



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

Advisory No. 90, s. 2026
June 24, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit deped.in/region8.deped.gov.ph)

**INVITATION TO APPLY FOR THE MASTER OF MANAGEMENT (MM)
PROGRAM FOR ACADEMIC YEAR (CY) 2026-2027**

Attached is an invitation from the University of the Philippines Tacloban College to apply the Master of Management (MM) program for Academic Year 2026-2027.

The intended participants to the program are personnel with potential to assume supervisory or managerial roles.

Participation of both public and private schools shall be subject to the *no-disruption-of-classes policy* stipulated in DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

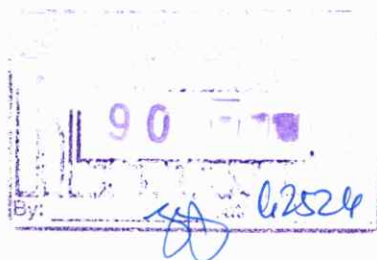
More information may be inquired from:

Flordeliz B. Dacuyan PhD

Master of Management Program Coordinator
University of the Philippines Tacloban
Telephone No.: (053) 832-3039
Email Add.: dm.uptacloban@up.edu.ph

Considering that this is an Advisory, Schools Division Superintendents are given the discretion to act on this matter.

HRDD-TJCP





**UNIVERSITY OF THE PHILIPPINES
TACLOBAN**

Magsaysay Boulevard cor. Sto. Niño Ext., Tacloban City 6500, Philippines

DIVISION OF MANAGEMENT

01 June 2026

DR. SALUSTIANO T. JIMENEZ

Regional Director
Department of Education
Candahug, Palo, Leyte

Dear Director Jimenez:

Greetings!

We are pleased to announce that the Division of Management (DM) is once again accepting applications for the **Master of Management (MM) program**.

This invitation comes with exciting news: the UP Board of Regents, at its 1409th meeting held on 27 May 2026, approved the elevation of UP Tacloban as the 9th constituent university of the UP System. This milestone reflects its commitment to higher standards of academic excellence and quality education. This achievement further enhances the value of the learning experience and credentials earned by our graduate students.

We believe that your organization may have personnel with the potential to assume greater supervisory and managerial responsibilities. The Master of Management program is designed to equip aspiring and current leaders with the knowledge, skills, and competencies needed to excel in today's dynamic organizational environment.

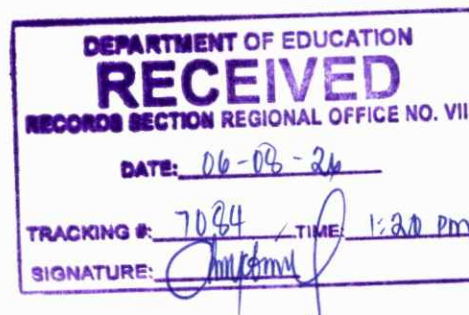
In this regard, we respectfully request that you share this invitation with qualified and interested members of your staff who may wish to pursue graduate studies in management.

The Master of Management program has two areas of specialization:

- **Business Management**
- **Public Management**

Admission to the program requires passing the Graduate Management Admission Test (GMAT) which will be given after the submission of the following initial documents :

1. **Application Form** duly filled-out;
2. **Two (2) Letters of Recommendation** from immediate supervisor or former professor.



010 E.D. 6/8/24



**UNIVERSITY OF THE PHILIPPINES
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Magsaysay Boulevard cor. Sto. Niño Ext., Tacloban City 6500, Philippines

The above documents, in PDF format, should be emailed to **dm.uptacloban@up.edu.ph** on or before **June 15, 2026**. The applicant will receive further instructions regarding the GMAT from the Admissions Committee. Classes for the First semester, AY 2026-2027 will start on August 2026.

Enclosed are Application Form, Letter of Recommendation Form; MMBM Study Plan and MMPM Study Plan. For further inquiries, you may call **Ms. Debbie Grace D. Aseron** at **(053) 832-3039** or email at **dm.uptacloban@up.edu.ph**.

Thank you, and we look forward to welcoming your personnel to our growing community of management professionals.


FLORDELIZ B. DACUYAN, Ph.D.
MM Program Coordinator

Noted:


ANIDA BERNADETTE B. LORENZO, CPA
Division of Management Chair



**UNIVERSITY OF THE PHILIPPINES
TACLOBAN COLLEGE**

Magsaysay Blvd. cor. Sto. Niño Ext., Tacloban City 6500 Philippines
Tel. no. (053) 832-3045; (053) 832-3039 (Division of Management)

**DIVISION OF MANAGEMENT
GRADUATE STUDIES PROGRAM (GSP)**

Application for Admission

Program of Study: **MASTER of MANAGEMENT (MM)**

Specialization (Please check one): ☐ **Business Management (BM)**
☐ **Public Management (PM)**

Note: The Division of Management is committed to welcoming a diverse community of students as it admits qualified applicants to its Master of Management (MM) program, regardless of color, gender, sexual orientation, national or ethnic origin or disability. Furthermore, we do not discriminate on the basis of any of these in the administration of our educational policies, admissions, scholarships, or other programs.

Instructions: Please submit all application materials and attachments to the Chair, Division of Management, UP Tacloban College, by the deadline for the current academic year intake. Ensure all sections of the application form are completed. Note that incomplete applications will not be processed. A passing GMAT (Graduate Management Admission Test) score is a strict requirement and cannot be waived.

A. Personal Details:

Name (Family, First, Middle) _____

Sex: _____ Civil Status: _____ Citizenship: _____

Birthdate (year/month/day): _____ Birthplace: _____

Contact Information:

Permanent Address: _____

Mailing Address: _____

Landline Number: _____ Mobile Number: _____

Email Address: _____ Alternate Email Add: _____

B. Educational Background: (Provide details of your post-secondary educational background)

Name of Institution & Address	Degree/s Received & Date of Award	Honors received
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. Scholarly Works: (Please attach additional sheets if necessary. Label Attachment C)

C.1 Study Grants: (Nature/Sponsor/Place and inclusive dates)

C.2 Research/es completed: (Title/Discipline/Funding agency)

C.3 Publication/s (Title/Discipline/Journal/Published date)

D. Professional/Occupational Experience: (Please specify if: Permanent; Part-time; Job Order; Volunteer; Proprietor/Owner; Consultancy)

<u>Position & Nature of Job</u>	<u>Institution/Company Office Address</u>	<u>Inclusive dates of Employment/Engagement</u>

E. Professional and Character References:

Two (2) Letters of Recommendation for Admission are required from either your current or former Professors or Direct Supervisors who can vouch for your professional and academic qualifications as well as integrity. The Letter of Recommendation should be sent directly to the Chair, Division of Management, UP Tacloban College in a sealed envelope)

<u>Name</u>	<u>Designation</u>	<u>Name of Office/Company and Address</u>

Applicant's Statement:

I HEREBY CERTIFY that all required entries contained in this Application for Admission form are correct to the best of my knowledge and belief. I am strongly aware that any falsification and misrepresentation made in this application will constitute as ground for rejection of this application.

If accepted to the Graduate Studies Program, I promise to be a responsible graduate student and further undertake to abide by all the rules, regulations and policies of the University.

Signature of Applicant

Date

Freedom of Information and Data Privacy

All the information contained in this form were collected as these are needed to process and evaluate this application for admission under the Freedom of Information. However, unnecessary disclosure and use are restricted and covered under the Data Privacy Act of 2012 (R.A. 10173).

Attach or paste
(do not staple)
here one
passport-size
colored ID picture

Important attachments:

- ☐ Two Letters of Recommendation
- ☐ One photocopy of your official Transcript of School Records
- ☐ One recent passport-size colored picture
- ☐ Photocopy of the Official Receipt (OR) of GMAT Application Fee



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RECOMMENDATION FOR ADMISSION

Instructions to:

Applicant: This form shall be mailed or submitted to the Division of Management, UP Tacloban College, Tacloban City as soon as it is fully accomplished by the recommending person and sealed in an envelope.

Recommending Person: The recommendee named below has applied for admission to the Master of Management program of UP Tacloban College. Please provide an honest assessment of their personal and professional qualifications in the form below. Your input will be valuable to our evaluation process.

Your recommendation will be kept strictly confidential. If you need more space, please use the back of this sheet.

Name of Applicant: _____

How long have you known the applicant? From _____ to _____

In what capacity have you known the applicant? _____

Do you believe that the applicant is prepared for this graduate work? _____
Why? _____

How would you rate the applicant on the following scale? Please check (✓) your choice.

	Excellent	Very Good	Good	Average	Poor
Intellectual Ability					
Diligence					
Honesty					
Administrative Ability					
Cooperation					
Dependability					
Ability to express herself/himself orally					
Ability to express herself/himself in writing					

What other comments can you provide regarding the applicant's personal and professional attributes?

Name in print: _____ Signature: _____

Position: _____ Organization: _____

Address: _____



**University of the Philippines Tacloban College
DIVISION OF MANAGEMENT**

**STUDY PLAN
MASTER OF MANAGEMENT (PUBLIC MANAGEMENT)
(Approved as of 2011)**

A. PART-TIME, SEMESTRAL MODE (3 YEARS)

Course No.	Course Title	Units
First Year, 1st Semester		
Mgt 201	Theory and Practice of Management	3
Mgt 205	Economic Analysis	3
First Year, 2nd Semester		
Mgt 221	Human Resource Management	3
Mgt 286	Management of Information Systems and Technology	3
Second Year, 1st Semester		
PM 211	Public Organization and Management	3
PM 231	Public Fiscal Management	3
Second Year, 2nd Semester		
PM 241	Public Policy and Program Administration	3
PM 250	Local Government Management	3
Third Year, 1st Semester		
PM 298	Seminar in Public Management	3
Mgt 299	Management Research	3
Third Year, 2nd Semester		
Mgt 290	Strategic Management	3
Elective		3
Total		36

COMPREHENSIVE EXAMINATION

A. FULL-TIME, SEMESTRAL MODE (2 YEARS)

Course No.	Course Title	Units
First Year, 1st Semester		
Mgt 201	Theory and Practice of Management	3
Mgt 205	Economic Analysis	3
Mgt 286	Management of Information Systems and Technology	3
First Year, 2nd Semester		
PM 211	Organization and Management	3
PM 231	Public Fiscal Management	3
Mgt 221	Human Resource Management	3
Second Year, 1st Semester		
PM 241	Public Policy and Program Administration	3
PM 250	Local Government Management	3
Mgt 299	Management Research	3
Second Year, 2nd Semester		
PM 298	Seminar in Public Management	3
Mgt 290	Strategic Management	3
Elective		3
Total		36

COMPREHENSIVE EXAMINATION

ELECTIVE – A choice of any of the following courses:

- BM 236 – Global Marketing
- BM 238 – Enterprise Development and Management
- MA 218 – Community-Based Coastal Resources Management
- Mgt 202 – Organizational Behavior
- Mgt 204 – Theory and Practice in Rural Development Management
- Mgt 216 – Natural Resources and Environmental Economics
- Mgt 243 – Program Development and Management
- Mgt 254 – Cooperatives Management
- Mgt 271 – Management of Change
- Mgt 273 – Integrated Area Resource Management
- Mgt 276 – Social Mobilization and Community Management
- Mgt 297 – Special Topics in Management
- PM 212 – Management Planning and Control
- PM 213 – Administrative Communication
- Any 200 level course in Management or allied discipline approved by the Division of Management.
- Any major course in the MM-Business Management (MM-BM) program which may have been taken by a MM-PM student is also considered as an Elective Course in the MMPM program.



University of the Philippines Tacloban College
DIVISION OF MANAGEMENT

STUDY PLAN
MASTER OF MANAGEMENT (BUSINESS MANAGEMENT)
(Approved as of 2011)

A. PART-TIME, SEMESTRAL MODE (3 YEARS)

Course No.	Course Title	Units
First Year, 1st Semester		
Mgt 201	Theory and Practice of Management	3
Mgt 205	Economic Analysis	3
First Year, 2nd Semester		
Mgt 221	Human Resource Management	3
Mgt 286	Management of Information Systems and Technology	3
Second Year, 1st Semester		
BM 211	Management Science	3
BM 230	Marketing Management	3
Second Year, 2nd Semester		
BM 220	Management Accounting and Control	3
BM 240	Operations Management	3
Third Year, 1st Semester		
BM 222	Financial Management	3
Mgt 299	Management Research	3
Third Year, 2nd Semester		
Mgt 290	Strategic Management	3
Elective		3
Total		36

COMPREHENSIVE EXAMINATION

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Course No.	Course Title	Units
First Year, 1st Semester		
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BM 211	Management Science	3
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BM 240	Operations Management	3
BM 220	Management Accounting and Control	3
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