit Observation (AOMs), Suspensions, and Disallowances of each School Division Office (SDO) for Calendar Year 2025 and prior years to be reported by the Division Accountants;
- b. reconciliation of the Regional Office's Inventory of AOMs against the SDO's balances reflected in the latest Management Letter or copies of the AOMs;
- c. validation of balances and submission of the latest Notice of Settlements, Suspensions, Disallowances and Charges (NSSDC), and Statement of Audit Suspensions, Disallowances and Charges (SASDC);
- d. reconciliation of Fund Transfer balances for remittances;
- e. updating of the detailed MOOE downloading monitoring tool;
- f. updates on recent financial issuances; and
- g. other issues and concerns.

3. The participants in this conference are the Schools Division Office (SDO) Accountants, Budget Officers, one (1) SDO accounting staff, and RO FD personnel.

4. Meals and accommodation shall be provided to all the participants charged against the RO-FD fund allocation while the travel expenses of the SDO participants shall be charged against their respective MOOE subject to the usual accounting and auditing guidelines.

5. The participants are requested to confirm their attendance through Jean Apple Abalorio, two weeks before the activity.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO III
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

FINANCE GROUP

WORKSHOP

FD-GJF

