



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

April 29, 2026

**OFFICE MEMORANDUM**

QAD-2026- **215**

**UPDATED AUDIT SCHEDULE FOR SELECTED OFFICES**

To: Assistant Regional Director  
 Quality Management Representative (QMR)  
 Regional Office Division Chiefs  
 Regional QMS Core Teams  
 All Others Concerned

1. In reference to the requests for adjustments to the internal quality audit schedule of certain offices, and as agreed upon by the Functional Division Chiefs during the recently concluded REXECOM Conference, this Office, through the Quality Assurance Division, announces the adjusted audit schedule of the concerned offices as follows:

Office	From	To
Top Management and QMR	May 4, 2026 9:30 AM – 11:30 AM	May 6, 2026 1:30 PM – 3:30 PM
QAD	May 6, 2026 1:30 PM – 3:30 PM	May 4, 2026 1:30 AM – 3:30 AM
CLMD	May 5, 2026 9:00 AM – 11:00 AM	May 6, 2026 9:00 AM – 11:00 AM
ORD- ICTU	May 6, 2026 9:00 AM – 11:00 AM	May 5, 2026 9:00 AM – 11:00 AM
FTAD	May 4, 2026 1:30 PM – 3:30 PM	May 4, 2026 8:30 AM – 10:00 AM
KMT	May 6, 2026 9:00 AM – 11:00 AM	May 4, 2026 10:00 AM – 11:30 AM
HRDD	May 8, 2026 9:30 AM – 11:30 AM	May 4, 2026 9:00 AM – 11:00 AM

2. All other details of the 2026 Audit Itinerary disseminated through Office Memorandum QAD-2026-158 dated April 6, 2026, not affected by this adjustment, shall remain in effect.

3. All IQA Team Members are expected to participate in the upcoming IQA. Furthermore, all offices must ensure that process owners are available during the assigned schedules to facilitate the smooth flow of the audit process and to maintain the organization's compliance with the Quality Management System (QMS) and ISO 9001:2015 requirements.



4. For immediate and strict compliance.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Regional Director

QAD-IQAT-SST

