



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

**REGIONAL MEMORANDUM**

AD-AMS-2026-731

**MID-YEAR VIRTUAL MEETING CONFERENCE OF DIVISION SUPPLY OFFICERS OF  
DEPARTMENT OF EDUCATION REGION VIII**

To: Assistant Regional Director  
Schools Division Superintendents  
Schools Division Supply Officers  
All Others Concerned

1. This Office, through the Administrative Division – Asset Management Section, shall conduct the **Mid-Year Virtual Conference of Division Supply Officers on June 17, 2026**, to discuss updates, address concerns, and strengthen coordination on matters related to asset management and supply operations across the region.
2. The agenda for the virtual conference shall include the following:
  - a. Updates on the delivery and distribution of Science and Mathematics Equipment (SME);
  - b. Status of the submission of documentary requirements for the USB of the DCP Laptop;
  - c. Updates on the implementation status of Technical-Vocational-Livelihood (TVL) projects, including additional documentation requested by the Finance Division;
  - d. And, other relevant matters.
3. All concerned Division Supply Officers are enjoined to attend and actively participate in the conference to ensure timely coordination and resolution of issues.
4. Immediate dissemination of and compliance with this Memorandum are desired.

*for.*  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO III**  
Regional Director

Enclosure: None  
Reference: None

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE  
DIVISION SUPPLY OFFICERS  
ORIENTATION



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