



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

Advisory No. 91, s. 2026
June 24, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
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**INVITATION TO ONLINE COURSE ON AI FOR
EVERYDAY PRODUCTIVITY**

Attached is an invitation from the Development Academy of the Philippines (DAP) to apply and join the Online Course on AI for Everyday Productivity on June 29 - July 2, 2026, via online platform.

The intended participants of the program are officers, technical personnel, and administrative staff from the public sector who are engaged in various functional areas, including planning, project management, capability development, research, knowledge management, technical assistance, human resource management, finance, and administrative support.

Participation of both public and private schools shall be subject to the *no-disruption-of-classes policy* stipulated in DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

More information may be inquired from:

Development Academy of the Philippines (DAP)
Email Add.: capdev.coepsp@dap.edu.ph

Considering that this is an Advisory, Schools Division Superintendents are given the discretion to act on this matter.

HRDD-TJCP



Region VIII Eastern Visayas <region8@deped.gov.ph>

[Invitation to Send Participants] Online Course on AI For Everyday Productivity

1 message

Development Academy of the Philippines <capdev.coesp@dap.edu.ph>

Reply-To: Development Academy of the Philippines <capdev.coesp@dap.edu.ph>

To: region8@deped.gov.ph

Mon, Jun 15, 2026 at 10:55 AM

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OFFICE OF THE ASST. REGIONAL DIRECTOR

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development academy of the philippines
Center of Excellence on Public-Sector Productivity

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CALL FOR NOMINATIONS

ONLINE COURSE ON AI FOR EVERYDAY PRODUCTIVITY

JUNE 29 - JULY 2, 2026, 1:00 - 5:00 PM | VIA ZOOM PLATFORM



About this course

This online course introduces participants to the practical use of Artificial Intelligence (AI) for everyday office productivity in the public sector. It covers AI fundamentals, responsible and ethical use, and hands-on applications of AI for writing, document summarization, presentations, data analysis, and basic chatbot development.

WHO CAN ATTEND THIS COURSE? **Officers, Technical Staff, and Administrative Staff** from public sector organizations involved in Planning, Project Management, Capability Development, Research, Knowledge Management, Technical Assistance, HR, Finance, and Administrative Support.

The course is particularly suited for individuals who are **new to AI** or have **limited experience using AI tools**, and are interested in learning practical ways to apply AI to enhance office productivity.

[Click HERE](#) to download Nomination Form

Sessions to look forward to

Session 1: Understanding the Fundamentals of Artificial Intelligence

Session 2: Applying Responsible AI Practices

Session 3: Improving Office Productivity Using AI

Session 4: Introduction to AI Chatbot

TRAINING FEE AND INCLUSIONS

The training fee is **Php 2,500 per accepted participant**, which includes full access to online course modules and learning materials, a **E-Certificate equivalent to 16 Training Hours** upon successful completion of all required outputs and passed all course quizzes.

DEADLINE OF SUBMISSION OF NOMINATIONS

Enrollment to the course will remain open until **24 June 2026**.

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